

**Public Notice of Meeting**  
**WILTON-LYNDEBOROUGH COOPERATIVE**  
**SCHOOL BOARD MEETING**  
**Tuesday, December 17, 2024**  
**Lyndeborough Central School**  
**6:30 p.m.**

Videoconferencing: [meet.google.com/bxi-ydhv-tew](https://meet.google.com/bxi-ydhv-tew)

Audio: +1 661-622-3238 PIN: 917 309 087#

All videoconferencing options may be subject to modifications. Please check [www.sau63.org](http://www.sau63.org) for the latest information.

- I. CALL TO ORDER-Dennis Golding-Chair**
- II. PLEDGE OF ALLEGIANCE**
- III. STUDENT/STAFF ACKNOWLEDGEMENT**
- IV. ADJUSTMENTS TO THE AGENDA**
- V. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. In the interest of preserving individual privacy and due process rights, the Board requests that comments (including complaints) regarding individual employees or students be directed to the Superintendent in accord with the processes set forth in School Board Policies KE, KEB and BEDH.
- VI. BOARD CORRESPONDENCE**
  - a. Reports**
    - i. Business Administrator's Report
    - ii. Director of Student Support Services Report
    - iii. Director of Technology's Report/Technology Plan
    - iv. Curriculum Coordinator's Report
- VII. BOARD BUDGET & WARRANT DISCUSSION**
- VIII. POLICIES**
  - a. 1<sup>st</sup> Read**
    - i. BDFF-Facilities Committee Goals and Preparation of Capital Improvement Plan
    - ii. BDFF-R-CIP Project Worksheet
    - iii. EH-Public Access to School District Records
    - iv. EH-R-Public Access to School District Records-Procedures for Public Access to District Records "Right to Know Requests"
    - v. IGA-Curriculum Development
    - vi. IMGB-Therapy Animals
    - vii. EH-F (1)-Request for Waiver of Electronic Communication Record Charge
    - viii. EH-F (2)-Affidavit of Indigency for Waiver of Electronic Communication Charge
  - b. 2<sup>nd</sup> Read**
    - i. EBCA-Crisis Prevention and Emergency Response Plans
    - ii. EBB-School Safety
    - iii. EBCG-Communicable and Infectious Diseases
    - iv. EBCE-Emergency School and District Closings
- IX. ACTION ITEMS**
  - a. Approve Minutes of Previous Meeting**

- X. COMMITTEE REPORTS**
  - i. Budget Liaison
- XI. PUBLIC COMMENTS**
- XII. SCHOOL BOARD MEMBER COMMENTS**
- XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (C)**
  - i. Review the nonpublic minutes
- XIV. ADJOURNMENT**

**INFORMATION: Next School Board Meeting-**January 7, 6:30 PM at WLC

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.



***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road Lyndeborough, NH 03082  
603-732-9227

Peter Weaver  
Superintendent of Schools

Ned Pratt  
Director of Student Support Services

Kristie LaPlante  
Business Administrator

**Who Are BCBAs, ABA Therapists, RBTs and What Is Their Role?**

A board-certified behavior analyst (BCBA) is a healthcare and or educational professional who studies the behavior of children and adults and creates plans to improve or change problematic behaviors. They often work with people who have developmental disabilities, brain injuries or emotional control, social or behavioral issues. BCBAs might also help people manage issues such as stress or anger in healthier ways or achieve personal behavior goals. Some BCBAs specialize in one population or patients, such as children, people with autism or the elderly.

An ABA therapist is a person who uses applied behavior analysis as a form of treatment. Applied Behavior Analysis is the process of studying behavior in order to put into place appropriate behavioral interventions. The therapy and term is not exclusive to autism, but typically, ABA therapy is used with autistic children. ABA is a well-known and effective treatment for children with Autism when done in a high quality and intensive manner. An RBT provides the same services but has passed a series of tests and holds a higher qualifications

ABA uses a great deal of positive reinforcement in order to increase desirable behaviors and improve the skills of the child. An ABA therapist can work one to one with a child and also provide support to more than one student in a variety of settings. Background, training, and experience varies widely for ABA therapists. Several ABA therapists may rotate with one child each day, as the hours involved in intervention are intensive.

In our district, Lisa Boan is the BCBA serving all of our RISE programs. Lisa collaboratively assigns, directs and supervises the ABA Therapists in each building. She is responsible for assuring that relevant data is kept by the ABA Therapists and this data is used in the planning and implementation of all student behavior plans.

Lisa also works with our entire staff in each school. She is available for individual student consultations and observes students who teachers and staff feel may need the services of the RISE program or any other related services. This type of proactive approach allows us to intervene early when there are concerns and provide some solutions for the classroom teacher to implement in the classroom.

Our RISE staff support our students in a number of situations ranging from full time support within the RISE classrooms to 1:1 or paired support of students who are thriving in our general education classrooms. The support is always aligned to the student's IEP and the goal of our programs is to provide each student with their program in the least restrictive environment.

We are fortunate that we have the support of our School Board, Budget Committee, Superintendent Weaver and all of the other school administrators for this valuable program. Our work enables us to provide quality services for our students and lessens the need to look elsewhere to serve them.



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Nicholas Buroker  
Director of Technology

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Business Administrator

## December 2024 SAU63 Technology Report

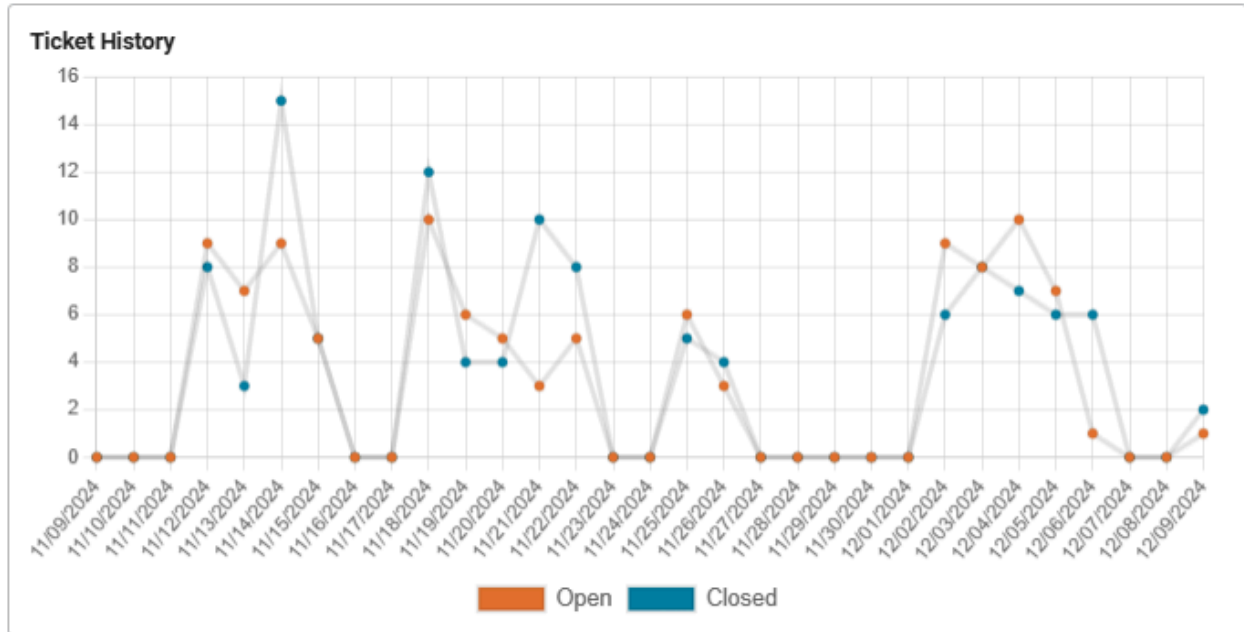


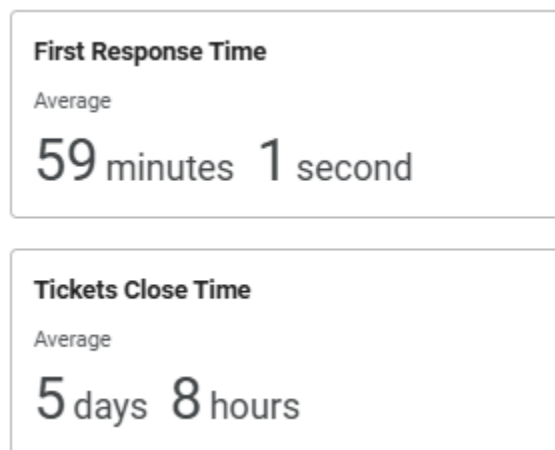
Figure 1 Last 30 days

### Support:

In the last 30 days, we had 104 new tickets created, a decrease from the previous 30 days. This is one of the slower times of the year as it is business as usual until the new year. Teachers and students have settled into the rhythm of things from a technology standpoint. One change from previous years is that device repairs are down. I believe this to be from our issuing of bills for negligence, whether that has motivated our students to be responsible or to simply not report damage remains to be seen. If this trend continues I will look at updating our goals for support as we are meeting them with relative ease. Currently we are sitting at 8 open tickets, with an average close time of roughly 5 days.

Figure 2 Monthly stats

New Tickets	Your Tickets	Open Tickets	Unassigned Tickets
104 <span>↓ -39</span>	24 <span>↓ -13</span>	8 <span>↑ 7</span>	0



#### **Firewall Maintenance:**

A firewall upgrade took place over thanksgiving break. Spending the day breaking the network down and putting it back together was an excellent learning opportunity for my staff and professionally gratifying for me. While a handful of problems were encountered, the new firewall was successfully installed with no downtime experienced by staff. I have been pleased with the additional functionality that the new equipment offers.

#### **Coding Club:**

Coding Club started at the beginning of November. We have four high school students that are currently members. I want to thank the Computer Science teacher for his help with the nascent club, despite being new he answered my request for help with alacrity. The students in the club each have their own reasons for joining and desired applications for the skills they are picking up. I would also like to thank the math department for posting challenge problems that have inspired some students to solve via code. This being the first year of the club we are still finding our feet, however I cannot help but be optimistic when I see the passion to learn displayed by the students.

#### **Professional Development/ Training:**

One of the biggest failures of the technology plan has been in the scope of training. Finding time during the week for teachers to attend technology training is difficult bordering on impossible. We are looking at different ways of delivering training to the staff, and my current plan is to combine custom lessons delivered on-demand online with shorter tips and tricks given during staff meetings. I further intend to audit the mandatory training for staff to ensure compliance and relevance. This is arguably the most important piece of the technology as training is the first line of defense in the realm of cybersecurity.

#### **Replacement Cycle and Standard Hardware:**

As I had expressed to the budget committee, I am slowing down the replacement cycle of the district chromebooks from 5 years to 8 years in accordance with google extending the life cycle of

chromebooks. I am confident that the in house repairs will be able to keep the devices functioning until their end of life. This tempo will save the district money in replacement costs while not compromising our data security.

The longer life cycle also allows us to further invest in the classroom AV systems. I intend to begin adding onboard computers to the smart boards and chromeboxes to the interactive projectors. This will add necessary flexibility for our classroom teachers who have had to forego their AV systems when they are out of the classroom. This will make substitute teaching significantly easier as well as planning for meetings during the day, as they will be able to use the AV systems in the classroom.

# 2023 Technology Plan

(revision 2024)

# Mission Statement

Wilton-Lyndeborough Cooperative School District will provide a safe and educational environment that promotes student exploration, critical thinking, and responsible citizenship.

## Goal of this document

This technology plan outlines the strategies and objectives for integrating technology into the educational process of Wilton-Lyndeborough Cooperative School District. The plan aims to support our vision of a graduate by enhancing learning experiences, improving administrative efficiency, and ensuring students and staff have access to the necessary tools for 21st-century education. The plan covers a five-year period and will be subject to review and adjustment as technology and educational needs evolve.

## 1. Support Academic Excellence

Technology can play a significant role in supporting academic excellence by enhancing the learning experience, providing valuable resources, promoting collaboration, and improving overall efficiency. Wilton-Lyndeborough Cooperative School District will support academic excellence in the following ways.

Within the first year Wilton-Lyndeborough Cooperative School District will provide one student learning device for every one student from first grade to their graduation. The internet being a powerful resource for individual learning, we will endeavor to keep an inventory of equipment sufficient to allow each student 1st grade and above their access to their own internet capable computing device. In support of the 1:1 paradigm we will also guarantee the necessary bandwidth for each student to have at a minimum one megabit per second, and wireless internet coverage for all class rooms

### a. Library of Things

Within three years Wilton-Lyndeborough Cooperative School District will implement a library of things. A Library of Things will play a crucial role in supporting academic excellence. This plan allows users to borrow non-traditional items beyond books, such as technology, tools, equipment, and other resources. Many academic disciplines require specialized equipment, which can be expensive and not easily accessible to all students. A Library of Things can offer items like scientific instruments, multimedia tools, and virtual reality devices in support of academic excellence through hands-on learning, interdisciplinary learning by offering resources that span various subjects, fostering creativity by experimenting with new tools and technologies. All the while delivering these capabilities in a fiscally responsible way. Such equipment can include, but is not limited to 360 degree camera, virtual reality suites, robotics suites



### b. Makerspace

Wilton-Lyndeborough Cooperative School District will continue to support and seek to augment the makerspace over the next five years. These improvements will take the form of offering opportunities to learn and master various technical skills, including 3D printing, coding, woodworking, electronics, robotics, and any other skills that are deemed valuable in today's technologically driven world.

## 2. Promote Technical Competency

### a. Digital portfolios

Digital portfolios enable students to showcase their work, projects, and achievements in an organized and accessible manner. E-portfolios can help students reflect on their learning journey and present their skills to potential employers or academic institutions, as well as demonstrate technology competencies saving time by not reteaching skills already mastered.

### b. Digital Citizenship

Wilton-Lyndeborough Cooperative School District will seek to augment the digital citizenship education curriculum to educate students about responsible online behavior, cyberbullying, and internet safety. Provide resources for parents and guardians to support digital literacy and safety at home. Continually auditing the content filtering and firewall systems to ensure appropriate internet usage on school premises

### c. Tech Ed

Technology education being a requirement for graduation, Wilton-Lyndeborough Cooperative School District will attempt to fold into the curriculum promising technologies that our graduates are likely to encounter in the professional world. Such technologies include but are not limited to: Low level computing as pertains to industrial controllers and the internet of things, robotics, coding with an emphasis on automation, machine learning i.e. artificial intelligence, and 3D printing.

### d. Extracurricular Tech Ed

Wilton-Lyndeborough Cooperative School District will endeavor to establish several extra curricular clubs in order to build technical competency, gauge interest which may in turn inform class offerings, and inspire interest in a low stakes environment. The benefit of these clubs will be several. Encouraging a culture of peer learning, where experienced members mentor and guide newcomers. Facilitate skill sessions where experienced members or invited experts can teach specific technical skills or introduce new technologies. Organize visits to local tech companies or invite professionals from the industry to share their experiences and insights.

The clubs identified are not a complete list but include Audio-Visual Club, Coding Club, Hardware Club, and Web Development Club.

### 3. Staff Support

#### a. Hardware

Wilton-Lyndeborough Cooperative School District will seek to standardize the devices used by our staff members. Standardized hardware, will allow the IT department to focus on a single set of devices and configurations. This streamlines the training and support process for staff members, as they only need to learn how to use and troubleshoot a specific set of hardware and software. It reduces the learning curve for new employees and ensures that existing staff can access support more efficiently.

Standardization also simplifies maintenance and repairs since the IT team becomes familiar with a specific set of hardware models. They can stock spare parts, perform routine maintenance, and troubleshoot issues more effectively. This minimizes downtime and ensures that staff members can rely on their devices consistently. Standardized hardware will ensure better interoperability and compatibility across different rooms. Bulk purchasing of standardized hardware can lead to cost savings for the school district. On Board computers for projectors and smart boards should be added to the standard hardware package for staff.

#### b. Software

Following the same logic as hardware, Wilton-Lyndeborough Cooperative School District will seek to standardize the software used for general computing tasks. Implementing a standard software suite can significantly benefit staff in a school district, enhancing productivity, collaboration, and efficiency across various administrative and instructional tasks. When all staff members have access to the same set of software applications, it creates a consistent and cohesive technology environment.

All staff members will use the same tools for common tasks like word processing, spreadsheet management, and presentations. This standardization streamlines workflows, as employees are familiar with the software interfaces and features, reducing the learning curve.

The IT department will provide training that will focus on the core features of the software suite, ensuring that all staff are proficient in using the tools essential for their roles. IT support staff can also troubleshoot issues more efficiently since they are dealing with a known set of applications.

#### c. Training

The technology department will endeavor to provide technology training. With the goal of a more tech fluent staff. Online on-demand trainings should be offered. Short micro-lessons will be conducted during staff meetings.

### 4. Technical Infrastructure

#### a. Replacement Cycle/ Calendar

Student and Staff devices will be on a 8 year replacement, purchasing approximately 13% of the total enrollment in new devices yearly. This will be considered the minimum number and will increase to meet the needs of the district.

Device repair will be conducted in-house on those devices not covered by warranty. Understanding that accidents happen, every student will receive at least one full replacement. Remuneration for subsequent repairs will be sought. Common parts will have prices ascribed to them in the event that a subsequent repair is needed the student will be responsible to reimburse the district for the parts necessary for repairs.

In the case of Staff devices minimum standards for technical specifications such as RAM, CPU speed, and storage capacity will be established to inform the need for a replacement. Devices will be kept in service so long as they are capable of fulfilling their purpose, and complying with security mandates.

### b. Preventative maintenance Calendar

Preventative maintenance will ensure that SAU 63 will not have vestigial devices compromising cybersecurity. An audit of the physical infrastructure will take place at least annually.

Server maintenance, updates, and patching will take place on a weekly basis on Mondays. This is to offset the installation of updates with their roll out Tuesday's and allow time for bugs and emergency patches to be reported and pushed out.

End user devices will be divided into two groups; those devices held in common will be inspected at least monthly to ensure they are up to date. Whereas individual devices will be inspected at least annually.

### c. Security/Infrastructure Audit Calendar

Audits of security and the wireless network will be conducted by an outside entity once every four years staggered by 2 years. Security will take place the year of mid-term elections. Wireless will take place the year of presidential elections.

## 5. Software for efficiency and productivity.

Within the next five years Wilton-Lyndeborough Cooperative School District will transition to using Alma as a means of aligning with the state's I4SEE reporting platform. Doing so will save time and manpower.

Every opportunity to automate workflows will be taken as a means of not duplicating labor, as well as removing opportunities for faulty data to be introduced to our systems.

## 6. Privacy & InfoSec

As per board policy EHAB: To accomplish the District's mission and comply with the law, the District must collect, create and store information. Accurately maintaining and protecting this data is important for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. All persons who have access to District data are required to follow state and federal law, District policies and procedures, and other rules created to protect the information.

A yearly presentation of the district's compliance with the Department of Education's minimum standards will take place no later than June, and efforts will be made to go above and beyond those minimum requirements. Those efforts will be documented in the district's data governance plan.

## 7. Maximize Value

Wilton-Lyndeborough Cooperative School District will utilize technology to collect and analyze data on student performance and engagement. Data analytics will then be used to identify trends, areas for improvement, and tailor educational interventions to meet the needs of individual students.

Every year an allocation of funds appropriate to purchase replacements for a percentage of the technology in use is inversely proportional to that devices' replacement schedule in years. E.g. 20% of all devices on a five year replacement cycle should be purchased.

This technology plan should be reassessed yearly to keep abreast of the latest technology trends and innovations in education. And be adapted to maximize the effectiveness of existing technologies as well as to adapt and evolve the plan as needed.



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Curriculum Coordinator Report December 3, 2024

**Professional Learning**

**Professional Learning**

Throughout October and November we had several opportunities for professional learning both in and out of the district. We held several New Teacher Meetings, some of which were mandatory and others were optional for new teachers to come and ask questions. At our mandatory meeting, Parent/Teacher Conferences were discussed, specifically how and what to prepare. Each building had it's own presentation on this topic.

The Department of Education, Office of Assessment and Accountability held several trainings, two of which I attended. The Assessment and Accountability Conference was at the beginning of October, this conference held several different sessions, including a session on the most recent Civics Technical Advisory, ways to improve our participation rates on the New Hampshire Statewide Assessment System (NH SAS), and the SAT School Day assessment. I also attended the New Hampshire Statewide Assessment System regional training to learn about new updates to the platform, including new accessibility features, and reviewed the expectations for test security.

In addition to this, the teachers in grades 3-5 participated in training for our pilot English Language Arts program, Magnetics Reading and Ready Writing. This pilot will begin after Thanksgiving break.

**Curriculum**

The ELA Committee made a determination to pilot an ELA program, Magnetics Reading and Ready Writing. The two programs work in conjunction with one another to provide a comprehensive approach to structured literacy. Structured literacy is literacy that is aligned to the Science of Reading, and the LETRS professional development our teachers have been participating in over the last several years. These programs will be piloted in grades 3-5 and will replace the balanced literacy program that was previously implemented.

### **Instruction**

Teacher observations have continued, including the pre and post observation meetings. Our administrative team continues to meet to align our practices around observations and feedback from those observations.

### **Assessment**

WLC students in 11<sup>th</sup> grade completed the PSAT/NMSQT assessment in October. Families can view scores for their students by logging into their College Board account.

This may seem early, but we have started the preparation process for the NH SAS. I have collaborated with teachers and administrators both at FRES and WLC to develop a timeline for our students to prepare them for the NH SAS, including a schedule for students to start taking the Modular assessments. These Modulares are essentially a paired down version of the NH SAS and allows teachers to support students in test taking strategies and provides them with data as to how the students are doing in regards to the standards in a particular domain of a content area.

### **FRES**

At FRES, I have continued to support with discipline one day a week. In addition to the discipline support, I am working closely with Special Education and the 504 Coordinators. We continue to meet as a special education group as well as with the School Counselor.

Wilton-Lyndeborough Cooperative School District  
FY26 Budget - Draft 3.0  
December 17, 2024 School Board

										FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget		
Line	BUSINESS OFFICE										FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%
1	04	2510	290	01		D	Business Office Professional Development				\$2,700	\$2,100	\$2,700	\$0	\$2,700	\$2,500	Business Office PD offerings	(\$200)	-7.41%
2	04	2510	330	01		C	Business Office - Professional Services				\$2,000	\$2,929	\$2,000	\$2,259	\$2,000	\$2,000	FSA fees	\$0	0.00%
3	04	2510	331	01		D	Business Office - Fiscal Contracted Services				\$2,000	\$2,818	\$1,000	\$1,000	\$1	\$1		\$0	0.00%
4	04	2510	534	01		U	Business Office Postage				\$950	\$627	\$950	\$349	\$950	\$950		\$0	0.00%
5	04	2510	550	01		D	Business Office Printing				\$1,100	\$0	\$1,400	\$0	\$100	\$100		\$0	0.00%
6	04	2510	580	01		D	Business Office - Travel/Conferences				\$1,200	\$626	\$1,200	\$340	\$1,200	\$1,000		(\$200)	-16.67%
7	04	2510	610	01		D	Business Office - General Supplies				\$1,300	\$2,997	\$1,300	\$2,991	\$2,600	\$2,600		\$0	0.00%
8	04	2510	810	01		D	Business Office - Dues/Fees				\$550	\$200	\$550	\$539	\$500	\$500		\$0	0.00%
9	04	2510	890	01		C	Business Office - Audit				\$18,500	\$22,918	\$18,500	\$0	\$18,500	\$25,000		\$6,500	35.14%
10	04	5110	910	11		C	Principal on Debt-FRES				\$360,000	\$360,000	\$380,000	\$380,000	\$400,000	\$415,000	Per FRES bond schedule; bond expires FY35	\$15,000	3.75%
11	04	5120	830	11		C	Interest on Debt-FRES				\$243,460	\$243,460	\$224,590	\$224,590	\$204,700	\$188,068	Per FRES bond schedule; bond expires FY35	(\$16,632)	-8.13%
12	04	5221	930	00		U	Transfer to Food Service Fund				\$25,000	\$3,955	\$1	\$15,615	\$1	\$1		\$0	0.00%
							Subtotal - Business Office				\$658,760	\$642,630	\$634,191	\$627,682	\$633,252	\$637,720		\$4,468	0.71%
	CURRICULUM COORDINATOR										FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%
13	04	2212	290	01		D	Curriculum Coord Professional Development				\$1,500	\$1,500	\$1,500	\$249	\$1,500	\$1,500	Conferences	\$0	0.00%
14	04	2212	290	02		D	Instruction & Curriculum Development-MS				\$750	\$750	\$750	\$4,295	\$1	\$1	Stipend paid to employees to write curriculum; moved to wages/benefits side of budget	\$0	0.00%
15	04	2212	290	03		D	Instruction & Curriculum Development-HS				\$1,750	\$2,375	\$1,750	\$4,715	\$1	\$1	Stipend paid to employees to write curriculum; moved to wages/benefits side of budget	\$0	0.00%
16	04	2212	290	11		D	Instruction & Curriculum Development-FRES				\$1,500	\$2,000	\$1,500	\$8,325	\$1	\$1	Stipend paid to employees to write curriculum; moved to wages/benefits side of budget	\$0	0.00%
17	04	2212	290	12		D	Instruction & Curriculum Development-LCS				\$750	\$0	\$1,500	\$1,665	\$1	\$1	Stipend paid to employees to write curriculum; moved to wages/benefits side of budget	\$0	0.00%
18	04	2212	321	01		D	Curriculum Coordinator Contracted Service				\$1	\$0	\$1	\$0	\$1	\$1		\$0	0.00%
19	04	2212	322	02		D	Professional Services for PD - MS				\$2,000	\$0	\$2,000	\$155	\$500	\$1,250		\$750	150.00%
20	04	2212	322	03		D	Professional Services for PD - HS				\$2,000	\$0	\$2,000	\$155	\$500	\$1,250		\$750	150.00%
21	04	2212	322	11		D	Professional Services for PD - FRES				\$10,000	\$666	\$6,000	\$0	\$500	\$1,250		\$750	150.00%
22	04	2212	322	12		D	Professional Services for PD - LCS				\$2,000	\$0	\$2,000	\$0	\$500	\$1,250		\$750	150.00%
23	04	2212	580	01		D	Curriculum Coordinator - Travel/Conferences				\$1,500	\$425	\$1,800	\$0	\$1,500	\$400		(\$1,100)	-73.33%
24	04	2212	610	01		D	Curriculum Coordinator Supplies				\$200	\$0	\$200	\$0	\$200	\$200	chart paper/markers/sticky notes	\$0	0.00%
25	04	2212	649	01		D	Curriculum Coord Professional Books/Publications				\$300	\$168	\$300	\$281	\$300	\$300	Responsive Classroom/Leadership Books	\$0	0.00%
26	04	2212	649	02		D	Professional Books & Publications-MS				\$300	\$31	\$300	\$0	\$300	\$300	Instructional Strategies books (Teacher IMPACT)	\$0	0.00%
27	04	2212	649	03		D	Professional Books & Publications-HS				\$300	\$0	\$300	\$0	\$300	\$300	Instructional Strategies books (Teacher IMPACT)	\$0	0.00%
28	04	2212	649	11		D	Professional Books & Publications-FRES				\$0	\$0	\$0	\$0		\$300	"First 6 weeks of school" book study	\$300	...
29	04	2212	649	12		D	Professional Books & Publications-LCS				\$0	\$0	\$0	\$0		\$300	"First 6 weeks of school" book study	\$300	...
30	04	2212	810	01		D	Curriculum Coord Dues and Fees				\$1,200	\$1,084	\$1,300	\$239	\$1,000	\$1,205	ASCD (\$275), NHSAA (\$930)	\$205	20.50%
							Subtotal - Curriculum Coordinator				\$26,051	\$8,999	\$23,201	\$20,079	\$7,105	\$9,810		\$2,705	38.07%
	FACILITIES										FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%
31	04	2620	290	01		D	Facilities Department - Training/PD				\$1	\$0	\$1	\$0	\$1	\$1		\$0	0.00%
32	04	2620	411	02		U	Water/Sewerage-MS				\$12,450	\$14,558	\$13,000	\$14,378	\$15,750	\$15,750		\$0	0.00%
33	04	2620	411	03		U	Water/Sewerage-HS				\$15,500	\$17,632	\$16,000	\$17,166	\$19,250	\$18,250		(\$1,000)	-5.19%
34	04	2620	411	11		U	Water/Sewerage-FRES				\$22,224	\$24,642	\$22,500	\$25,882	\$25,500	\$26,500		\$1,000	3.92%
35	04	2620	421	02		U	Disposal Services-MS				\$2,740	\$4,997	\$2,800	\$2,658	\$5,000	\$5,000	Will be going back out to bid	\$0	0.00%

Wilton-Lyndeborough Cooperative School District  
FY26 Budget - Draft 3.0  
December 17, 2024 School Board

								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
36	04	2620	421	03		U	Disposal Services-HS	\$3,349	\$6,039	\$3,400	\$2,945	\$6,000	\$6,000	Will be going back out to bid	\$0	0.00%
37	04	2620	421	11		U	Disposal Services-FRES	\$6,088	\$10,855	\$6,200	\$5,813	\$10,850	\$10,850	Will be going back out to bid	\$0	0.00%
38	04	2620	421	12		U	Disposal Services-LCS	\$3,011	\$5,478	\$3,100	\$2,771	\$5,475	\$5,475	Will be going back out to bid	\$0	0.00%
39	04	2620	422	02		C	Snow Plowing Services-MS	\$3,543	\$3,535	\$5,250	\$3,976	\$5,250	\$5,250	Year 3 of 3 year contract	\$0	0.00%
40	04	2620	422	03		C	Snow Plowing Services-HS	\$3,543	\$3,535	\$5,250	\$3,976	\$5,250	\$5,250	Year 3 of 3 year contract	\$0	0.00%
41	04	2620	422	11		C	Snow Plowing Services-FRES	\$5,689	\$5,442	\$7,350	\$3,976	\$7,350	\$7,350	Year 3 of 3 year contract	\$0	0.00%
42	04	2620	422	12		C	Snow Plowing Services-LCS	\$2,396	\$2,215	\$3,150	\$3,976	\$3,150	\$3,150	Year 3 of 3 year contract	\$0	0.00%
43	04	2620	424	02		D	Lawn & Grounds Care-MS	\$265	\$133	\$1,390	\$3,267	\$1,300	\$1,300	Funding includes roadside mowing & maintenance	\$0	0.00%
44	04	2620	424	03		D	Lawn & Grounds Care-HS	\$290	\$163	\$1,665	\$3,964	\$1,700	\$1,700	Funding includes roadside mowing & maintenance	\$0	0.00%
45	04	2620	424	11		D	Lawn & Grounds Care-FRES	\$550	\$49	\$800	\$148	\$800	\$800	Playground & exterior maintenance	\$0	0.00%
46	04	2620	424	12		D	Lawn & Grounds Care-LCS	\$550	\$44	\$1,000	\$3	\$1,000	\$1,000	Playground & exterior maintenance	\$0	0.00%
														Year 3 of funding plan approved by School Board Removed funding for locker replacement & repair based on current student use		
47	04	2620	430	00		D	3-year Facility Improvement Plan	\$0	\$0	\$50,000	\$12,888	\$27,500	\$27,500		\$0	0.00%
48	04	2620	430	01		U	Repairs & Maintenance - SAU	\$450	\$25	\$400	\$1,185	\$400	\$400	General building repair	\$0	0.00%
49	04	2620	430	02		U	Repairs & Maintenance - MS	\$28,000	\$31,762	\$31,000	\$67,882	\$33,500	\$31,000	General Building Repair	(\$2,500)	-7.46%
50	04	2620	430	03		U	Repairs & Maintenance - HS	\$30,000	\$37,176	\$33,000	\$73,807	\$35,500	\$33,000	General Building Repair	(\$2,500)	-7.04%
51	04	2620	430	11		U	Repairs & Maintenance - FRES	\$29,000	\$32,398	\$31,000	\$75,090	\$36,000	\$31,000	General Building Repair	(\$5,000)	-13.89%
52	04	2620	430	12		U	Repairs & Maintenance - LCS	\$19,000	\$135,879	\$19,000	\$13,380	\$19,000	\$19,000	General building repair	\$0	0.00%
53	04	2620	520	02		C	Building Insurance-MS	\$9,780	\$9,116	\$10,758	\$10,757	\$12,360	\$14,214	Rates have been confirmed	\$1,854	15.00%
54	04	2620	520	03		C	Building Insurance-HS	\$11,905	\$11,098	\$13,099	\$13,096	\$15,047	\$17,305	Rates have been confirmed	\$2,258	15.01%
55	04	2620	520	11		C	Building Insurance-FRES	\$16,160	\$15,062	\$17,773	\$17,773	\$20,421	\$23,484	Rates have been confirmed	\$3,063	15.00%
56	04	2620	520	12		C	Building Insurance-LCS	\$4,675	\$4,360	\$5,141	\$5,145	\$5,912	\$6,800	Rates have been confirmed	\$888	15.02%
57	04	2620	580	01		D	Facilities Director Travel/Conferences	\$3,500	\$619	\$1,500	\$804	\$1,500	\$1,500	Fuel for facilities vehicle	\$0	0.00%
58	04	2620	610	01		U	Facilities Maintenance General Supplies/Paper-SAU	\$400	\$150	\$400	\$98	\$400	\$400	Toilet paper, paper towels, cleaning materials, etc.	\$0	0.00%
														Toilet paper, paper towels, cleaning materials, etc. Increase based on increased usage of these supplies	\$2,000	25.00%
59	04	2620	610	02		U	Facilities Maintenance General Supplies/Paper-MS	\$5,800	\$7,364	\$7,500	\$15,016	\$8,000	\$10,000		\$2,000	25.00%
														Toilet paper, paper towels, cleaning materials, etc. Increase based on increased usage of these supplies	\$2,500	26.32%
60	04	2620	610	03		U	Facilities Maintenance General Supplies/Paper-HS	\$6,700	\$8,207	\$9,000	\$16,945	\$9,500	\$12,000		\$2,500	26.32%
														Toilet paper, paper towels, cleaning materials, etc. Increase based on increased usage of these supplies	\$5,000	33.33%
61	04	2620	610	11		U	Facilities Maintenance General Supplies/Paper-FRES	\$13,500	\$14,537	\$14,000	\$27,513	\$15,000	\$20,000		\$5,000	33.33%
62	04	2620	610	12		U	Facilities Maintenance General Supplies/Paper-LCS	\$5,000	\$3,145	\$5,000	\$5,563	\$5,000	\$5,000	Toilet paper, paper towels, cleaning materials, etc.	\$0	0.00%
63	04	2620	622	01		U	Electricity - SAU	\$2,870	\$2,343	\$4,600	\$4,774	\$4,600	\$4,800	Current electricity contract started Oct '22	\$200	4.35%
64	04	2620	622	02		U	Electricity-MS	\$26,250	\$25,309	\$41,300	\$29,296	\$41,300	\$35,000	Current electricity contract started Oct '22	(\$6,300)	-15.25%
65	04	2620	622	03		U	Electricity-HS	\$31,865	\$30,934	\$50,100	\$35,806	\$50,100	\$40,000	Current electricity contract started Oct '22	(\$10,100)	-20.16%
66	04	2620	622	11		U	Electricity-FRES	\$42,820	\$54,047	\$67,300	\$78,179	\$67,300	\$80,000	Current electricity contract started Oct '22	\$12,700	18.87%
67	04	2620	622	12		U	Electricity-LCS	\$11,505	\$13,600	\$19,300	\$19,285	\$19,300	\$19,300	Current electricity contract started Oct '22	\$0	0.00%
68	04	2620	624	01		U	Oil - SAU	\$2,560	\$3,452	\$4,500	\$3,097	\$4,500	\$4,000	apportioned share of 25,000 gallons @ ~\$4/gallon	(\$500)	-11.11%
69	04	2620	624	02		U	Oil-MS	\$30,970	\$35,150	\$45,000	\$34,943	\$45,000	\$40,000	apportioned share of 25,000 gallons @ ~\$4/gallon	(\$5,000)	-11.11%
70	04	2620	624	03		U	Oil-HS	\$37,879	\$42,961	\$54,000	\$41,281	\$54,000	\$45,000	apportioned share of 25,000 gallons @ ~\$4/gallon	(\$9,000)	-16.67%
71	04	2620	624	11		U	Propane-FRES	\$36,047	\$34,759	\$54,000	\$37,308	\$61,750	\$42,000	Reduced based on PY actuals	(\$19,750)	-31.98%
72	04	2620	624	12		U	Oil-LCS	\$7,249	\$6,414	\$9,000	\$7,423	\$9,000	\$8,500	apportioned share of 25,000 gallons @ ~\$4/gallon	(\$500)	-5.56%
73	04	2620	731	02		D	Facillites - New Equipment - MS	\$500	\$2,906	\$500	\$0	\$250	\$250	In Draft #3 - Removed funding for plow set for Facilities Vehicle	\$0	0.00%
74	04	2620	731	03		D	Facillites - New Equipment - HS	\$600	\$1,783	\$600	\$0	\$250	\$250	In Draft #3 - Removed funding for plow set for Facilities Vehicle	\$0	0.00%
75	04	2620	731	11		D	Facillites - New Equipment - FRES	\$1,000	\$4,697	\$5,500	\$4,218	\$500	\$500	In Draft #3 - Removed funding for plow set for Facilities Vehicle	\$0	0.00%
76	04	2620	731	12		D	Facillites - New Equipment - LCS	\$500	\$194	\$500	\$5,845	\$250	\$250	In Draft #3 - Removed funding for plow set for Facilities Vehicle	\$0	0.00%
77	04	2620	732	01		D	Facilities Vehicle	\$45,800	\$47,216	\$0	\$0	\$0	\$0		\$0	...
														Includes apportioned costs for replacing Floor Scrubber and wet/dry vac	\$5,000	...
78	04	2620	735	02		D	Facilities - Replacement Equipment - MS	\$2,000	\$138	\$2,750	\$3,490	\$5,250	\$10,250		\$5,000	...
														Includes apportioned costs for replacing Floor Scrubber and wet/dry vac	\$5,000	95.24%
79	04	2620	735	03		D	Facilities - Replacement Equipment - HS	\$2,000	\$180	\$2,750	\$3,922	\$5,250	\$10,250		\$5,000	95.24%



Wilton-Lyndeborough Cooperative School District  
FY26 Budget - Draft 3.0  
December 17, 2024 School Board

												FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
80	04	2620	735	11		D	Facilities - Replacement Equipment - FRES	\$2,000	\$741	\$9,500	\$14,083	\$850	\$1,850	Replace vacuum, wet/dry vac	\$1,000	117.65%				
81	04	2620	735	12		D	Facilities - Replacement Equipment - LCS	\$1,000	\$0	\$1,000	\$559	\$500	\$500		\$0	0.00%				
82	04	2620	737	02		D	Replacement Furniture/Fixtures - MS	\$2,000	\$1,080	\$1,000	\$0	\$1,000	\$1,000	Funding for any emergency fixture/furniture replacement needs	\$0	0.00%				
83	04	2620	737	03		D	Replacement Furniture/Fixtures - HS	\$2,000	\$990	\$1,000	\$0	\$1,000	\$1,000	Funding for any emergency fixture/furniture replacement needs	\$0	0.00%				
84	04	2620	737	11		D	Replacement Furniture/Fixtures - FRES	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000	Funding for any emergency fixture/furniture replacement needs	\$0	0.00%				
85	04	2620	737	12		D	Replacement Furniture/Fixtures - LCS	\$1,000	\$0	\$500	\$0	\$500	\$500	Funding for any emergency fixture/furniture replacement needs	\$0	0.00%				
86	04	2620	890	01		D	Facilities/Maintenance - Misc.	\$502	\$1,621	\$102	\$0	\$102	\$100		(\$2)	-1.96%				
Subtotal - Facilities								\$556,976	\$720,724	\$717,229	\$775,350	\$732,218	\$712,529		(\$19,689)	-2.69%				
FOOD SERVICE								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%				
87	21	3120	430	02		U	Food Services - Repairs & Maintenance - MS	\$1,625	\$14,380	\$4,000	\$5,407	\$4,000	\$5,000	Pump grease traps 3x/year, clean exhaust hoods, routine maintenance	\$1,000	25.00%				
88	21	3120	430	03		U	Food Services - Repairs & Maintenance - HS	\$1,625	\$17,078	\$4,000	\$6,199	\$4,000	\$5,000	Pump grease traps 3x/year, clean exhaust hoods, routine maintenance	\$1,000	25.00%				
89	21	3120	430	11		U	Food Services - Repairs & Maintenance - FRES	\$1,250	\$3,434	\$3,000	\$3,119	\$3,000	\$3,000	Pump grease traps 3x/year, clean exhaust hoods, routine maintenance	\$0	0.00%				
90	21	3120	430	12		U	Food Services - Repairs & Maintenance - LCS	\$100	\$0	\$100	\$0	\$100	\$100		\$0	0.00%				
91	21	3120	580	02		U	Food Services - Travel/Conference - MS	\$150	\$47	\$150	\$0	\$100	\$300	ServeSafe Certification	\$200	200.00%				
92	21	3120	580	03		U	Food Services - Travel/Conference - HS	\$150	\$47	\$150	\$0	\$100	\$300	ServeSafe Certification	\$200	200.00%				
93	21	3120	580	11		U	Food Services - Travel/Conference - FRES	\$150	\$186	\$150	\$0	\$100	\$300	ServeSafe Certification	\$200	200.00%				
94	21	3120	580	12		U	Food Services - Travel/Conference - LCS	\$1,000	\$56	\$1,000	\$466	\$500	\$500	Mileage associated with delivering food to LCS	\$0	0.00%				
95	21	3120	610	02		U	Food Services - Non-Food Supplies - MS	\$2,500	\$3,362	\$3,000	\$4,573	\$3,000	\$3,500	Paper plates, utensils, napkins, aluminum foil, etc	\$500	16.67%				
96	21	3120	610	03		U	Food Services - Non-Food Supplies - HS	\$2,500	\$4,206	\$3,000	\$5,334	\$3,000	\$3,500	Paper plates, utensils, napkins, aluminum foil, etc	\$500	16.67%				
97	21	3120	610	11		U	Food Services - Non-Food Supplies - FRES	\$2,500	\$2,672	\$2,500	\$5,159	\$2,500	\$3,500	Paper plates, utensils, napkins, aluminum foil, etc	\$1,000	40.00%				
98	21	3120	610	12		U	Food Services - Non-Food Supplies - LCS	\$850	\$410	\$850	\$1,240	\$400	\$1,000	Paper plates, utensils, napkins, aluminum foil, etc	\$600	150.00%				
99	21	3120	612	02		D	Food Service - Office Supplies - MS	\$50	\$128	\$50	\$11	\$100	\$50		(\$50)	-50.00%				
100	21	3120	612	03		D	Food Service - Office Supplies - HS	\$50	\$156	\$50	\$14	\$100	\$50		(\$50)	-50.00%				
101	21	3120	612	11		D	Food Service - Office Supplies - FRES	\$50	\$0	\$50	\$9	\$100	\$50		(\$50)	-50.00%				
102	21	3120	612	12		D	Food Service - Office Supplies - LCS	\$25	\$0	\$25	\$0	\$1	\$1		\$0	0.00%				
103	21	3120	613	02		U	Food Service - Postage - MS	\$25	\$0	\$25	\$0	\$25	\$25		\$0	0.00%				
104	21	3120	613	03		U	Food Service - Postage - HS	\$25	\$0	\$25	\$0	\$25	\$25		\$0	0.00%				
105	21	3120	613	11		U	Food Service - Postage - FRES	\$25	\$0	\$25	\$0	\$25	\$25		\$0	0.00%				
106	21	3120	613	12		U	Food Service - Postage - LCS	\$25	\$0	\$25	\$0	\$25	\$25		\$0	0.00%				
107	21	3120	614	02		D	Food Service - Uniforms - MS	\$100	\$0	\$250	\$0	\$50	\$50	\$50 allowance for proper footwear	\$0	0.00%				
108	21	3120	614	03		D	Food Service - Uniforms - HS	\$100	\$0	\$250	\$0	\$50	\$50	\$50 allowance for proper footwear	\$0	0.00%				
109	21	3120	614	11		D	Food Service - Uniforms - FRES	\$0	\$0	\$250	\$0	\$50	\$100	\$50 allowance for proper footwear	\$50	100.00%				
110	21	3120	615	02		U	Food Service - Chemicals - MS	\$700	\$354	\$500	\$1,458	\$500	\$500	New grease trap, will use less enzymes	\$0	0.00%				
111	21	3120	615	03		U	Food Service - Chemicals - HS	\$700	\$433	\$500	\$1,697	\$500	\$500	New grease trap, will use less enzymes	\$0	0.00%				
112	21	3120	615	11		U	Food Service - Chemicals - FRES	\$550	\$92	\$250	\$143	\$250	\$250		\$0	0.00%				
113	21	3120	615	12		U	Food Service - Chemicals - LCS	\$50	\$0	\$50	\$25	\$50	\$1	No need for enzymes at this location	(\$49)	-98.00%				
114	21	3120	617	02		D	Food Service - Kitchen Supplies - MS	\$200	\$339	\$200	\$163	\$200	\$200	Knives, pots, pans, utensiles, etc.	\$0	0.00%				
115	21	3120	617	03		D	Food Service - Kitchen Supplies - HS	\$200	\$408	\$200	\$186	\$200	\$200	Knives, pots, pans, utensiles, etc.	\$0	0.00%				
116	21	3120	617	11		D	Food Service - Kitchen Supplies - FRES	\$200	\$255	\$200	\$80	\$200	\$200	Knives, pots, pans, utensiles, etc.	\$0	0.00%				
117	21	3120	617	12		D	Food Service - Kitchen Supplies - LCS	\$1	\$0	\$1	\$0	\$1	\$1		\$0	0.00%				
118	21	3120	630	02		C	Food Service - Food Supplies - MS	\$20,000	\$25,276	\$40,000	\$25,765	\$30,000	\$28,000	FY26 reduction based on FY25 actuals	(\$2,000)	-6.67%				
119	21	3120	630	03		C	Food Service - Food Supplies - HS	\$20,000	\$30,934	\$40,000	\$30,611	\$35,000	\$32,000	FY26 reduction based on FY25 actuals	(\$3,000)	-8.57%				
120	21	3120	630	11		C	Food Service - Food Supplies - FRES	\$15,000	\$35,970	\$40,000	\$40,003	\$40,000	\$43,000	FY26 increase based on FY25 actuals	\$3,000	7.50%				
121	21	3120	630	12		C	Food Service - Food Supplies - LCS	\$6,000	\$12,690	\$20,000	\$6,860	\$12,000	\$8,000	FY26 reduction based on FY25 actuals, current student count	(\$4,000)	-33.33%				
122	21	3120	631	02		C	Food Service - Milk - MS	\$4,500	\$2,937	\$4,000	\$932	\$3,000	\$1,500		(\$1,500)	-50.00%				

## December 17, 2024 School Board

														FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
123	21	3120	631	03		C	Food Service - Milk - HS	\$4,500	\$3,586	\$4,000	\$1,139	\$3,000	\$1,500		(\$1,500)	-50.00%						
124	21	3120	631	11		C	Food Service - Milk - FRES	\$4,000	\$7,361	\$5,500	\$8,341	\$6,000	\$6,000		\$0	0.00%						
125	21	3120	631	12		C	Food Service - Milk - LCS	\$1,000	\$2,564	\$2,500	\$960	\$2,500	\$1,500		(\$1,000)	-40.00%						
126	21	3120	632	02		U	Food Service - Snacks/Non Program Food - MS	\$2,000	\$4,524	\$7,500	\$7,121	\$5,000	\$6,000		\$1,000	20.00%						
127	21	3120	632	03		U	Food Service - Snacks/Non Program Food - HS	\$2,000	\$5,428	\$6,000	\$8,449	\$5,000	\$6,000		\$1,000	20.00%						
128	21	3120	632	11		U	Food Service - Snacks/Non Program Food - FRES	\$2,000	\$2,160	\$1,500	\$4,035	\$2,000	\$2,000		\$0	0.00%						
129	21	3120	632	12		U	Food Service - Snacks/Non Program Food - LCS	\$100	\$184	\$100	\$22	\$200	\$100		(\$100)	-50.00%						
130	21	3120	633	02		C	Food Service - USDA Commodities - MS	\$600	\$189	\$600	\$193	\$250	\$400	Received notice of price increase	\$150	60.00%						
131	21	3120	633	03		C	Food Service - USDA Commodities - HS	\$600	\$210	\$600	\$230	\$250	\$400	Received notice of price increase	\$150	60.00%						
132	21	3120	633	11		C	Food Service - USDA Commodities - FRES	\$400	\$172	\$400	\$318	\$250	\$400	Received notice of price increase	\$150	60.00%						
133	21	3120	633	12		C	Food Service - USDA Commodities - LCS	\$160	\$23	\$160	\$45	\$50	\$100	Received notice of price increase	\$50	100.00%						
														Point of sale system, menu planning/nutritionals program; online application, eligibility management								
134	21	3120	650	02		U	Food Service - Software - MS	\$950	\$1,251	\$950	\$1,572	\$1,385	\$1,650	Point of sale system, menu planning/nutritionals program; online application, eligibility management	\$265	19.13%						
135	21	3120	650	03		U	Food Service - Software - HS	\$950	\$1,414	\$950	\$1,738	\$1,685	\$1,850	Point of sale system, menu planning/nutritionals program; online application, eligibility management	\$165	9.79%						
														Point of sale system, menu planning/nutritionals program; online application, eligibility management								
136	21	3120	650	11		U	Food Service - Software - FRES	\$700	\$771	\$700	\$1,871	\$2,290	\$2,000	Point of sale system, menu planning/nutritionals program; online application, eligibility management	(\$290)	-12.66%						
137	21	3120	650	12		U	Food Service - Software - LCS	\$300	\$246	\$300	\$588	\$665	\$650	Point of sale system, menu planning/nutritionals program; online application, eligibility management	(\$15)	-2.26%						
138	21	3120	732	02		D	Food Service - New Equipment - MS	\$0	\$30	\$1	\$46	\$1	\$1		\$0	0.00%						
139	21	3120	732	03		D	Food Service - New Equipment - HS	\$0	\$30	\$1	\$46	\$1	\$1		\$0	0.00%						
140	21	3120	732	11		D	Food Service - New Equipment - FRES	\$0	\$60	\$1	\$718	\$1	\$1		\$0	0.00%						
141	21	3120	732	12		D	Food Service - New Equipment - LCS	\$0	\$0	\$1	\$0	\$1	\$1		\$0	0.00%						
142	21	3120	735	02		D	Food Service - Replace Equipment - MS	\$0	\$1,513	\$1	\$0	\$15,000	\$1	Dishwasher replaced in FY25	(\$14,999)	-99.99%						
143	21	3120	735	03		D	Food Service - Replace Equipment - HS	\$0	\$1,765	\$1	\$0	\$15,000	\$1	Dishwasher replaced in FY25	(\$14,999)	-99.99%						
144	21	3120	735	11		D	Food Service - Replace Equipment - FRES	\$0	\$0	\$1	\$0	\$1	\$1		\$0	0.00%						
145	21	3120	735	12		D	Food Service - Replace Equipment - LCS	\$0	\$0	\$1	\$0	\$1	\$1		\$0	0.00%						
146	21	3120	810	00		D	Food Service - Dues & Fees	\$0	\$800	\$0	\$0	\$0	\$0		\$0	...						
147	21	3120	810	02		D	Food Service - Dues & Fees - MS	\$415	\$38	\$415	\$508	\$50	\$350	Buy in group, SNAP	\$300	600.00%						
148	21	3120	810	03		D	Food Service - Dues & Fees - HS	\$415	\$38	\$415	\$516	\$50	\$350	Buy in group, SNAP	\$300	600.00%						
149	21	3120	810	11		D	Food Service - Dues & Fees - FRES	\$320	\$38	\$320	\$749	\$50	\$250	Buy in group, SNAP	\$200	400.00%						
150	21	3120	810	12		D	Food Service - Dues & Fees - LCS	\$125	\$38	\$125	\$151	\$50	\$50	Buy in group, SNAP	\$0	0.00%						
							Subtotal - Food Service	\$104,511	\$190,287	\$201,869	\$178,811	\$203,983	\$172,361		(\$31,622)	-15.50%						

## December 17, 2024 School Board

	WLC (MS/HS)							FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%
197	04	1100	430	0203		D	Instructional Equipment Repairs/Maintenance-MS/HS	\$4,900	\$2,629	\$3,100	\$1,009	\$3,400	\$1,800	Equipment & instructional repairs/maintenance	(\$1,600)	-47.06%
198	04	1100	610	0203		D	Reg Ed Instruction - General Supplies-MS/HS	\$43,297	\$30,252	\$35,759	\$33,695	\$35,759	\$39,873	Inflation for paper/school supplies, inflataion FACS consumables	\$4,114	11.50%
199	04	1100	641	0203		D	Reg Ed - Books/Print Materials - MS/HS	\$4,941	\$5,778	\$6,076	\$5,140	\$6,931	\$4,263	Literary selections, math riddle books, choral selections	(\$2,668)	-38.49%
200	04	1100	650	0203		U	Computer Software-MS/HS	\$2	\$0	\$2	\$0	\$2	\$1		(\$1)	-50.00%
														Student trombone, VEX upgrade kits and robotic equipment, nitrate electrodes, moisture meters	(\$571)	-6.66%
201	04	1100	731	0203		D	Classroom New Equipment-MS/HS	\$10,267	\$10,180	\$10,348	\$2,793	\$8,571	\$8,000			
202	04	1100	735	0203		D	Classroom Replacement Equipment-MS/HS	\$2,503	\$11,115	\$6,877	\$4,142	\$7,928	\$6,000	PE equipment, keyboard, scroll saws, science scales	(\$1,928)	-24.32%
203	04	1100	737	0203		D	Classroom Replacement Furniture/Fixtures - MS/HS	\$4,000	\$4,330	\$4,000	\$1,411	\$4,300	\$2,000	Classroom desks/chairs	(\$2,300)	-53.49%

Wilton-Lyndeborough Cooperative School District  
FY26 Budget - Draft 3.0  
December 17, 2024 School Board

												FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
204	04	1390	561	03		U	Vocational Education Tuition-HS					\$13,000	\$12,217	\$13,000	\$13,127	\$15,000	\$15,000	CTE program tuition; estimate 10 students @ \$1,500/student	\$0	0.00%
205	04	1390	591	03		U	Vocational Education Purchased Services-HS					\$1	\$0	\$0	\$0	\$1	\$1		\$0	0.00%
206	04	1410	610	0203		D	Co-Curricular Program - General Supplies-MS/HS					\$4,250	\$2,607	\$4,250	\$3,796	\$3,000	\$4,000	Planning on two plays in 25/26 SY	\$1,000	33.33%
207	04	1410	810	0203		D	Co-Curricular Program Dues & Fees-MS/HS					\$5,010	\$1,374	\$2,285	\$1,609	\$2,500	\$2,285	Fees for music festival, NHS/NJHS/AMTA	(\$215)	-8.60%
208	04	1410	890	0203		D	Co-Curricular Program Miscellaneous-MS/HS					\$550	\$534	\$550	\$0	\$550	\$200		(\$350)	-63.64%
209	04	1420	330	0203		C	Athletics - Contracted Maintenance Services - MS					\$26,500	\$32,908	\$39,440	\$49,374	\$42,000	\$47,000	Regular contract plus long jump pit improvements	\$5,000	11.90%
210	04	1420	430	0203		U	Athletics Fields - Repairs & Maintenance Services-MS					\$23,500	\$4,383	\$29,900	\$50,130	\$15,000	\$15,000	Athletic facilities repairs, maintenance	\$0	0.00%
211	04	1420	442	0203		D	Athletics - Equipment Rentals - MS/HS					\$1,000	\$781	\$1,000	\$1,085	\$1,000	\$1,100	Porta potty rentals	\$100	10.00%
212	04	1420	591	0203		U	Athletics - Purchased Services/Private Sources-MS/HS					\$23,914	\$16,691	\$23,914	\$16,123	\$18,758	\$18,758	Officials, police coverage, Final Forms	\$0	0.00%
213	04	1420	610	0203		D	Athletics - General Supplies - MS/HS					\$3,195	\$5,475	\$3,195	\$26,644	\$4,700	\$5,000	Med supplies, awards, scorebooks, uniforms	\$300	6.38%
214	04	1420	731	0203		D	Athletics - New equipment-MS/HS					\$0	\$0	\$0	\$0	\$1,000	\$1,650	Coaches attires, unified basketball uniform	\$650	65.00%
215	04	1420	735	0203		D	Athletics - Replacement Equipment - MS/HS					\$12,525	\$28,469	\$10,811	\$32,921	\$6,270	\$7,200	MS soccer uniforms, soccer balls, V bball practice jerseys	\$930	14.83%
216	04	1420	810	0203		D	Athletics - Dues & Fees - MS/HS					\$3,900	\$3,243	\$3,900	\$3,705	\$5,625	\$6,000	NHIAA (increase in fees), NHADA, Tri-County League (dues increase), GSC, Coach Associations, addition of unified basketball	\$375	6.67%
217	04	1420	890	0203		D	Athletics - Miscellaneous - MS/HS					\$735	\$1,582	\$451	\$1,873	\$1,900	\$2,500	Hall of fame induction, lunch for scholar athletes, roses for seniors	\$600	31.58%
218	04	1430	519	02		D	Summer School Field Trip Transportation - MS					\$0	\$0	\$0	\$0	\$0	\$1,000		\$1,000	#DIV/0!
219	04	1430	610	02		D	Summer School Supplies - MS					\$500	\$0	\$250	\$0	\$250	\$500	Attempting to create more interest in summer programs	\$250	100.00%
220	04	1430	810	02		D	Summer School Field Trip Fees					\$0	\$0	\$0	\$0	\$0	\$1,200	Museums, ball fields, parks, zoos, etc.	\$1,200	#DIV/0!
221	04	1490	810	0203		D	Student Enrichment Opportunities -MS/HS					\$10,000	\$5,000	\$10,000	\$6,792	\$7,000	\$10,000	6th grade ecology camp, International trip for HS students in April 2026	\$3,000	42.86%
222	04	2122	321	0203		U	Guidance Office - Contracted Services-MS/HS					\$300	\$0	\$300	\$0	\$300	\$300	Crisis counseling	\$0	0.00%
223	04	2122	323	0203		U	Guidance Office - Testing - MS/HS					\$7,000	\$2,690	\$3,000	\$3,532	\$3,000	\$4,000	PSAT, SAT, AP Testing Fees	\$1,000	33.33%
224	04	2122	591	0203		D	Guidance Office - Purchased Services - MS/HS					\$2,500	\$0	\$2,500	\$0	\$2,500	\$2,250	Speaker fees for students	(\$250)	-10.00%
225	04	2122	610	0203		D	Guidance Office - General Supplies - MS/HS					\$3,900	\$2,929	\$3,000	\$2,583	\$1,500	\$1,500	Planners for MS students, Red Ribbon Week, Unity Day, misc. counseling supplies	\$0	0.00%
226	04	2122	641	0203		D	Guidance Office - Books/Print Materials - MS/HS					\$1	\$0	\$1	\$0	\$1	\$1		\$0	0.00%
227	04	2122	810	0203		U	Guidance Office - Dues&Fees - MS/HS					\$750	\$139	\$750	\$268	\$800	\$600	ASCA and NHSCA, HS Counselor's Assoc	(\$200)	-25.00%
228	04	2134	323	0203		U	School Nurse - Contracted Services - MS/HS					\$2	\$0	\$2	\$0	\$2	\$2		\$0	0.00%
229	04	2134	430	0203		U	School Nurse - Equip. Repairs & Maintenance - MS/HS					\$175	\$150	\$175	\$150	\$225	\$225	Nurse equipment repairs/maintenance	\$0	0.00%
230	04	2134	610	0203		U	School Nurse - General Supplies - MS/HS					\$910	\$2,974	\$926	\$1,017	\$950	\$1,000	Nurse's office supplies	\$50	5.26%
231	04	2134	641	0203		U	School Nurse - Books/Print Materials - MS/HS					\$0	\$0	\$250	\$250	\$2	\$2		\$0	0.00%
232	04	2134	735	0203			School Nurse - Replacement Equipment-MS/HS					\$0	\$0	\$0	\$2,881	\$0	\$2		\$2	#DIV/0!
233	04	2134	810	0203		D	School Nurse - Dues & Fees - MS/HS					\$151	\$150	\$151	\$0	\$155	\$150	NASN Dues and NHSNA	(\$5)	-3.23%
234	04	2210	321	0203		U	Alt 4 Cert, Support, Student Teacher Stipends-MS/HS					\$1,000	\$0	\$1,000	\$4,000	\$5,000	\$4,900		(\$100)	-2.00%
235	04	2222	430	0203		D	Library - Book/Materials Repairs -MS/HS					\$100	\$72	\$100	\$86	\$100	\$100		\$0	0.00%
236	04	2222	610	0203		D	Library - General Supplies - MS/HS					\$175	\$175	\$175	\$174	\$175	\$180		\$5	2.86%
237	04	2222	641	0203		D	Library - Books/Print Materials -MS/HS					\$4,730	\$4,573	\$4,760	\$4,853	\$4,760	\$4,760	Student titles and reference materials	\$0	0.00%
238	04	2222	649	0203		D	Library - Other Information Resources-MS/HS					\$4,838	\$3,459	\$5,000	\$4,115	\$3,999	\$4,190	Data bases for student research	\$191	4.78%
239	04	2222	650	0203		U	Library - Software - MS/HS					\$2	\$0	\$2	\$0	\$2	\$0		(\$2)	-100.00%
240	04	2222	735	0203		D	Library - Replacement Equipment-MS/HS					\$1	\$0	\$1	\$0	\$1	\$0		(\$1)	-100.00%
241	04	2222	810	0203		D	Library - Dues & Fees - MS/HS					\$50	\$25	\$50	\$25	\$50	\$100	NH Library Assoc & AA School Library	\$50	100.00%
242	04	2410	290	0203		D	Principals's - Professional Devopment Workshops					\$4,500	\$0	\$4,500	\$0	\$4,000	\$4,000	PD for Principals	\$0	0.00%
243	04	2410	534	0203		U	Front Office - Postage - MS/HS					\$2,200	\$1,917	\$2,200	\$1,893	\$1,500	\$1,500		\$0	0.00%
244	04	2410	550	0203		D	Front Office - Printing - MS/HS					\$808	\$675	\$808	\$355	\$1,750	\$1,750	Alumni pictures, outdoor banners, passes, envelopes	\$0	0.00%
245	04	2410	580	0203		D	Principals - Travel/Conferences - MS/HS					\$6,000	\$6,297	\$6,000	\$4,628	\$3,000	\$3,000	Travel reimbursement, workshops/conferences	\$0	0.00%
246	04	2410	610	0203		D	Front Office - General Supplies - MS/HS					\$4,225	\$3,452	\$4,500	\$2,349	\$4,000	\$4,000	Supplies for front office	\$0	0.00%
247	04	2410	810	0203		D	Principal's Office - Dues & Fees - MS/HS					\$6,543	\$5,483	\$6,543	\$6,289	\$5,600	\$5,600	NELMS, NHMLE, NEASC, NHASP, ASCD, NMSA	\$0	0.00%
248	04	2410	890	0203		D	Principal's Office - Misc. - MS/HS					\$1,000	\$1,052	\$1,000	\$1,284	\$1,300	\$1,300		\$0	0.00%
249	04	2490	890	0203		D	Graduation/Assembly Expenses-MS/HS					\$4,500	\$2,662	\$4,748	\$2,901	\$4,248	\$3,500	8th grade celebration, caps/gowns, diplomas, flowers, increase in class sizes	(\$748)	-17.61%
250	04	2725	519	0203		D	Field Trip Transportation-MS/HS					\$8,400	\$9,185	\$10,250	\$8,620	\$14,500	\$14,500	Field Trip Transportation	\$0	0.00%



**Wilton-Lyndeborough Cooperative School District**  
**FY26 Budget - Draft 3.0**  
**December 17, 2024 School Board**

								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
251	04	2743	519	03		U	Vocational Transportation-HS	\$10,500	\$3,535	\$2,500	\$850	\$0	\$0	Funding reallocated to 04.2743.626	\$0	...
252	04	2743	626	03		U	Vocational Ed Vehicle Fuel/Repair - HS	\$1,200	\$161	\$2,000	\$5,030	\$4,500	\$4,500	apportioned costs of vehicle expenses for CTE program	\$0	0.00%
253	04	2744	519	0203		U	Athletic Transportation-MS/HS	\$41,100	\$29,103	\$43,100	\$38,001	\$37,000	\$41,000	Butler price increase, increased reliance on LA Limo	\$4,000	10.81%
							Subtotal - WLC	\$316,051	\$260,407	\$319,400	\$351,503	\$296,365	\$309,243		\$12,878	4.35%
								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%
254	04	2313	580	01		D	District Treasurer - Travel/Conferences	\$100	\$0	\$100	\$0	\$50	\$50		\$0	0.00%
255	04	2313	810	01		D	District Treasurer - Dues and Fees	\$50	\$0	\$50	\$0	\$50	\$50		\$0	0.00%
256	04	2319	319	01		U	Town Supervisors of Checklist	\$1	\$0	\$1	\$0	\$1	\$1		\$0	0.00%
257	04	2319	534	01		U	School Board Postage	\$550	\$0	\$550	\$0	\$200	\$100		(\$100)	-50.00%
258	04	2319	540	01		U	School Board Advertising	\$600	\$386	\$600	\$333	\$575	\$450	Reduction based on actual	(\$125)	-21.74%
259	04	2319	550	01		U	School Board Printing and Binding	\$850	\$815	\$850	\$928	\$850	\$940	Annual reports	\$90	10.59%
260	04	2319	610	01		D	School Board General Supplies	\$150	\$80	\$150	\$0	\$110	\$100	Ballots, pencils, district meeting supplies; reduction based on actual	(\$10)	-9.09%
261	04	2319	810	01		D	School Board Dues and Fees	\$3,300	\$3,195	\$3,300	\$3,195	\$3,300	\$3,300	NHSBA Dues	\$0	0.00%
262	04	2319	890	01		D	School Board Miscellaneous	\$1,700	\$221	\$1,500	\$578	\$800	\$800	SB workshops, books, webinars, retirement gifts	\$0	0.00%
263	04	2321	290	01		D	SAU Staff - Professional Development Workshops	\$2,800	\$2,395	\$3,000	\$229	\$3,000	\$2,800		(\$200)	-6.67%
264	04	2321	330	01		U	SAU Office - Legal Services	\$15,000	\$17,060	\$22,000	\$14,241	\$20,000	\$20,000	Reduction based on actual	\$0	0.00%
265	04	2321	534	01		U	SAU Office - Postage	\$1,000	\$530	\$1,000	\$8	\$550	\$450	Postage meter; PY actuals underspent due to surplus in available postage prior years	(\$100)	-18.18%
266	04	2321	540	01		U	SAU Office - Legal Notices/Publishing	\$3,700	\$3,466	\$3,500	\$991	\$3,500	\$3,500	Required newspaper public notices and advertising	\$0	0.00%
267	04	2321	550	01		D	SAU Office - Printing	\$110	\$0	\$110	\$1,067	\$110	\$110		\$0	0.00%
268	04	2321	580	01		D	SAU Staff Travel/Conferences	\$1,200	\$573	\$1,200	\$599	\$1,200	\$1,000		(\$200)	-16.67%
269	04	2321	610	01		D	SAU Office - General Supplies	\$1,200	\$529	\$1,000	\$631	\$750	\$750		\$0	0.00%
270	04	2321	650	01		U	SAU Office - Computer Software	\$1	\$0	\$1	\$0	\$1	\$1		\$0	0.00%
271	04	2321	810	01		D	SAU Office - Dues & Fees	\$1,724	\$1,685	\$2,900	\$75	\$1,775	\$1,775		\$0	0.00%
272	04	2321	890	01		D	SAU Miscelleaneous	\$2,700	\$1,646	\$2,600	\$3,065	\$2,200	\$2,600	Background checks, DMV record checks, 1st grade T-shirts, Food purchases (workshops, training, opening day, student appreciation), shredding, credentialing emergency auth	\$400	18.18%
							Subtotal - SAU	\$36,736	\$32,581	\$44,412	\$25,940	\$39,022	\$38,777		(\$245)	-0.63%
	SPECIAL EDUCATION/STUDENT SUPPORT SERVICES							FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%
273	04	1210	610	02		S	Special Ed - General Supplies - MS	\$1,000	\$916	\$1,000	\$973	\$1,000	\$1,000		\$0	0.00%
274	04	1210	610	03		S	Special Ed - General Supplies - HS	\$1,500	\$1,417	\$1,000	\$955	\$1,500	\$1,000		(\$500)	-33.33%
275	04	1210	610	11		S	Special Ed - General Supplies - FRES	\$2,500	\$2,464	\$2,000	\$1,988	\$2,500	\$2,000		(\$500)	-20.00%
276	04	1210	610	12		S	Special Ed - General Supplies - LCS	\$500	\$580	\$500	\$487	\$600	\$500		(\$100)	-16.67%
277	04	1210	641	02		S	Special Ed - Books/Print Materials - MS	\$1,500	\$1,235	\$1,000	\$987	\$1,400	\$1,200		(\$200)	-14.29%
278	04	1210	641	03		S	Special Ed - Books/Print Materials - HS	\$500	\$107	\$500	\$298	\$500	\$500		\$0	0.00%
279	04	1210	641	11		S	Special Ed - Books/Print Materials - FRES	\$1,300	\$875	\$1,000	\$975	\$1,000	\$1,000		\$0	0.00%
280	04	1210	641	12		S	Special Ed - Books/Print Materials - LCS	\$400	\$377	\$1,000	\$697	\$500	\$1,000		\$500	100.00%
281	04	1210	650	02		S	Special Ed - Computer Software-MS	\$3,750	\$3,884	\$4,000	\$4,016	\$4,000	\$4,000		\$0	0.00%
282	04	1210	650	11		S	Special Ed - Computer Software-FRES	\$3,750	\$4,799	\$4,000	\$4,115	\$5,000	\$4,000		(\$1,000)	-20.00%
283	04	1210	650	12		S	Special Ed - Computer Software-LCS	\$2,500	\$2,698	\$3,000	\$2,780	\$3,000	\$3,000		\$0	0.00%
284	04	1210	731	03		S	Special Ed - New Equipment-MS	\$500	\$0	\$500	\$500	\$500	\$500		\$0	0.00%
285	04	1210	731	11		S	Special Ed - New Equipment-FRES	\$750	\$698	\$750	\$719	\$700	\$700		\$0	0.00%
286	04	1210	731	12		S	Special Ed - New Equipment-LCS	\$750	\$750	\$750	\$749	\$700	\$700		\$0	0.00%
287	04	1210	733	02		S	Special Ed Classroom New Furniture & Fixtures - MS	\$500	\$0	\$500	\$500	\$500	\$500		\$0	0.00%
288	04	1210	733	12		S	Special Ed Classroom New Furniture & Fixtures - LCS	\$0	\$0	\$500	\$500	\$500	\$500		\$0	0.00%

Wilton-Lyndeborough Cooperative School District  
FY26 Budget - Draft 3.0  
December 17, 2024 School Board

												FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
289	04	1210	734	02		S	Special Ed - TECH Hardware - MS					\$1,000	\$269	\$750	\$0	\$750	\$750		\$0	0.00%
290	04	1210	734	03		S	Special Ed - TECH Hardware - HS					\$1,000	\$269	\$750	\$360	\$750	\$500		(\$250)	-33.33%
291	04	1210	734	11		S	Special Ed - TECH Hardware - FRES					\$1,200	\$468	\$1,000	\$1,000	\$1,000	\$750		(\$250)	-25.00%
292	04	1210	734	12		S	Special Ed - TECH Hardware - LCS					\$750	\$117	\$750	\$0	\$750	\$750		\$0	0.00%
293	04	1210	735	03		S	Special Ed - Classroom Replacement Equipment-HS					\$500	\$407	\$500	\$500	\$500	\$500		\$0	0.00%
294	04	1210	735	11		S	Special Ed - Classroom Replacement Equipment-FRES					\$500	\$204	\$500	\$472	\$500	\$500		\$0	0.00%
295	04	1210	810	01		S	Special Ed - Medicaid Fees					\$7,000	\$8,642	\$9,000	\$2,238	\$9,000	\$9,000		\$0	0.00%
296	04	1212	323	11		S	Special Ed - Summer School Contracted Svs - FRES					\$18,840	\$14,985	\$17,000	\$19,776	\$19,500	\$20,000		\$500	2.56%
297	04	1290	339	02		S	Special Ed - 504 Special Programs-MS					\$1,500	\$0	\$2,500	\$0	\$2,500	\$2,500		\$0	0.00%
298	04	1290	339	03		S	Special Ed - 504 Special Programs-HS					\$2,000	\$1,000	\$3,000	\$1,000	\$3,000	\$3,000		\$0	0.00%
299	04	1290	339	11		S	Special Ed - 504 Special Programs-FRES					\$3,500	\$3,224	\$4,500	\$1,400	\$4,500	\$4,000		(\$500)	-11.11%
300	04	1290	561	03		S	Special Ed - In State Public School Tuition-HS					\$98,000	\$63,887	\$51,000	\$77,032	\$55,000	\$80,250		\$25,250	45.91%
301	04	1290	564	03		S	Special Ed - In/Out of State Private School Tuition-HS					\$135,200	\$135,803	\$129,000	\$141,778	\$369,000	\$448,000	In draft # 3 - Reduced OOD projections from 8 to 6	\$79,000	21.41%
302	04	1290	564	11		S	Special Ed - In/Out of State Private School Tuition-FRES					\$154,000	\$117,777	\$115,000	\$155,099	\$1	\$1		\$0	0.00%
303	04	1290	610	02		S	Special Ed - 504 Program Supplies - MS					\$500	\$0	\$500	\$345	\$500	\$500		\$0	0.00%
304	04	1290	610	03		S	Special Ed - 504 Program Supplies - HS					\$500	\$0	\$500	\$0	\$500	\$500		\$0	0.00%
305	04	1290	610	11		S	Special Ed - 504 Program Supplies - FRES					\$500	\$0	\$500	\$0	\$500	\$500		\$0	0.00%
306	04	1290	610	12		S	Special Ed - 504 Program Supplies - LCS					\$500	\$0	\$500	\$0	\$500	\$500		\$0	0.00%
307	04	1290	731	12		S	Special Ed - 504 Program Equipment - LCS					\$1,000	\$0	\$500	\$0	\$500	\$500		\$0	0.00%
308	04	2140	610	01		S	School Psychologist - General Supplies					\$0	\$0	\$0	\$0	\$0	\$500		\$500	...
309	04	2142	321	01		S	School Psychologist - Contracted Services					\$0	\$174,307	\$118,900	\$120,274	\$175,000	\$175,000	2.5% increase per contract	\$0	0.00%
310	04	2142	323	02		S	Psychological Testing Services-MS					\$6,500	\$0	\$6,500	\$0	\$5,000	\$5,000		\$0	0.00%
311	04	2142	323	03		S	Psychological Testing Services-HS					\$6,500	\$0	\$6,500	\$0	\$5,000	\$5,000		\$0	0.00%
312	04	2142	323	11		S	Psychological Testing Services-FRES					\$7,500	\$0	\$7,500	\$6,650	\$5,000	\$5,000		\$0	0.00%
313	04	2142	323	12		S	Psychological Testing Services-LCS					\$2,750	\$2,042	\$2,750	\$0	\$3,000	\$5,000	Anticipated increase in independent evaluations	\$2,000	66.67%
314	04	2142	610	01		S	Psychological Testing - General Supplies					\$260	\$129	\$500	\$488	\$500	\$500		\$0	0.00%
	04	2143	321	11		S	Social Worker - Contracted Svc - FRES					\$0	\$0	\$0	\$21,569	\$0	\$0		\$0	...
315	04	2143	610	11		S	Psychological Testing - General Supplies - FRES					\$255	\$251	\$250	\$220	\$500	\$500		\$0	0.00%
316	04	2143	610	12		S	Psychological Testing - General Suplies - PK Program					\$260	\$241	\$250	\$224	\$500	\$500		\$0	0.00%
317	04	2149	580	02		S	ABA/RBT/BCBA -Travel/Conferences - MS					\$500	\$0	\$500	\$107	\$500	\$500		\$0	0.00%
318	04	2149	580	03		S	ABA/RBT/BCBA -Travel/Conferences - HS					\$500	\$215	\$500	\$107	\$500	\$500		\$0	0.00%
319	04	2149	580	11		S	ABA/RBT/BCBA -Travel/Conferences - FRES					\$1,500	\$1,479	\$1,500	\$582	\$1,500	\$1,500		\$0	0.00%
320	04	2149	580	12		S	ABA/RBT/BCBA -Travel/Conferences - LCS					\$750	\$730	\$500	\$107	\$750	\$500		(\$250)	-33.33%
321	04	2149	610	02		S	ABA/RBT/BCBA Therapy Supplies - MS					\$1,000	\$986	\$1,000	\$121	\$1,500	\$1,500		\$0	0.00%
322	04	2149	610	11		S	ABA/RBT/BCBA Therapy Supplies - FRES					\$1,500	\$1,495	\$1,500	\$1,491	\$1,500	\$1,500		\$0	0.00%
323	04	2149	610	12		S	ABA/RBT/BCBA Therapy Supplies - KCS					\$1,500	\$859	\$1,500	\$1,491	\$1,500	\$1,500		\$0	0.00%
324	04	2152	321	02		S	S/L Pathologist - Contracted Services-MS					\$20,387	\$14,063	\$31,500	\$29,646	\$35,500	\$38,400		\$2,900	8.17%
325	04	2152	321	03		S	S/L Pathologist - Contracted Services-HS					\$13,069	\$10,034	\$26,500	\$30,516	\$28,500	\$21,200		(\$7,300)	-25.61%
326	04	2152	321	11		S	S/L Pathologist - Contracted Services-FRES					\$73,708	\$69,679	\$98,500	\$109,892	\$126,000	\$132,000		\$6,000	4.76%
327	04	2152	321	12		S	S/L Pathologist - Contracted Service-LCS					\$20,387	\$20,273	\$22,500	\$4,486	\$45,000	\$51,400		\$6,400	14.22%
328	04	2152	610	11		S	S/L Pathologist - General Supplies - FRES					\$1,000	\$723	\$1,000	\$1,000	\$750	\$750		\$0	0.00%
329	04	2152	610	12		S	S/L Pathologist - General Supplies - LCS					\$750	\$103	\$750	\$639	\$750	\$750		\$0	0.00%
330	04	2152	641	11		S	S/L Pathologist - Books/Prinedt Materials - FRES					\$750	\$310	\$500	\$336	\$500	\$500		\$0	0.00%
331	04	2153	323	02		S	Audiological Testing Services-MS					\$375	\$0	\$300	\$184	\$300	\$300		\$0	0.00%
332	04	2153	323	03		S	Audiological Testing Services-HS					\$375	\$0	\$300	\$0	\$300	\$300		\$0	0.00%
333	04	2153	323	11		S	Audiological Testing Services-FRES					\$500	\$0	\$300	\$184	\$300	\$300		\$0	0.00%
334	04	2162	323	02		S	P.T. Services Contracted-MS					\$6,796	\$2,650	\$7,200	\$1,530	\$7,500	\$7,200		(\$300)	-4.00%
335	04	2162	323	11		S	P.T. Services Contracted-FRES					\$5,750	\$4,775	\$6,400	\$6,120	\$8,500	\$8,300		(\$200)	-2.35%
336	04	2162	323	12		S	P.T. Services Contracted-LCS					\$7,841	\$8,125	\$9,500	\$6,375	\$14,000	\$14,200		\$200	1.43%
337	04	2163	321	02		S	O.T. Services Contracted-MS					\$15,683	\$14,130	\$17,500	\$7,056	\$19,500	\$7,200		(\$12,300)	-63.08%

## December 17, 2024 School Board

								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget		
338	04	2163	321	11		S	O.T. Services Contracted-FRES	\$44,957	\$42,486	\$48,600	\$61,895	\$52,500	\$63,000		\$10,500	20.00%	
339	04	2163	321	12		S	O.T. Services Contracted-LCS	\$18,296	\$24,720	\$25,500	\$32,705	\$28,000	\$34,000		\$6,000	21.43%	
340	04	2190	321	02		S	Special Ed Reading Program - Contracted Services - MS	\$16,205	\$43,309	\$18,500	\$17,994	\$20,500	\$0	No longer CSP, position will be funded by district employee (will be funded in wages/benefits)	(\$20,500)	-100.00%	
341	04	2190	321	03		S	Special Ed Reading Program - Contracted Services - HS	\$24,047	\$23,746	\$26,500	\$19,472	\$29,500	\$0	No longer CSP, position will be funded by district employee (will be funded in wages/benefits)	(\$29,500)	-100.00%	
342	04	2190	321	11		S	Special Ed Reading Program - Contracted Services - FRES	\$18,296	\$42,505	\$20,200	\$47,173	\$63,000	\$55,000	Reduced based on current CSP	(\$8,000)	-12.70%	
343	04	2190	323	02		S	Other Student Support Services-MS	\$3,000	\$2,749	\$3,500	\$3,172	\$3,500	\$3,500		\$0	0.00%	
344	04	2190	323	03		S	Other Student Support Services-HS	\$1,500	\$1,382	\$2,000	\$1,928	\$2,000	\$2,000		\$0	0.00%	
345	04	2190	323	11		S	Other Student Support Services-FRES	\$2,500	\$1,854	\$2,500	\$2,499	\$2,500	\$2,500		\$0	0.00%	
346	04	2190	323	12		S	Other Student Support Services-LCS	\$1,000	\$831	\$1,000	\$980	\$1,000	\$1,000		\$0	0.00%	
347	04	2319	330	01		S	Special Ed Office - Legal Services	\$1	\$831	\$0	\$0	\$0	\$0		\$0	...	
348	04	2332	290	01		D	Special Ed Office - Professional Development Workshops	\$2,000	\$1,915	\$2,000	\$1,524	\$2,000	\$2,000		\$0	0.00%	
349	04	2332	330	01		S	Special Ed Office - Legal Services	\$5,000	\$2,926	\$6,000	\$14,255	\$5,000	\$7,500		\$2,500	50.00%	
350	04	2332	534	01		S	Special Ed Office - Postage	\$500	\$290	\$500	\$0	\$500	\$500		\$0	0.00%	
351	04	2332	540	01		S	Special Ed Office - Legal Notices/Publishing	\$431	\$604	\$500	\$421	\$750	\$700		(\$50)	-6.67%	
352	04	2332	580	01		S	Special Ed Admin Staff Travel/Conferences	\$2,000	\$1,348	\$2,000	\$1,130	\$2,000	\$2,000		\$0	0.00%	
353	04	2332	610	01		S	Special Ed Office - General Supplies	\$500	\$498	\$500	\$393	\$750	\$750		\$0	0.00%	
354	04	2332	810	01		S	Special Ed Office - Dues and Fees	\$200	\$100	\$500	\$75	\$500	\$500		\$0	0.00%	
							Subtotal - Special Education	\$788,769	\$887,346	\$892,950	\$979,248	\$1,196,801	\$1,257,351		\$60,550	5.06%	
	TECHNOLOGY																
								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%	
355	04	1100	610	02	T	D	Tech - Computer Supplies - MS	\$2,000	\$441	\$1,500	\$1,090	\$1,500	\$1,300	Line item used for supplies. Reduction for FY 26 because standardized connections have lessened demand for adapters	(\$200)	-13.33%	
356	04	1100	610	03	T	D	Tech - Computer Supplies - HS	\$2,000	\$1,152	\$1,500	\$1,418	\$1,500	\$1,500	Line item used for supplies.	\$0	0.00%	
357	04	1100	610	11	T	D	Tech - Computer Supplies - FRES	\$2,000	\$1,987	\$1,500	\$913	\$1,500	\$1,500	Line item used for supplies.	\$0	0.00%	
358	04	1100	610	12	T	D	Tech - Computer Supplies - LCS	\$1,000	\$368	\$500	\$271	\$500	\$500	Line item used for supplies.	\$0	0.00%	
359	04	1100	650	02	T	U	Tech - Instructional/Teacher/Student Use Software - MS	\$10,600	\$7,980	\$6,700	\$6,612	\$13,500	\$14,525	Edpuzzle \$700.00 Adobe \$1,950.00 FinalForms \$250.00 I-Ready Instruction \$10,933.01	\$1,025	7.59%	
360	04	1100	650	03	T	U	Tech - Instructional/Teacher/Student Use Software - HS	\$8,600	\$8,036	\$10,195	\$8,948	\$13,075	\$17,614	Edpuzzle \$800.00 Adobe \$2,000.00 Pivot (Replacing Gizmos) \$550.00 TI-84 Plus CE Online Calculator App \$80.00 FinalForms \$250.00 CNC Software \$850.00 I-Ready Instruction \$12,244.97	\$4,539	34.72%	
361	04	1100	650	11	T	U	Tech - Instructional/Teacher/Student Use Software - FRES	\$14,550	\$16,460	\$10,774	\$9,943	\$27,800	\$30,010	I-Ready Instruction \$17,492.82 WordlyWise \$2,400.00 Learning A-Z \$4,000.00 Heggerty \$170.00 Mystery Writing \$880.00 Exploros \$1,386.00 Mystery Science \$2,000.00 Planbook \$252.00	\$2,210	7.95%	
362	04	1100	650	12	T	U	Tech - Instructional/Teacher/Student Use Software - LCS	\$1,840	\$2,948	\$1,751	\$1,537	\$5,200	\$3,214	I-Ready Instruction \$3061	(\$1,986)	-38.19%	
363	04	1100	731	02	T	D	Tech - Teacher/Student - New Equipment - MS	\$395	\$263	\$1	\$0	\$1	\$1	No new equipment this year.	\$0	0.00%	
364	04	1100	731	03	T	D	Tech - Teacher/Student - New Equipment - HS	\$395	\$263	\$1	\$0	\$1	\$1	No new equipment this year.	\$0	0.00%	
365	04	1100	731	11	T	D	Tech - Teacher/Student - New Equipment - FRES	\$788	\$263	\$1	\$0	\$1	\$1	No new equipment this year.	\$0	0.00%	

Wilton-Lyndeborough Cooperative School District  
FY26 Budget - Draft 3.0  
December 17, 2024 School Board

								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
366	04	1100	734	02	T	D	Tech - Teacher/Student - New Computers - MS	\$500	\$0	\$1	\$0	\$1	\$2,500	One of two additional high powered desktop PCs for makerspace	\$2,499	249900.00%
367	04	1100	734	03	T	D	Tech - Teacher/Student - New Computers - HS	\$4,600	\$4,153	\$1	\$0	\$1	\$2,500	One of two additional high powered desktop PCs for makerspace	\$2,499	249900.00%
368	04	1100	734	11	T	D	Tech - Teacher/Student - New Computers - FRES	\$500	\$0	\$1	\$0	\$1	\$1	No new equipment this year.	\$0	0.00%
														Student Chromebooks		
														Teacher Chromebooks		
														Security Cameras		
														Windows Computers		
369	04	1100	735	02	T	U	Tech - Teacher/Student Replacement Equipment - MS	\$6,200	\$4,737	\$10,074	\$9,874	\$8,019	\$8,450	Interactive Projectors	\$431	5.37%
														Student Chromebooks		
														Teacher Chromebooks		
														Security Cameras		
														Windows Computers		
370	04	1100	735	03	T	U	Tech - Teacher/Student Replacement Equipment - HS	\$4,900	\$4,243	\$14,607	\$14,388	\$7,128	\$9,464	Interactive Projectors	\$2,336	32.77%
														Student Chromebooks		
														Teacher Chromebooks		
														Security Cameras		
														Windows Computers		
371	04	1100	735	11	T	U	Tech - Teacher/Student Replacement Equipment - FRES	\$8,025	\$5,171	\$21,155	\$19,050	\$14,553	\$13,520	Interactive Projectors	(\$1,033)	-7.10%
372	04	2134	650	02	T	U	Tech - Nurse's Office Computer Software - MS	\$420	\$376	\$454	\$418	\$452	\$452	SNAP (Nurses' Software)	\$0	0.00%
373	04	2134	650	03	T	U	Tech - Nurse's Office Computer Software - HS	\$420	\$531	\$454	\$418	\$637	\$637	SNAP (Nurses' Software)	\$0	0.00%
374	04	2134	650	11	T	U	Tech - Nurse's Office Computer Software - FRES	\$420	\$754	\$454	\$418	\$905	\$905	SNAP (Nurses' Software)	\$0	0.00%
375	04	2134	650	12	T	U	Tech - Nurse's Office Computer Software - LCS	\$420	\$180	\$454	\$418	\$216	\$216	SNAP (Nurses' Software)	\$0	0.00%
376	04	2222	650	02	T	U	Tech - Library Software - MS	\$355	\$352	\$383	\$468	\$423	\$600	Dentiny Renewal (Library)	\$177	41.84%
377	04	2222	650	03	T	U	Tech - Library Software - HS	\$430	\$329	\$464	\$450	\$395	\$670	Dentiny Renewal (Library)	\$275	69.62%
378	04	2222	650	11	T	U	Tech - Library Software - FRES	\$785	\$652	\$848	\$882	\$783	\$972	Dentiny Renewal (Library)	\$189	24.14%
379	04	2321	650	01	T	U	Tech - Computer Software - SAU	\$8,250	\$2,689	\$8,910	\$8,546	\$8,910	\$8,910	FinalSite Website CMS and Hosting Bluehost Domain Registration	\$0	0.00%
														Vector \$1,699.00		
														ALICE Training \$675.00		
														SchoolSpring \$556.25		
														PowerSchool \$2,000.00		
														ParentSquare \$675.00		
380	04	2410	650	02	T	U	Tech - Front Office/Student Management Software - MS	\$6,770	\$6,600	\$7,312	\$6,006	\$7,920	\$6,017	MBA Report Creator \$125.00	(\$1,903)	-24.03%
														Vector \$1,902.88		
														ALICE Training \$756.00		
														SchoolSpring \$623.00		
														PowerSchool \$2,240.00		
														ParentSquare \$756.00		
381	04	2410	650	03	T	U	Tech - Front Office/Student Management Software - HS	\$4,925	\$4,834	\$5,319	\$5,045	\$5,801	\$6,739	MBA Report Creator \$140.00	\$938	16.17%
														Vector \$2,718.40		
														ALICETraining \$1,080.00		
														SchoolSpring \$890.00		
														PowerSchool \$3,200.00		
														ParentSquare \$1,080.00		
382	04	2410	650	11	T	U	Tech - Front Office/Student Management Software - FRES	\$12,730	\$10,761	\$13,748	\$10,596	\$12,913	\$9,627	MBAReportCreator \$200.00	(\$3,286)	-25.45%
														Vector \$475.72		
														ALICETraining \$189.00		
														SchoolSpring \$155.75		
														PickupPatrol \$600.00		
														PowerSchool \$560.00		
														ParentSquare \$189.00		
383	04	2410	650	12	T	U	Tech - Front Office/Student Management Software - LCS	\$3,680	\$2,484	\$3,974	\$1,727	\$2,980	\$2,315	MBAReportCreator \$35.00	(\$665)	-22.33%
384	04	2510	650	01	T	U	Tech - Business Office Software	\$26,201	\$22,003	\$26,201	\$21,838	\$26,404	\$23,000	Tyler Tech \$21,500 Adobe \$500	(\$3,404)	-12.89%



Wilton-Lyndeborough Cooperative School District  
FY26 Budget - Draft 3.0  
December 17, 2024 School Board

												FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
385	04	2510	735	01	T	U	Tech - Replacement Equipment - Business Office					\$1	\$0	\$1	\$0	\$1	\$1	Business Office is all set this year.	\$0	0.00%
386	04	2844	290	01		D	Tech - Staff Professional Development Workshops					\$1	\$0	\$1	\$0	\$1	\$1		\$0	0.00%
387	04	2844	330	01	T	C	Tech Department - Contracted Services-SAU					\$2,000	\$0	\$1	\$224	\$1	\$1	Plan on a Security audit FY 26; Wifi audit FY 27;	\$0	0.00%
388	04	2844	330	02	T	C	Tech Department - Contracted Services-MS					\$5,200	\$0	\$1	\$403	\$1	\$1	Plan on a Security audit FY 26; Wifi audit FY 27;	\$0	0.00%
389	04	2844	330	03	T	C	Tech Department - Contracted Services-HS					\$6,460	\$0	\$1	\$492	\$1	\$1	Plan on a Security audit FY 26; Wifi audit FY 27;	\$0	0.00%
390	04	2844	330	11	T	C	Tech Department - Contracted Services-FRES					\$8,480	\$0	\$1	\$895	\$1	\$1	Plan on a Security audit FY 26; Wifi audit FY 27;	\$0	0.00%
391	04	2844	330	12	T	C	Tech Department - Contracted Services-LCS					\$1,600	\$0	\$1	\$224	\$1	\$1	Plan on a Security audit FY 26; Wifi audit FY 27;	\$0	0.00%
392	04	2844	430	02	T	D	Tech Department - Repairs & Maintenance - MS					\$1	\$0	\$1,000	\$840	\$1,000	\$1,000	Tools and parts, with standardized connectors I expect this budget line to shrink in the coming years.	\$0	0.00%
393	04	2844	430	03	T	D	Tech Department - Repairs & Maintenance - HS					\$1,000	\$587	\$1,000	\$994	\$1,000	\$1,000	Tools and parts, with standardized connectors I expect this budget line to shrink in the coming years.	\$0	0.00%
394	04	2844	430	11	T	D	Tech Department - Repairs & Maintenance - FRES					\$1,000	\$228	\$1,000	\$93	\$1,000	\$700	Tools and parts, with standardized models and connectors I expect this budget line to shrink in the coming years.	(\$300)	-30.00%
395	04	2844	430	12	T	D	Tech Department - Repairs & Maintenance - LCS					\$1,000	\$0	\$1,000	\$353	\$1,000	\$700	Tools and parts, with standardized models and connectors I expect this budget line to shrink in the coming years.	(\$300)	-30.00%
396	04	2844	449	02	T	C	Tech Department - Print Management - MS					\$9,200	\$5,069	\$8,800	\$7,438	\$6,083	\$6,570	New Printer Contract expect renewal in FY30	\$487	8.00%
397	04	2844	449	03	T	C	Tech Department - Print Management - HS					\$11,200	\$6,386	\$10,000	\$8,129	\$7,663	\$8,276	New Printer Contract expect renewal in FY30	\$613	8.00%
398	04	2844	449	11	T	C	Tech Department - Print Management - FRES					\$15,200	\$8,788	\$17,600	\$12,253	\$10,546	\$11,390	New Printer Contract expect renewal in FY30	\$844	8.00%
399	04	2844	449	12	T	C	Tech Department - Print Management - LCS					\$4,400	\$2,398	\$4,000	\$3,282	\$2,878	\$3,108	New Printer Contract expect renewal in FY30	\$230	8.00%
400	04	2844	530	02	T	C	Tech Department - Phone/Internet Systems - MS					\$18,525	\$12,207	\$18,525	\$12,678	\$14,649	\$13,664	Internet and Phones, currently on a service contract with firstlight until FY 32	(\$985)	-6.73%
401	04	2844	530	03	T	C	Tech Department - Phone/Internet Systems - HS					\$25,150	\$14,974	\$25,150	\$18,383	\$17,969	\$18,176	Internet and Phones, currently on a service contract with firstlight until FY 32	\$207	1.15%
402	04	2844	530	11	T	C	Tech Department - Phone/Internet Systems - FRES					\$38,000	\$19,570	\$38,000	\$26,624	\$23,484	\$25,054	Internet and Phones, currently on a service contract with firstlight until FY 32	\$1,570	6.69%
403	04	2844	530	12	T	C	Tech Department - Phone/Internet Systems - LCS					\$16,100	\$7,241	\$16,100	\$5,705	\$8,689	\$7,197	Internet and Phones, currently on a service contract with firstlight until FY 32	(\$1,492)	-17.17%
404	04	2844	580	01	T	D	Tech Department - Travel/Conferences					\$2,000	\$0	\$1	\$0	\$1	\$1		\$0	0.00%
405	04	2844	610	01	T	D	Tech Department - General Supplies - SAU					\$2,000	\$1,762	\$600	\$354	\$600	\$600		\$0	0.00%
406	04	2844	610	02	T	D	Tech Department - General Supplies - MS					\$2,000	\$467	\$600	\$777	\$600	\$600		\$0	0.00%
407	04	2844	610	03	T	D	Tech Department - General Supplies - HS					\$2,000	\$589	\$600	\$721	\$600	\$600		\$0	0.00%
408	04	2844	610	11	T	D	Tech Department - General Supplies - FRES					\$2,000	\$488	\$600	\$551	\$600	\$600		\$0	0.00%
409	04	2844	610	12	T	D	Tech Department - General Supplies - LCS					\$2,000	\$18	\$600	\$576	\$600	\$600		\$0	0.00%
410	04	2844	650	01	T	U	Tech Department - Back Office Software - SAU					\$7,000	\$2,665	\$7,560	\$5,818	\$3,198	\$1,611	FreshDesk \$72.00 AssetTiger \$40.00 Securely \$481.20 Microsoft Windows Licensing \$533.00 Google Workspace \$19.00 Fortinet License Renewal \$388.70	(\$1,587)	-49.64%
411	04	2844	650	02	T	U	Tech Department - Back Office Software - MS					\$2,000	\$1,775	\$2,160	\$1,157	\$2,130	\$3,704	FreshDesk \$165.60 AssetTiger \$92.00 Securely \$1,106.76 Microsoft Windows Licensing \$1,225.90 Google Workspace \$43.70 Fortinet License Renewal \$894.01	\$1,574	73.91%
412	04	2844	650	03	T	U	Tech Department - Back Office Software - HS					\$2,700	\$1,612	\$2,916	\$772	\$1,934	\$4,026	FreshDesk \$180.00 AssetTiger \$100.00 Securely \$1,203.00 Microsoft Windows Licensing \$1,332.50 Google Workspace \$47.50 Fortinet License Renewal \$971.75	\$2,092	108.19%

Wilton-Lyndeborough Cooperative School District  
FY26 Budget - Draft 3.0  
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										FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget	
413	04	2844	650	11	T	U	Tech Department - Back Office Software - FRES	\$4,300	\$3,717	\$4,644	\$2,785	\$4,460	\$5,798	FreshDesk \$259.20 AssetTiger \$144.00 Securely \$1,732.32 Microsoft Windows Licensing \$1,918.80 Google Workspace \$68.40 Fortinet License Renewal \$1,399.32	\$1,338	30.00%		
414	04	2844	650	12	T	U	Tech Department - Back Office Software - LCS	\$3,500	\$635	\$2,160	\$1,038	\$762	\$1,491	FreshDesk \$43.20 AssetTiger \$24.00 Securely \$288.72 Microsoft Windows Licensing \$319.80 Google Workspace \$11.40 Fortinet License Renewal \$233.22 Mosyle \$500.00	\$729	95.72%		
415		2844	731	01	T	U	Tech Department - New Equipment - SAU	\$0	\$0	\$0	\$1,775	\$0	\$0		\$0	0.00%		
416		2844	731	12	T	U	Tech Department - New Equipment - LCS	\$0	\$0	\$0	\$444	\$0	\$0		\$0	0.00%		
417	04	2844	735	01	T	U	Tech Department - Replace Equipment - SAU	\$6,025	\$4,197	\$1	\$0	\$1	\$1		\$0	0.00%		
418	04	2844	735	02	T	U	Tech Department - Replace Equipment - MS	\$12,000	\$12,363	\$1	\$0	\$1	\$1		\$0	0.00%		
419	04	2844	735	03	T	U	Tech Department - Replace Equipment - HS	\$17,200	\$11,213	\$1	\$0	\$1	\$1		\$0	0.00%		
420	04	2844	735	11	T	U	Tech Department - Replace Equipment - FRES	\$16,800	\$13,760	\$1	\$0	\$1	\$1		\$0	0.00%		
421	04	2844	735	12	T	U	Tech Department - Replace Equipment - LCS	\$4,600	\$3,043	\$1,315	\$1,237	\$1	\$2,366	Teacher Chromebooks Projectors	\$2,365	...		
422	04	2844	810	01	T	D	Tech Director - Dues and Fees	\$1,155	\$340	\$1,155	\$1,100	\$633	\$1,155	TEC SDPA Annual Service Agreement 600 COSN 350	\$522	82.46%		
							Subtotal - Technology	\$388,497	\$247,105	\$316,334	\$249,389	\$275,111	\$287,658		\$12,547	4.56%		
	TRANSPORTATION								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%	
423	04	2721	519	02		C	Traditional To/From Student Transportation-MS	\$61,220	\$61,512	\$87,830	\$87,834	\$95,736	\$100,389	Year 3 of 3 year contract; 4.86% increase per contract	\$4,653	4.86%		
424	04	2721	519	03		C	Traditional To/From Student Transportation-HS	\$74,530	\$74,885	\$106,925	\$106,926	\$116,547	\$122,211	Year 3 of 3 year contract; 4.86% increase per contract	\$5,664	4.86%		
425	04	2721	519	11		C	Traditional To/From Student Transportation-FRES	\$101,145	\$101,629	\$145,115	\$145,115	\$158,171	\$165,858	Year 3 of 3 year contract; 4.86% increase per contract	\$7,687	4.86%		
426	04	2721	519	12		C	Traditional To/From Student Transportation-LCS	\$29,280	\$29,419	\$42,005	\$42,006	\$45,786	\$48,012	Year 3 of 3 year contract; 4.86% increase per contract	\$2,226	4.86%		
427	04	2722	519	02		C	Special Ed Transportation -MS	\$17,458	\$36,617	\$22,750	\$31,736	\$23,435	\$31,825	Year 3 of 3 year contract; OOD tx and ESY tx	\$8,390	35.80%		
428	04	2722	519	03		C	Special Ed Transportation -HS	\$81,885	\$112,185	\$106,730	\$118,301	\$109,930	\$140,284	Year 3 of 3 year contract; OOD tx and ESY tx	\$30,354	27.61%		
429	04	2722	519	11		C	Special Ed Transportation -FRES	\$78,576	\$107,084	\$102,440	\$152,186	\$105,515	\$134,783	Year 3 of 3 year contract; OOD tx and ESY tx	\$29,268	27.74%		
430	04	2722	519	12		C	Special Ed Transportation -LCS	\$21,554	\$35,648	\$28,080	\$35,696	\$28,925	\$38,878	Year 3 of 3 year contract; OOD tx and ESY tx	\$9,953	34.41%		
431	04	2743	443	03		C	Van Lease	\$1	\$0	\$1	\$0	\$1	\$1		\$0	0.00%		
							Subtotal - Transportation	\$465,649	\$558,979	\$641,876	\$719,799	\$684,046	\$782,241		\$98,195	14.36%		
	WAGES & BENEFITS								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%	
432	04	ADD/Life	213	12		C	ADD/Life - District Wide	\$8,019	\$7,837	\$7,861	\$7,897	\$7,911	\$8,089		\$178	2.26%		
433	04	Dental	212	11		C	Dental Insurance - District Wide	\$89,633	\$80,280	\$97,354	\$77,955	\$85,953	\$92,139	In Draft #3 - Updated to reflect 6% confirmed increase	\$6,186	6.35%		
434	04	Disability	214	02		C	Disability Insurance - District Wide	\$11,760	\$12,062	\$10,790	\$12,259	\$12,357	\$13,506		\$1,149	10.65%		
435	04	Fica/Medi	220	03		C	Fica/Medi - District Wide	\$502,640	\$456,346	\$510,926	\$477,982	\$546,284	\$583,713	In Draft #3 - Reduction from D2 reflects proposed staff reductions	\$37,429	7.33%		
436	04	Health	211	03		C	Health Insurance - District Wide	\$1,279,005	\$1,228,534	\$1,408,524	\$1,320,777	\$1,442,709	\$1,739,217	In Draft #3 - Updated to reflect FY26 confirmed rates (12.3% Inc.)	\$296,508	21.05%		
														In Draft #3 - Reduction from D2 reflects proposed staff reductions				
437	04	Retirement	23X	11		C	NH Retirement - District Wide	\$1,096,304	\$1,024,007	\$1,051,685	\$983,677	\$1,172,653	\$1,157,142	Teachers: 19.23%; Employees 12.75%	(\$15,511)	-1.47%		
438	04	UC	250	12		C	Unemployment - District Wide	\$20,984	\$17,970	\$17,670	\$16,941	\$17,675	\$15,722	In Draft #3 -Reduction from D2 reflects proposed staff reductions	(\$1,953)	-11.05%		
														In Draft #3 - Reduction from D2 reflects proposed staff reductions				
439	04	Wages	1XX	00		U	Salary - District Wide	\$6,638,824	\$6,121,216	\$6,884,759	\$6,448,066	\$7,368,820	\$7,561,884	Year 3 WLCSSA, Year 2 WLCTA	\$193,064	2.80%		

**Wilton-Lyndeborough Cooperative School District**  
**FY26 Budget - Draft 3.0**  
**December 17, 2024 School Board**

								FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	Compare FY26 Draft 3 to FY25 Budget		
440	04	WC	260	01		C	Worker's Compensation - District Wide	\$25,940	\$27,491	\$31,308	\$28,420	\$23,714	\$41,323	In Draft #3 - Increased from D2 reflects actual rates; no longer receive premium credits	\$17,609	56.24%	
441	04	2210	240	02		C	Teacher Tuition Reimbursement-MS	\$4,500	\$3,946	\$4,500	\$1,791	\$4,500	\$4,500	Per existing Teacher's Contract (no change from pvs contract)	\$0	0.00%	
442	04	2210	240	03		C	Teacher Tuition Reimbursement-HS	\$5,500	\$4,822	\$5,500	\$2,132	\$5,500	\$5,500	Per existing Teacher's Contract (no change from pvs contract)	\$0	0.00%	
443	04	2210	240	11		C	TeacherTuition Reimbursement-FRES	\$6,000	\$7,553	\$6,000	\$0	\$6,000	\$6,000	Per existing Teacher's Contract (no change from pvs contract)	\$0	0.00%	
444	04	2210	240	12		C	Teacher Tuition Reimbursement-LCS	\$3,000	\$0	\$3,000	\$0	\$3,000	\$3,000	Per existing Teacher's Contract (no change from pvs contract)	\$0	0.00%	
445	04	2210	241	02		C	Student Loan Repay (WLCTA) - MS	\$0	\$0	\$0	\$0	\$2,000	\$2,000	Per new Teacher's Contract	\$0	0.00%	
446	04	2210	241	03		C	Student Loan Repay (WLCTA) - HS	\$0	\$0	\$0	\$0	\$2,500	\$2,500	Per new Teacher's Contract	\$0	0.00%	
447	04	2210	241	11		C	Student Loan Repay (WLCTA) - FRES	\$0	\$0	\$0	\$0	\$4,500	\$4,500	Per new Teacher's Contract	\$0	0.00%	
448	04	2210	241	12		C	Student Loan Repay (WLCTA) - LCS	\$0	\$0	\$0	\$0	\$1,000	\$1,000	Per new Teacher's Contract	\$0	0.00%	
449	04	2210	290	02		C	Teacher Professional Development Workshops-MS	\$5,625	\$679	\$5,625	\$3,053	\$5,625	\$5,625	Per existing Teacher's Contract	\$0	0.00%	
450	04	2210	290	03		C	Teacher Professional Development Workshops-HS	\$6,875	\$830	\$6,875	\$3,827	\$6,875	\$6,875	Per existing Teacher's Contract	\$0	0.00%	
451	04	2210	290	11		C	Teacher Professional Development Workshops-FRES	\$10,000	\$2,684	\$10,000	\$4,940	\$10,000	\$10,000	Per existing Teacher's Contract	\$0	0.00%	
452	04	2210	290	12		C	Teacher Professional Development Workshops-LCS	\$1,200	\$0	\$1,200	\$0	\$1,200	\$1,200	Per existing Teacher's Contract	\$0	0.00%	
453	04	2210	291	11		C	Support Staff Professional Development Workshops-MS	\$600	\$0	\$600	\$0	\$600	\$600		\$0	0.00%	
454	04	2210	291	12		C	Support Staff Professional Development Workshops-HS	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000		\$0	0.00%	
	Subtotal - Wage and Benefits							\$9,717,408	\$8,996,256	\$10,065,177	\$9,389,717	\$10,732,376	\$11,267,035		\$534,659	4.98%	
	OPERATING BUDGET TOTALS							\$13,152,064	\$12,622,185	\$13,946,098	\$13,392,812	\$14,900,666	\$15,558,683		\$658,017	4.42%	
	CAPITAL RESERVE FUNDING							FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%	
456	04	5251	930	00			CRF - Building/Equipment & Roadways	\$130,000	\$130,000	\$190,000	\$190,000	\$275,000	\$275,000	Funding approved/finalized 12/3/24	\$0	0.00%	
457	04	5251	930	00			CRF - Special Education	\$100,000	\$100,000	\$0	\$0	\$0	\$0	Funding approved/finalized 12/3/24	\$0	0.00%	
	Subtotal - Capital Reserve Funding							\$230,000	\$230,000	\$190,000	\$190,000	\$275,000	\$275,000		\$0	0.00%	
	ONE-TIME WARRANT ARTICLE FUNDING							FY23 Budget	FY23 Actual	FY24 Budget	FY24 Actual	FY25 Budget	FY26 Proposed - Draft #3	NOTES	\$	%	
458	04	1420	900	01			2024 Warrant Article 8 - Tennis Court Impvmnt	\$0	\$0	\$75,000	\$75,000	\$0	\$0	Funding not to exceed \$124,740; details to be finalized by School Board no later than 2/4/25	\$0	-100.00%	
459	04	2410	300	1			School Resource Officer	\$0	\$0	\$0	\$0	\$0	\$124,740		\$124,740	...	
	Subtotal - Warrant Article Funding							\$0	\$0	\$75,000	\$75,000	\$0	\$124,740				
	ALL IN TOTALS							\$13,382,064	\$12,852,185	\$14,211,098	\$13,657,812	\$15,175,666	\$15,958,423		\$782,757	5.51%	

STATE OF NEW HAMPSHIRE  
WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL DISTRICT WARRANT  
FOR ANNUAL DISTRICT MEETING ON MARCH 8, 2025

To the inhabitants of the Wilton-Lyndeborough Cooperative School District in the towns of Wilton and Lyndeborough, in the County of Hillsborough, in the State of New Hampshire qualified to vote in school district affairs are hereby notified and warned of the Annual Meeting which will be held as follows:

Date: **March 8, 2025**, Time: **9:00 a.m.**, Location: **WLC Middle/High School, 57 School Road, Wilton, NH 03086**, Details: **Wilton-Lyndeborough Cooperative Middle-Senior High School Auditorium**

**Article 4: District Operating Budget**

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the Budget Committee's recommended amount of **\$XX,XXX,XXX** for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required)

Recommended by the School Board  
Recommended by the Budget Committee

Estimated Tax Net Impact Lyndeborough  
Estimated Tax Net Impact Wilton

**Article 5: Appropriate to Capital Reserve Fund for Building/Equipment & Roadway**

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the sum of \$275,000 to be added to the Wilton-Lyndeborough Cooperative Building/Equipment & Roadway Capital Reserve Fund previously established. This sum is to come from general taxation. This article is a special warrant article and is not included in the operating budget.

(Majority vote required)

Recommended by the School Board  
Recommended by the Budget Committee

Estimated Tax Impact Lyndeborough  
Estimated Tax Impact Wilton

### Article 6: School Resource Officer

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the sum of \$124,740 for the purpose of contracting with the Town of Wilton to fund a School Resource Officer for the Wilton-Lyndeborough Cooperative School District. The total cost of this contract is \$166,320, with the Town of Wilton funding \$41,580 of the total cost and the District funding \$124,740. This article shall be contingent upon the passage of a Warrant Article by the Town of Wilton, approving their appropriation in the sum of \$41,580. If the Town's Warrant Article does not pass, then this Warrant Article shall not take effect. *Specifics of this Warrant Article are to be finalized no later than the Board's February 4, 2025 meeting.*

### Article 7: ARE THERE ANY OTHER ARTICLES UP FOR CONSIDERATION?

### Article 8: Transact Other Business

To transact any other business that may legally come before this meeting.

Given under our hands, _____ A true copy of Warrant – Attest:		
Printed Name	Position	Signature
Dennis Golding	School Board Chair	
Brianne Lavallee	School Board Vice Chair	
Geoffrey Allen	School Board Member	
Darlene Anzalone	School Board Member	
Tiffany Cloutier-Cabral	School Board Member	
Cynthia Diane Foss	School Board Member	
Jonathan Lavoie	School Board Member	
Michelle Alley	School Board Member	
John Zavgren	School Board Member	

## **BDFF- Facilities Committee Goals and Preparation of Capital Improvement Plan**

*Category: Recommended*

*Related Policies: BDE, BDFF-R*

- A. Purpose. The purpose of this policy is to establish criteria and operating norms for the Wilton-Lyndeborough Cooperative School District (WLC) Facilities Committee and the WLC District's Capital Improvement Plan (CIP). In accordance with Policy BDE the Facilities Committee shall be responsible for the ongoing development of a Facilities plan to include:
- A one year plan due each year by October 1st that would include specifics for budget planning
  - A 3 year plan, revised on a yearly basis
  - A long term plan, revised on a yearly basis
  - Maintain and update the District's Capital Improvement Plan annually.
- B. Facility Considerations, Goals and Objectives. In establishing specific facility plans the Board will use the following considerations, goals and objectives
- Shall collaborate with the Superintendent, the District's Director of Maintenance and other District employees as designated by the Superintendent or requested by the Committee.
  - "Facilities" shall include all buildings, grounds, and playing fields that accommodate the organization and instructional patterns that support the district's educational philosophy and instructional goals.
  - Should tour and review all District facilities at least once annually.
  - Ensure all renovations or new construction follows all applicable State and Federal laws requirements
  - Should prioritize building designs, construction, and renovations that will lend themselves to low maintenance costs and the conservation of energy.
  - Facilitate community awareness by providing information about the condition of district facilities as well as the perceived needs in the areas of capital improvement expansion and acquisition.
  - Decisions pertaining to education specifications of new buildings and those undergoing extensive remodeling will be developed with the input of teachers, students, parents, and the community
  - The Facility Plan shall account for each facility owned by the District and document the use of each such facility. For each then unused facility, the plan shall specify any uses intended within the next two years of the annual plan approval relative to academic purposes, extracurricular activities, administrative functions, and/or sports. The Superintendent shall submit a report of "Unused Facilities" to the New Hampshire Department of Education no later than July 1 of each year in accordance with RSA 194:61. "Unused Facilities" shall mean any district owned school building which is not currently used for academic purposes, extracurricular activities, administrative school functions, or sports, and for which the School Board has not approved a written plan for future use.
  - The Facilities Committee will provide its all recommendations to the School Board for the board's approval.
    - The approved CIP will be used annually by the School Board and Budget Committee as a tool during the annual budget process.
- C. Members and Terms. The Facilities Committee will consist of three (3) School Board members to be appointed in accordance with Policy BDE, the Superintendent or their



## **BDF- Facilities Committee Goals and Preparation of Capital Improvement Plan**

designee, the District's Facilities Director, two representatives from the WLC Budget Committee and one (1) community member from Lyndeborough and Wilton. Only School Board members will have voting authority, and non-school board members serve as advisory members only. All actions by the Facilities Committee are ONLY recommendations that must receive approval from the majority of the School Board unless so designated by the School Board in advance.

- a. When possible each School Board member should serve on the Facilities Committee for the length of their elected term. This is designed to ensure continuity.
  - b. The District's Budget Committee may appoint two of its members to the Facilities Committee each year following the district's elections.
  - c. Community members will be appointed in accordance with policy BDE.
- D. CAPITAL IMPROVEMENT PLAN (CIP) Facilities Committee will provide the School Board with an updated 20-year CIP by October 1<sup>st</sup> each year. This program will be provided to the Department of Education pursuant to RSA 198:15-a, so that the state can project funds needed for building projects occurring in the District and elsewhere. The CIP will include:
- a. All identified items even if replacement isn't anticipated within the 20-year period.
  - b. Any unspent fund from completed projects will be reallocated within the CIP.
  - c. The projected revenues needed for at least the next five (5) years to support the plan.
  - d. All fund balances for existing projects will be indicated.

### [CIP Document](#)

- E. REQUIREMENTS FOR CIP PROJECTS. Projects to be included in CIP based on:
1. The projects will cost \$20,000 or more.
  2. Projects less than \$20,000, if approved in advance by the School Board, i.e., paving of a parking lot at a smaller facility, may be included.
  3. New project expenditures shall not be added within three (3) years of their due date. These projects will be added to the CIP and funded for their next replacement.
- F. FORMAT AND FUNDING. To be added to CIP, application must be submitted to the Facilities Committee, vetted, discussed, and defined, then presented to the board for approval. Items for consideration of being added or removed should be submitted using form BDF- R.

The CIP used by the Facilities Committee will include the following for each capital project:

- a. Description of each proposed project
- b. Last date completed
- c. Last project cost
- d. Life expectancy of the project
- e. Estimated replacement cost and year
- f. Amount of funding allocated for each project annually, unless \$0
- g. Project funding outside of the District's CIP
- h. Allocating funding in the CIP for projects should begin no later than:
  - i. 15 years prior to the due date for items costing \$100,000 or more
  - ii. 10 years prior to the due date for items costing between \$50,000 and \$99,999
  - iii. 5 years prior to the due date for items costing less than \$50,000

## **BDFB- Facilities Committee Goals and Preparation of Capital Improvement Plan**

- G. RANKING CIP ITEMS. The ranking for CIP projects will be reviewed annually to ensure;
- a. Replacement cost and date of replacement is accurate.
  - b. The annual planned spending is prioritized by items that are:
    - i. mandated by State, Federal or School Board
    - ii. needed to mitigate a known public health or safety hazard
    - iii. failed or will fail in the next year
    - iv. able to maintain a stable effect on the tax rate
    - v. able to reduce operating costs
- H. PUBLIC NOTIFICATION. The CIP approved annually by the School Board should be included in the District's Annual Report and published on the District website. The CIP posted should include as a minimum the next five (5) years; both expenditures and anticipated revenue needs the project description, estimated replacement cost and year of replacement and annual project funding.
- 

### **District Policy History:**

*First reading:*

*Second reading/adopted:*

*District revision history:*

### **Legal References:**

*RSA 194:61 Unused District Facilities*

*RSA 198:15-a Grant for School Construction*

**Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.



WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL DISTRICT  
CAPITAL IMPROVEMENT PROGRAM PROJECT WORKSHEET

*Use for projects of \$10,000 or more*

Request For: \_\_\_\_\_

School:      LCS   ☐      FRES   ☐      WLC   ☐

Type of Project:

Primary effect of project is to:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Replace or repair   | <input type="checkbox"/> Existing facilities | <input type="checkbox"/> Equipment     |
| <input type="checkbox"/> Improve quality of  | <input type="checkbox"/> Existing facilities | <input type="checkbox"/> Equipment     |
| <input type="checkbox"/> Expand capacity of  | <input type="checkbox"/> Existing facilities | <input type="checkbox"/> Service level |
| <input type="checkbox"/> Provide <b>NEW:</b> | <input type="checkbox"/> Facility            | <input type="checkbox"/> Equipment     |

Rationale for Project:

- ☐ Removes imminent threat to public health or safety
- ☐ Alleviates substandard conditions or deficiencies
- ☐ Responds to federal or state requirement/s to implement
- ☐ Improves the quality of existing services
- ☐ Provides added capacity to serve growth
- ☐ Reduces long-term operating costs
- ☐ Other: \_\_\_\_\_

Cost Estimate:

**Capital Costs**

**Impact on Operating and Maintenance**

\$ \_\_\_\_\_ Design & Build  
\$ \_\_\_\_\_ Renovation/Upgrade  
\$ \_\_\_\_\_ Building Improvements  
\$ \_\_\_\_\_ Furnishings & Equipment  
\$ \_\_\_\_\_ Vehicles & Capital Equipment  
\$ \_\_\_\_\_ Other: \_\_\_\_\_

\$ \_\_\_\_\_ Add Personnel  
\$ \_\_\_\_\_ Increased Oper. & Maint. Costs  
\$ \_\_\_\_\_ Reduced Personnel  
\$ \_\_\_\_\_ Decreased Oper. & Maint. Costs

**Total Project Costs: \$** \_\_\_\_\_

Sources of Funding:

\$ \_\_\_\_\_ Grant from: \_\_\_\_\_  
\$ \_\_\_\_\_ Donation/bequest/private: \_\_\_\_\_  
\$ \_\_\_\_\_ Capital Reserve Withdrawal: \_\_\_\_\_  
\$ \_\_\_\_\_ Current Revenue/Op. Budget: \_\_\_\_\_  
\$ \_\_\_\_\_ General Obligation Bond: \_\_\_\_\_

**Total Project Revenue: \$** \_\_\_\_\_

**Project Description, Narrative and Justification:**

Desired Date of Project Completion: \_\_\_\_\_

(Provide quotes, estimates, any back up data to support need) Provide useful life, recurring/non-recurring (not annual budget item), require bonding?)

DRAFT

Prepared By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## EH - PUBLIC ACCESS TO SCHOOL DISTRICT RECORDS

***Category: Required***

***Related Policies: EH-R; EHB; EHB-R; BEDG***

The Superintendent is hereby designated the custodian of all “District records”, which term shall have the same meaning as “governmental records” as that term is defined in the state’s Right to Know law, RSA 91-A:1-a. Without limiting that meaning, District records shall include board or board committee minutes, documents, writings, letters, memoranda, e-mails, images, or other information of any kind kept or maintained by the District in any physical form (written, visual, electronic, digital, etc.).

The Board has adopted procedural policy EH-R, to serve as the minimum requirements for procedures governing all requests by the public to inspect or obtain copies of school district records (i.e., “governmental records”) and the District's responses to those requests. The Superintendent should develop additional written administrative procedures to ensure appropriate implementation of this policy and procedural policy EH-R. Such administrative procedures shall conform in all respects to the Right to Know Law. They should contain provisions clearly indicating personnel responsible for processing any request for District records, as well as a method for logging and tracking both the requests and the responses, and may contain provisions for including a log on the District's website.

The Superintendent shall review such procedures annually and make such changes as are required as a result of legislative changes to the Right to Know or other applicable law or regulations, or as the Superintendent deems appropriate. Any changes to the written procedures should be provided to all appropriate personnel and to the School Board.

All District records shall be retained, deleted or destroyed in accordance with Board policy EHB, and Administrative Procedures EHB-R. Minutes of school board meetings, and materials used to prepare the same, shall also be made available in accordance with Board policy BEDG

The Superintendent or designee is authorized to contact the District's attorney for any matter related to requests for public records and/or the development of the written procedures required under this policy.

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### **District Policy History:**

***First reading:***

***Second reading/adopted:***

***District revision history:***

## EH - PUBLIC ACCESS TO SCHOOL DISTRICT RECORDS

### Legal References:

NH Statutes	Description
RSA 91-A	<u>New Hampshire Right To Know Law ("Access to Governmental Records and Meetings")</u>

### Cross References

Code	Description
BEDG	<u>Meeting Minutes</u>
EHB	<u>Data/Records Retention</u>
EHB-R(1)	<u>Data/Records Retention - Local Records Retention Schedule</u>
JRA	<u>Student Records and Access (FERPA)</u>
JRA-R(1)	<u>Student Records and Access (FERPA)</u>

**Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

***Special Note - The revisions to this policy generally are the result of a comprehensive revision to EH-R, formally designated an administrative procedure that did not necessarily require Board approval. However, new language in RSA 91-A:4 (via HB1002) requires a "transparent policy" relative to certain components of what are otherwise procedures. Accordingly, we have revised both EH and EH-R, with the revisions generally intended to reflect that EH-R should now require Board approval as a "procedural policy". \*\*\*This paragraph will be removed for adoption\*\*\****

## EH-R - PUBLIC ACCESS TO SCHOOL DISTRICT RECORDS-PROCEDURES FOR PUBLIC ACCESS TO DISTRICT RECORDS “RIGHT TO KNOW REQUESTS”

### *Category Required*

1. **Board and Staff Member Responsibilities.** All requests for access to or copies of District records should be made through the SAU office. Any board member or staff member who receives a request from a member of the public to see, receive or otherwise inspect any District record(s) (“Right to Know request”) should immediately communicate that request to the SAU office for processing under Board policy EH and these procedures.
2. **Written Requests Encouraged.** To help ensure common understanding between the requester and the staff responsible for responding to a request, persons making requests for records are strongly encouraged to submit their requests in writing and include a specific description of the desired record(s). A written request can greatly assist in minimizing confusion or misunderstanding exactly what is being requested.

However, although written requests are preferred, a request will not be denied simply because it is not in writing. If the person making the request is unwilling or unable to put the request in writing, the staff member receiving the request shall reduce the request to writing and shall provide the person with a copy.

3. **Clarification, Refinement & Modification of Requests.** Carefully tailored requests can often be fulfilled more promptly and help avoid resources being expended retrieving and preparing material which exceeds what the requester is actually seeking. The Superintendent, designee or staff responsible for responding to a request may contact the person making the request if the request is unclear or will be time-consuming or onerous to fulfill to determine if the person will clarify the request or agree to narrow the request. Staff responsible for responding to the request may suggest to the requestor reasonable modifications to the scope or language of the request, but the requester is not required to accept them. Any modification, clarification or narrowing of the request agreed upon by the requester shall be documented in writing and a copy of the re-formed request provided to the person making the request.
4. **Record Availability.** Records requested under the Right-to-Know law which are not exempt under RSA 91-A:5 (or otherwise) will be made available immediately when such records are so available for such release. If such records are not immediately available, if a determination needs to be made if such records exist, or if a determination needs to be made whether such records are exempt from public disclosure, the Superintendent or designee will, within five (5) business days of the request, respond to the requestor, in writing. The response shall acknowledge receipt of the request, provide a statement of the time reasonably necessary to determine whether the request shall be granted or denied, and include an itemized estimate of the cost of making the record available. Records will be reviewed in their entirety by either the Superintendent or his/her designee before they are released in order to ensure that no confidential or exempted information is disclosed. District legal counsel may be consulted as necessary.
5. **Exempt Information and Redaction.** Information exempt from disclosure by RSA 91-A:5 or other law will not be disclosed. The Superintendent may authorize District staff to consult with the District's legal counsel when questions regarding application of exemptions to certain records or information arise.

In some instances, records containing information exempt from disclosure may reasonably be redacted in order to make the remainder of the record accessible.

If a member of the public requests records that are determined to include information exempt from

disclosure, the Superintendent/designee will respond to the requestor, in writing, including a statement of the specific exemption authorizing the withholding, and a brief explanation of how the exemption applies to the record(s) or information withheld.

Records will be reviewed in their entirety by either the Superintendent/designee before they are released in order to ensure that no confidential or exempted information is disclosed.

6. **Copy Fees.** The School District will charge a fee of \$0.25/page for copying/photocopies of records when the person requests a paper copy. This fee reflects the actual cost of producing the copy(ies). No cost or fee shall be charged for the inspection or delivery, without copying of records, whether in paper, electronic, or other form except as described below for certain individual electronic communications. Any costs associated with mailing copies - if available - must be paid for in advance of mailing.

Electronic records may be provided on a portable storage device (thumb drive), if the requestor so requests and if such records can practically be delivered electronically. To protect the integrity of the District's computer system, a thumb drive for this purpose must either be provided by the requestor in unopened manufacturer's packaging or purchased at cost from the District.

7. **Electronic Records.** Electronic records (including electronic communications as defined in Section 8) may be provided on a portable storage device (thumb drive), if the requestor so requests and if such records can practically be delivered electronically. To protect the integrity of the District's computer system, a thumb drive for this purpose must either be provided by the requestor in unopened manufacturer's packaging or purchased at cost from the District.
8. **Charges for Certain Electronic Communications.** In addition to the copying fees permitted under paragraph 6, the District may charge a reasonable fee prior to disclosing certain electronic communications as set forth in this Section.

- a. **Definitions.** For purposes of this Policy, the terms below will have the definitions provided.

“Individual electronic communication” includes the communication itself as well as the responses and attachments to each communication, under a single subject line. However, text or chat message threads regarding the same topic shall be considered an individual electronic communication unless the thread exceeds 50 individual messages, at which point each additional group of 50 messages will be a separate individual electronic communication.

“Media requestors” means organizations or individuals who publish information in accepted digital, print, or broadcast formats and to standards generally recognized by professional news organizations that do not serve primarily as a platform to promote the interest and/or opinions of a special interest group, government, individual or cause.

- b. **Digital Communication Charges.** The District will charge \$0.25/page per individual electronic communication, regardless of whether the records are delivered in hard copy or electronically, subject to the following:
- i. No charge shall be issued for the first 250 individual electronic communications
  - ii. Multiple requests from any person or entity to the same public body within a 30-day time period (measured from the date of the first request) shall be considered a single request (i.e. in the aggregate;

- iii. The charge shall be paid prior to any copies of electronic communications exceeding the first 250 individual electronic communications (as described above).
- c. Waiver of Digital Communication Charges. Waiver of digital communication charges is available as set forth below. It is up to the person or entity making the records request to apply for and establish the waiver using the **District's Waiver of Electronic Communication Record Charge Form EH-F(1) ("Waiver Request Form")**. The **Waiver Request Form** may be filed at any time, but it is required after the requester receives the cost estimate for the charges and before the requested records are copied and made available). The waiver is available to requestors falling into one or more of the following categories:
  - i. Any individual who can establish indigency as established by the federal poverty line (published each year by the Federal Department of Health and Human Services). For purposes of establishing indigency, individuals may use:
    - 1. copies of documentation submitted to or received from state or federal benefits agencies dated within 9 months;
    - 2. a completed **"Financial Affidavit for Waiver of Electronic Communication Charge" EH-F(2)** ; or
    - 3. other documents or evidence satisfactory to the Superintendent or Superintendent's designee.
  - ii. A media requestor or authorized representative of a media requester (satisfactory evidence of the status must be produced with the **Waiver Request Form**).
  - iii. Any individual or entity who can establish that the disclosure of requested information requesting information is likely to contribute significantly to public understanding of the operations or activities of the district, its officials and its schools, and is not primarily in the commercial interest of the requestor. For purposes of meeting the criteria, the requestor must complete the pertinent section of the **Waiver Request Form**. In deciding whether the fee should be waived under this criteria, the Superintendent/designee will consider the following factors:
    - 1. The subject of the request must concern identifiable operations or activities of the District, with a connection that is direct and clear, not remote or attenuated.
    - 2. The disclosable portions of the requested records must be meaningfully informative about government operations or activities to be "likely to contribute" to an increased public understanding of those operations or activities. Information that is already in the public domain, in either the same or a substantially identical form, would not contribute to such understanding.
    - 3. The disclosure must contribute to the understanding of a reasonably broad audience of persons interested in the subject, as opposed to the requestor's individual understanding.
    - 4. It should appear likely that the public's understanding of the subject will be enhanced to a significant extent by the disclosure.

**First reading:**  
**Second reading/adopted**  
**District revision history:**

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**Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **NH Statutes**

RSA 91-A

#### **Description**

[New Hampshire Right To Know Law \("Access to Governmental Records and Meetings"\)](#)

#### **Cross References**

#### **Code**

BEDG

EHB

EHB-R(1)

JRA

JRA-R(1)

#### **Description**

[Meeting Minutes](#)

[Data/Records Retention](#)

[Data/Records Retention - Local Records Retention Schedule](#)

[Student Records and Access \(FERPA\)](#)

[Student Records and Access \(FERPA\)](#)



# IMGB - THERAPY ANIMALS

*Category: Recommended*

*Related Policies: IMGA*

## A. General Policy.

The District recognizes that specially trained therapy animals can provide educational benefits for District students. The School Board authorizes the Superintendent or the Superintendent's designer to allow appropriate staff to make a therapy animal available to students during the school day only as provided in this policy.

**This policy is not intended to, and does not, allow students, parents, or staff to bring emotional support or comfort animals onto District property.** Individuals, who bring onto District property an animal that does not meet the definition of a service animal under policy IMGA or that has not been approved under this policy, shall be asked to remove the animal from District property. Repeated violations may result in disciplinary or legal action.

## B. Definitions.

Service animals. See Board policy IMGA.

Therapy animal. An animal that has graduated from an assistance animal training program affiliated with Therapy Dogs International or a similar nonprofit organization which adheres to the highest training standards. Such a graduate animal has been trained specifically for the purpose of providing emotional support, well-being, comfort, or companionship. Therapy animals are the personal property of a District employee or volunteer and are not owned by the District. Therapy animals do NOT meet the definition of "service animals" under Board policy IMGA or the Americans with Disabilities Act.

Therapy animal handler. An employee of the school district or volunteer who has received training and passed an evaluation from Therapy Dogs International or a similar nonprofit organization for handling a specific therapy animal and who will be overseeing care of that specific therapy animal for the entire time the animal is on District property.

## C. Minimum Standards Required for Presence of a Therapy Animal.

1. No therapy animal will be permitted in school buildings or on school grounds during the school day unless and until prior approval has been given by the Superintendent/designee.
2. District employees will not receive any additional pay, stipend, or compensation for providing the therapy animal or for being the handler and/or the owner of the therapy animal.
3. Supervision and care of the approved therapy animal is solely the responsibility of the therapy animal handler(s) and the District staff who request approval for a therapy animal.
4. The therapy animal handler will assume full responsibility and liability for any damage to District property or injury to District staff, students, or others while the therapy animal is on District property.
5. The therapy animal handler must maintain an insurance policy that provides liability coverage for the therapy animal while on District property.
6. Approved therapy animals must be clean, well-groomed, in good health, housebroken, and be current on all vaccinations and immunizations.
7. The therapy animal shall display appropriate identification indicating it is a therapy animal at all times while on District property.

## IMGB - THERAPY ANIMALS

8. The therapy animal shall be under the control of the therapy animal handler(s) at all times, which requires the therapy animal be attached to the therapy animal handler by means of a leash or harness whenever the therapy animal is on District property and outside of the approved location.
9. At no time will a therapy animal be taken through a District building to meet with a student. Students who have time scheduled with a therapy animal shall go to the room where the therapy animal is located.
10. A student shall not schedule or attend a session with the therapy animal until the student's parent/guardian, or the student if over eighteen (18) years of age, provides written authorization for the student to use the services of a therapy animal.

### D. **Aggressive or Defensive Behavior.**

The building Principal is to receive a verbal report within fifteen (15) minutes of any act of aggressive - including vocalizations such as growling - or defensive behavior by a therapy animal toward a human or any aggressive or inappropriate behavior by a student toward a therapy animal. A full written incident report shall be submitted to both the building Principal and the Superintendent, or designer, before the close of the following school day.

An act of aggressive or defensive behavior by a therapy animal shall result in:

1. An immediate end of the student's current session with the therapy animal;
2. The prohibition of any further interactions between the therapy animal and students for the remainder of the school day; and
3. Exclusion of the therapy animal from District property until the superintendent, or designee, completes an investigation and authorizes the therapy animal's return.

### E. **Allergic Reactions.**

If a student has a known allergy to the therapy animal, the student shall not have any sessions with the therapy animal without the specific written authorization of the student's parent/guardian, or the student if over eighteen (18) years of age.

If a student demonstrates symptoms of an allergic reaction during or after a session with the therapy animal, the student's parent/guardian shall receive written notification of the possibility of their student's allergy and that the student shall not have any future sessions with the therapy animal.

If other students in the same classroom demonstrate symptoms of an allergic reaction following a student's return to class after a session with the therapy animal, no further sessions with the therapy animal shall be scheduled for any student in that classroom and the parents of any student who demonstrated symptoms of an allergic reaction shall receive written notification of their student's possible allergy.

### F. **Therapy Animal Proposal.**

1. **Requirements.** Any individual seeking to bring a therapy animal into a school building or onto other School District property during the school day shall submit a written proposal to the Superintendent/designee addressing each of the following areas:
  - a. **Location Information.** The location for the therapy animal to be kept when the therapy animal is on campus must meet all of the following conditions:

## IMGB - THERAPY ANIMALS

- i. Appropriate access to the outdoors to permit the therapy animal to enter and exit the building without using - or with minimal usage of - the building's interior hallways;
    - ii. Ample space away from intake for the building or room ventilation system or an independent ventilation system;
    - iii. Non-porous surfaces, including carpet-free floors, for easy hair removal, cleaning, and sanitation.
  - b. **Appropriateness of Animal and of Certification Providers.**
    - i. The certification the proposed therapy animal has received, including the training required to receive the certification;
    - ii. The credentials of the certification providers;
    - iii. Satisfactory evidence of appropriate temperament of the proposed therapy animal (e.g., AKC Temperament Test or other temperance evaluation(s);
    - iv. The credentials of the temperance evaluator(s);
    - v. Proof demonstrating the therapy animal is current on all vaccinations.
  - c. **Therapy Animal Handler.**
    - i. The individual(s) who will be responsible for handling the therapy animal;
    - ii. Training obtained by the proposed handler(s);
    - iii. The credentials of the providers of the handler's training;
    - iv. Proposed schedule for the handler(s) to provide necessary care for the therapy animal, including exercise, feeding, watering, bodily functions, and any cleanup resulting from caring for the animal; and
    - v. Proof of an insurance policy that provides liability coverage for the therapy animal while on District property.
  - d. **Students.**
    - i. The set(s) of students whom the therapy animal is intended to serve and/or to whom the animal will be available;
    - ii. Proposed training to be provided to students on the appropriate behavior and treatment of the therapy animal;
    - iii. Consequences for inappropriate treatment of the therapy animal;
    - iv. The anticipated goals for and intended uses of the therapy animal.
2. **Administrative Discretion.** The Superintendent/designee may reject the proposal if:
  - a. The proposal does not include sufficient information regarding each of the areas identified in Section F.1, above, or does not otherwise meet the requirements of this policy;
  - b. The Superintendent/designee does not perceive any educational benefit to be achieved based on the information contained in the proposal;
  - c. The Superintendent/designee believes that the time required to meet the needs of the therapy animal is inconsistent with the assigned duties of the school employee either proposed as the therapy animal's handler or in whose class/activity the therapy animal would be present; or
  - d. The proposal is otherwise inconsistent with the needs of the school or school building.
3. **Approval.** The approval of a proposal must be in writing with the proposal attached, and with any additional requirements or modifications imposed by the Superintendent/designee. The written approval is required before the therapy animal may be present in school, or on School District property, during the school day.

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### **District Policy History:**

*First reading:*

*Second reading/adopted:*

*District revision history:*

### **Legal References:**

<b>Federal Statutes</b>	<b>Description</b>
20 U.S.C. § 1400-1417	<u>Individuals with Disabilities Education Act (IDEA)</u>
29 U.S.C. 794	<u>Rehabilitation Act of 1973 (Section 504)</u>
42 U.S.C. 12101, et seq.	<u>Title II of The Americans with Disabilities Act of 1990</u>

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## IGA - CURRICULUM DEVELOPMENT

### *Category: Recommended*

Curriculum development must be viewed as an encompassing task involving the total community -- students, teachers, parents, -- working cooperatively to develop a curriculum that offers a wide variety of approaches to education and to provide a more flexible and purposeful approach to the search for an increasingly complex world.

The Wilton-Lyndeborough Cooperative School Board will encourage and support the professional staff in its efforts to investigate new curricular ideas, develop and improve programs, and evaluate results.

The Superintendent or designee will spearhead curriculum development for the school system. The Superintendent will establish curriculum committees for the study of curriculum improvements, including the selection of new instructional materials, as found necessary and desirable.

The Superintendent or designee will actively engage with the NH Department of Education to stay updated on any Technical Advisories, legislative updates, or changes to National and State Standards that could impact curriculum requirements, program development, and professional staff development. When significant changes to the curriculum are required the Superintendent or designee will update the School Board at least annually. If changes require policy updates the Superintendent or designee will follow Board policy BG and BGA.

The Board will make final decisions on curriculum change. The Superintendent or designee will submit to the Board recommendations developed by the curriculum committees and the professional staff. It is the policy of the Wilton-Lyndeborough Cooperative School Board that no basic course of study shall be eliminated or new courses added without approval of the Board, nor shall any significant alteration or reduction of a course of study be made without such approval. The Board in reviewing and evaluating curriculum recommendations may solicit community opinion. Recommendations will be submitted to the Board for its consideration and adoption.

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### **District Policy History:**

*First reading: September 14, 2010*

*Second reading/adopted: October 12, 2010*

*District revision history:*

### **Legal References:**

NH Dept of Ed Regulation Description N.H. Code Admin. Rules Ed 303.01 (g) Substantive Duties of School Boards

N.H. Code of Admin. Rules, Sect. Ed. 302.02(f) Substantive Duties of Superintendents

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## EH-F (1) – REQUEST FOR WAIVER OF ELECTRONIC COMMUNICATION RECORD CHARGE

**Wilton-Lyndeborough Cooperative School District, SAU 63**

### **Request for Waiver of Charge for Individual Electronic Communications**

*This form should be used only when a person/entity is requesting a waiver of a charge for records of Individual Electronic Communications.*

#### **Requestor Information:**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

#### **Information Relating to Request for Electronic Communications:**

Date of Records Request: \_\_\_\_\_

Records Requested: (general description only) \_\_\_\_\_

Estimated Charge Provided by District/SAU \$ \_\_\_\_\_

#### **Reason for Requesting Fee Waiver:**

(Please check the box(es) that apply to your situation.)

- ☐ **Financial Hardship/Indigency.** This waiver is available to any individual who can establish indigency as established by the federal poverty line (published each year by the Federal Department of Health and Human Services). For purposes of establishing indigency, individuals may use:
  - i. copies of documentation submitted to or received from state or federal benefits agencies dated within 9 months;
  - ii. a completed "Financial Affidavit for Waiver of Charges";
  - iii. other documents or evidence satisfactory to the Superintendent or Superintendent's designee.

- **Media Requestor** (defined in EH-R and RSA 91-A:4, X). (Satisfactory evidence of the status must be produced at the time this form is submitted.)
- **Public Understanding** The request is not primarily in the commercial interest of the requestor, and disclosure requested information requesting information is likely to contribute significantly to public understanding of the operations or activities of the district, its officials, employees or its schools.

In deciding whether the fee should be waived under this criteria, the Superintendent/designee will consider the following factors:

- i. The subject of the request must concern identifiable operations or activities of the District, with a connection that is direct and clear, not remote or attenuated.
- ii. The disclosable portions of the requested records must be meaningfully informative about government operations or activities to be "likely to contribute" to an increased public understanding of those operations or activities. Information that is already in the public domain, in either the same or a substantially identical form, would not contribute to such understanding.
- iii. The disclosure must contribute to the understanding of a reasonably broad audience of persons interested in the subject, as opposed to the requestor's individual understanding.
- iv. It should appear likely that the public's understanding of the subject will be enhanced to a significant extent by the disclosure.

Outline or provide any information relative to the above criteria (especially iii & iv) which might assist the Superintendent/designee making a determination relative to the potential contribution to public understanding of the operations or activities of the District, its officials, employees or schools.

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(Please attach any documents that support your request for a waiver.)

## CERTIFICATION

I hereby certify that the information provided in this request is true and correct to the best of my knowledge. I understand that providing false information may result in the denial of my request for a fee waiver.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**\*\*For Office Use Only:\*\***

Date Received: \_\_\_\_\_

Request Approved: ☐ Yes ☐ No

Approved By: \_\_\_\_\_

**Legal Reference:**

*First Reading:*  
*Second Reading:*  
*Final Adoption:*  
*Revision:*

DRAFT



## EH-F (2) - AFFIDAVIT OF INDIGENCY FOR WAIVER OF ELECTRONIC COMMUNICATION CHARGE

Wilton-Lyndeborough Cooperative School District, SAU 63

### Request for Waiver of Charge for Individual Electronic Communications

*This form should be used only when a person/entity is requesting a waiver of a fee for waiver of a charge for records of Individual Electronic Communications based upon indigency.*

#### **Requestor Information:**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

#### **Information Relating to Request for Electronic Communications:**

Date of Records Request: \_\_\_\_\_

Records Requested: (general description only)  
\_\_\_\_\_

Estimated Charge Provided by District/SAU \$ \_\_\_\_\_

#### **Eligibility Determination Form: Federal Poverty Guidelines Applicant Information**

- Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
- Phone Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

#### **Household Information**

##### **1. Household Size**

- Total number of people living in your household (including yourself): \_\_\_\_

## 2. Household Members

- Please list each household member and their relationship to you:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

*Include additional household members on rear of form.*

## Income for the Current Year

- Annual **CURRENT**\* gross income of the **ENTIRE** household (before taxes): \$ \_\_\_\_\_  
(Although a tax return from a prior year can be helpful documentation, the amount included here should be based upon current circumstances. Include all sources of income: wages, salaries, social security, unemployment benefits, child support, etc.)

### 4. Sources of Income (Check all that apply):

- Wages/Salary \_\_\_\_\_
- Social Security
- Unemployment Benefits
- Child Support/Alimony
- Pension/Retirement
- Disability
- Self-employment
- Other: \_\_\_\_\_

Please attach any documents that support your statements above.

## CERTIFICATION

**I hereby certify that the information provided in this request is true and correct to the best of my knowledge. I understand that providing false information may result in the denial of my request for a fee waiver.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*For Office Use Only:\*\***

Date Received: \_\_\_\_\_

Request Approved: ☐ Yes ☐ No

Approved By: \_\_\_\_\_

***First Reading:***  
***Second Reading:***  
***Final Adoption:***  
***Revision:***

DRAFT

## **EBCA - CRISIS PREVENTION AND EMERGENCY RESPONSE PLANS**

The Board recognizes that schools are subject to a number of potentially dangerous events, such as natural disasters, industrial accidents, acts of terrorism, and other violent events. No school is immune from these events no matter the size or location. The Board is committed to the prevention of these events, to the extent possible, in the schools and at school-sponsored activities.

**A. Site-specific Emergency Operations Plan (RSA 189:64).** Each school shall develop a site-specific school emergency operations plan (“EOP”) based on and conforming with the Incident Command System and the National Incident Management System and pursuant to RSA 189:64.

Each Emergency Operations Plan will address hazards as including, but not limited to: acts of violence, threats, natural disasters, fire, hazardous materials, medical emergencies, and other hazards deemed necessary by the School Board or local emergency authorities.

School building principals, or their designee, shall annually review their site-specific EOP and submit updated plans (or report of no changes) to the Superintendent for review by September 30.

If, after such review, the plan remains unchanged, then the Superintendent/Principal shall notify the New Hampshire Department of Safety by October 15 that the plan is unchanged. If an Emergency Operations Plan is updated/revised, the Superintendent/Principal shall submit the updated Emergency Operations Plan to the Director of Homeland Security and Emergency Management of the Department of Safety by October 15.

**B. District-wide Crisis Prevention and Response Plan.**

The Superintendent, in consultation with appropriate personnel, and in coordination with local emergency authorities, shall develop a District-wide Crisis Prevention and Response Plan (the “District Crisis Plan”). The District Crisis Plan shall serve as a compilation of each site-specific Emergency Operations Plan for each District school and shall include the current Sports Related Injury and Protocols Plan as required under Board policy JLCJA and RSA 200:40-c.

The District-wide Crisis Plan will include provisions addressing coordination of crisis prevention and responses between and among the different schools, grounds, school buses, and other facilities of the District.

The District Crisis Plan shall be updated and provided to the Board for review by October 31 each year (i.e., after the site-specific EOP’s are submitted to the state).

**C. Coordination.** The Superintendent will establish a relationship with local and state emergency services (e.g., police, fire, ambulance, etc.). Unless otherwise provided in a site-specific EOP, the District-wide Crisis Prevention and Response Plan or the District Communication Plan, the Superintendent, or his/her designee, will serve as the coordinator/liaison with these authorities. Additionally, the Superintendent should designate personnel to explore the availability of any

training or support provided by the New Hampshire Departments of Education and/or Safety associated with risk assessment, crisis management, and other matters related to this policy.

***First Reading:*** September 14, 2010, December 3, 2024

***Second Reading:*** October 12, 2010

***Final Adoption:*** October 12, 2010

***District revision history:***

NH Statutes		Description
RSA 189:64		<u>Emergency Response Plans</u>
RSA 193-D		<u>Safe School Zones</u>
RSA 193-F		<u>Pupil Safety and Violence Prevention</u>
RSA 200:40-c		<u>Emergency Plans for Sports Related Injuries</u>
NH Dept of Ed Regulation		Description
NH Code of Admin. Rules, Ed 306.04(a)(2)		<u>School Safety</u>

## EBB – SCHOOL SAFETY

The Board recognizes that effective learning and teaching takes place in a safe, secure, and welcoming environment and that safe schools contribute to improved attendance, increased student achievement, and community support. The practice of safety shall be considered a facet of the instructional programming of the District schools by incorporating concepts of safety appropriately geared to students at different grade levels.

The Superintendent shall be responsible for developing and maintaining a comprehensive safety program/plan for the District, taking into account applicable laws, regulations, Board policies, and best practices. **While the comprehensive safety program need not be a single consolidated document**, it should include:

- A. The District-wide Crisis Prevention and Response Plan prepared under policy EBCA, which, in turn, includes the site-specific Emergency Operations Plan for each school (see also RSA 189:64 and policy EBCA);
- B. The Sports Injury Emergency Action Plan prepared under policy JLCJA;
- C. The District communication plan, KDA: Public Information Program; and
- D. The School Bus Safety Program established under policy EEAE.

Additionally, to the extent not included in the above specific Board directed plans, the Superintendent will address the following areas of emphasis in the comprehensive safety plan:

- 1. Procedures that address the supervision and security of school buildings and grounds. See also ECA.
- 2. Procedures that address the safety and supervision of students during school hours and school-sponsored activities. See also JLIA.
- 3. Procedures that address persons visiting school buildings and attending school-sponsored activities. See also KI and KFA.
- 4. Training programs for staff and students in crisis prevention and management. See EBCA.
- 5. Training programs for staff and students in emergency response procedures that include practice drills for fire and all hazard as required by law and Board policy EBCB.
- 6. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems. See also EBCC.
- 7. Procedures and training to implement employee and work-place safety.
- 8. Training and support for students that aims to relieve the fear, embarrassment, and peer pressure associated with reporting behavior that may indicate impending violence or other

**Category:** *Recommended*

**Related Policies:** *IHAM, JLCA, JLCB*

### **A. POLICY:**

Students and employees of the Wilton Lyndeborough Cooperative School District are expected to attend the schools of the district without being infected with serious communicable diseases. Nonetheless, the Board recognizes that staff, students, volunteers and others may come in contact with bloodborne pathogens, viruses and other communicable diseases during the school day or school sponsored activities, or may carry those pathogens, viruses and diseases unknowingly into the school community. The Board adopts this policy as a means to minimize risk and respond to these health concerns while respecting the rights of all students and employees, including those who are infected.

A student may be excluded from the classroom when he/she exhibits symptoms of a contagious or communicable illness. The school nurse is responsible for determining whether a student should be excluded from school for such an illness. Parents will be notified if their child is excluded from school for such an illness and provided with criteria for readmission. *RSA 200:39 permits the exclusion from school of students who exhibit symptoms of contagion, or are a hazard to him/herself or others.* As provided in this policy, determinations as to inclusion or exclusion of students or employees with communicable diseases from school will take into account the educational implications for the student and others with whom he or she comes into contact, recommendations from the New Hampshire Department of Health and Human Services (“NHDHHS”), the New Hampshire Department of Education, and the United States Public Health Services Centers for Disease Control (“CDC”). Diseases which will implicate this policy, include, but are not necessarily limited to, HSV related diseases such as Chickenpox, Shingles, Hepatitis B, and Infectious Mononucleosis, Acquired Immune Deficiency Syndrome (AIDS), Cytomegalovirus (CMV), or Herpes Simplex Virus (HSV), and other diseases which are from time-to-time identified by public health agencies such as the CDC and NHDHHS.

#### **1. Students.**

It is the policy of the District that students with communicable diseases should not be excluded from attending school in their regular classrooms so long as their attendance results in a situation where the risk of transmission of illness to students or employees of the School District, or hazard to themselves, is negligible. All decisions regarding inclusion or exclusion shall be made consistent with this section and the procedures set forth in section B of this policy.

#### **2. Employees.**

It is the policy of the School Board that employees (which for the purposes of this policy will include individual consultants/contractors, and volunteers) with communicable diseases not be excluded from attending to their customary employment and duties so long as they are physically able to perform tasks assigned to them and so long as their employment results in a situation where the risk of transmission of illness to students or other employees of the District, or hazard to themselves, is negligible.

#### **3. Special Circumstances and Conditions.**

The School Board recognizes that some students or employees, because of age, disability or other special conditions, may pose greater risks for the transmission of communicable diseases than other persons infected with the same illness. Examples include children who display biting behavior and students and employees who are unable to control their body fluids or have uncovered wounds. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee.

## EBCG - Communicable and Infectious Diseases

In the instance of diseases causing suppressed immunity, attendance may be denied to a child with suppressed immunity in order to protect the welfare of the child with suppressed immunity when others in the school have an infectious disease which, although not normally life threatening, could be life threatening to the child with suppressed immunity.

### **B. PROCEDURES WHEN COMMUNICABLE DISEASE IS SUSPECTED:**

1. **Reporting.** School District employees, including contracted individuals and/or agencies who are performing contracted responsibilities for the School District, and who become aware of a communicable disease or other potentially serious health problem regarding themselves, or of students or other employees, unless prohibited by statutory confidentiality, they will report it to the school nurse, or building Principal/designee.
2. **Response.** The health risk to others in the school district environment from the presence of a student or employee with a communicable disease shall be determined on a case-by-case basis. In all cases in which the school nurse, or other person designated by the Superintendent, becomes aware that a student or employee of the School District has contracted a communicable disease of the kind in section A of this policy, s/he will take the following steps:
  - A. The parent/guardian(s) of a student will be contacted in order to discuss the situation and determine whatever facts are available; the same information will be communicated promptly among the Superintendent/designee, school nurse and Principal/designee.
  - B. Upon receiving written consent from the parent(s) or guardian of a student or, in the case of an employee, the employee or his/her health care agent (i.e., adult to whom authority to make health care decisions is delegated under an advance directive meeting the requirements of RSA 137-J:20), the school nurse/Superintendent's designee will attempt to confer with the treating physician, if any, in order to determine any significant medical facts concerning the diagnosis of the disease or factors affecting the possible transmission of the disease.
  - C. Notify and consult with the health care professionals knowledgeable about the particular disease. Following such consultation, the school nurse, Superintendent or his/her designee, shall determine the immediate, short-term action to be taken relative to educational placement of the student or work assignment for the employee.
  - D. When a communicable disease of the kind identified in section A of this policy is suspected or confirmed in an individual, the school nurse shall consult with the Superintendent or designee and appropriate public health officials, to determine whether a student or employee shall be excluded from school or from attending to their customary employment, and whether additional measures are required to protect other members of the school population. Factors specific to individuals, such as biting behaviors, lack of control of body fluids, existence of uncovered wounds or other medically identifiable conditions may also be considered. Recommendations regarding the least restrictive educational placement for a student or continued attendance at work for an employee may be sought on a case-by-case basis.

In addition to the information obtained in steps a-c, decisions to exclude shall consider



## EBCG - Communicable and Infectious Diseases

criteria from NHDHHS Bureau of Infectious Disease included in its publication “*When Children Should be Excluded or Dismissed from a Childcare Setting*”, or the American Academy of Pediatrics’ “*Red Book: Report of the Committee on Infectious Diseases*”, or other general or specific guidance from the NHDHHS or the United States Centers for Disease Control.

- i. **Decisions regarding students.** Unless the school nurse is unavailable, the ultimate decision to exclude a child from school under this Policy due to a contagious or communicable illness shall be made by the school nurse after consulting with the Superintendent/designee and Principal/designee.

If the school nurse is unavailable, a decision to exclude shall be made by the Superintendent/designee.

If the student is a student with an IEP, 504 plan, or other such individualized learning plan, then decisions regarding alternative settings shall be made according to the applicable laws, regulations and policies.

Students who are aggrieved by the education plan determinations may appeal said determinations pursuant to state and federal special education law if the infected student is eligible for or claims that s/he is eligible for special education or special education and related services. Excluded students who do not claim that they are eligible for special education or special education and related services, but who are aggrieved by the Superintendent's determinations, may appeal said determinations to the Board.

- ii. **Decisions regarding employees.** Determinations regarding exclusion or reassignment of employees shall be made by the Superintendent/designee. Absent significant risk to the employee or risk of transmission to students or other employees, the Superintendent shall not alter the job assignment of the infected person. Volunteers are subject to any directives issued by the administration, as are contractors and consultants, subject to the terms of their respective agreements.

If the Superintendent/designee, after taking the steps above, determines that there is a medically recognized risk of transmission of disease in the School setting or that a significant health problem restricts the infected person's ability to work, or presents a substantial hazard to the employee, the Superintendent/designee shall, if necessary, develop an individually tailored plan to accommodate the staff member if possible. Additional persons may be consulted if necessary for gaining additional information, but the infected person must approve of the notification of any additional persons who are informed of the infected person's identity. The Superintendent/designee may consult with legal counsel to ensure that any official action is consistent with state and federal law. If an individually tailored plan is necessary, said plan should be medically, legally, educationally and ethically sound.

- iii. **Testing, Social Distancing and Other Extraordinary Measures.** Some infectious diseases, viruses, etc., may be so dangerous and or the risk of casual transmission so great, that effective response will require broader measures.

## EBCG - Communicable and Infectious Diseases

Based upon specific recommendations of local, state and/or federal health authorities, the Superintendent is authorized to implement such additional, extraordinary emergency measures as may be necessary and appropriate to address the health risk: e.g., school closure, population exclusion (stay-at-home type instructions), mandatory screenings, mandatory use of personal protective equipment (PPE's), social distancing orders, administrative leaves or temporary adjustments in duties. Such measures should be taken with prior notice to the Board, if practicable, or as soon as possible thereafter. The Board Chair may determine that the circumstances, or the measures implemented by the Superintendent, warrant a special or an emergency meeting of the School Board.

### 3. **Practices to Minimize Contamination in Schools.**

Good hygiene practices as recommended by local, county and state health authorities are to be followed at all times when handling blood or other body fluids of any student or employee. Parents and employees are not generally required to advise the school if their child has a communicable disease. (Some exceptions may exist under specific legislation or Executive/emergency orders, in which, such legislation or Executive orders shall supersede this policy to the extent necessary to remove any conflict.) Because the District may not rely on self-reporting, it is appropriate to adopt procedures for the handling of body fluids from any child or employee. This also eliminates the need to notify all maintenance, transportation and building personnel if the District becomes aware of a student or employee with communicable diseases. It is recommended the following procedures be used on a routine basis when blood or any other body fluids including vomitus and fecal or urinary incontinence are involved.

- A. Gloves should be worn when cleaning up any body fluids.
- B. Spills should be cleaned up, the affected area washed with soap and water and disinfected with bleach (one part bleach to ten parts water), or another disinfectant.
- C. All disposable materials, including gloves and diapers, should be discarded into a plastic bag before discarding in a conventional trash system. The mop should also be disinfected with the bleach solution described in B above.
- D. Toys and other personal non-disposable items should be cleaned with soap and water followed by disinfection with the bleach solution before passing to another person. A normal laundry cycle is adequate for other non-disposable items.
- E. Persons involved in the cleanup should wash their hands afterward.

4.

Additional precautions may be recommended or required in certain instances (e.g., social distancing, masks, etc.)

### 5. **Confidentiality and Data Privacy.**

Public concern regarding communicable diseases is neither an excuse nor defense for the violation of data privacy rights of students or employees who have or are rumored to have such illnesses.

- A. Personally identifiable health information regarding students is private data and is not to be disseminated to the public or to staff without the strict observance of student privacy

rights.

- B. Personally identifiable health data and information regarding employees is private data and may not be released to the public nor to fellow employees without strict observance of privacy rights of public employees.
- C. Parents of other children attending the school, or other school employees, may only be notified of a possible exposure to a communicable disease to the extent permitted, or required, under applicable law, regulations or Executive order. In general, such information will not identify the particular student or employee who has the disease.
- D. Any District employee who violates the confidentiality provisions of this policy shall be subject to discipline. A confidentiality breached by an independent contractor/consultant, could result in termination of the contract for cause.

6. **Staff and Student Education.**

The School Board recognizes that the education of its residents, staff, and students regarding the risks involved in the spread of infectious diseases in the school setting will help to minimize the risk of transmission to other students and employees while protecting the rights of infected students and employees.

- A. All school district employees should receive instruction regarding appropriate hygienic practices for use in school settings, precautions to be employed where contagious diseases may be encountered and community resources for referral and information.
- B. Any information provided as part of a student's instruction pertaining to sexually transmitted diseases shall comply with Board policy IHAM.

7. **Implementation.**

The Superintendent is authorized to implement this policy through and procedures, or administrative directives which s/he deems necessary or appropriate.

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**District Policy:**

***First reading: December 3, 2024***

***Second reading/adopted:***

***District revision history:***

## EBCG - Communicable and Infectious Diseases

### Legal References:

NH Statutes	Description
RSA 186-C	<u>Special Education</u>
RSA 189:1-a	<u>Duty to Provide Education</u>
RSA 189:31	<u>Removal of Teacher</u>
RSA 193:1	<u>Duty of Parent; Compulsory Attendance by Pupil</u>
RSA 193:3	<u>Change of School or Assignment, Manifest Educational Hardship or Best Interest, Excusing Attendance</u>
RSA 200:32	<u>Physical Examination of Student</u>
RSA 200:36	<u>Medical Examination of School Personnel</u>
RSA 200:39	<u>Exclusion from School</u>
NH Other Agency Regulation	Description
NHDHHS Bureau of Infectious Disease's:	<u>NHDHHS Bureau of Infectious Disease's: "When Children Should be Excluded or Dismissed from a Childcare Setting," may be found at: <a href="https://www.dhhs.nh.gov/dphs/cdcs/documents/childrendismissed.pdf">https://www.dhhs.nh.gov/dphs/cdcs/documents/childrendismissed.pdf</a></u>

**Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

## EBCD- EMERGENCY SCHOOL AND DISTRICT CLOSINGS

*Category: Recommended*

*Related Policies: IC*

No school, office, or system event cancellation or delay will be made without the direct authorization of the Superintendent of Schools. In the event the Superintendent is unavailable, such decisions will be made by a senior administrator specifically designated by the Superintendent.

- A. Announcements and Notifications. When the Superintendent/designee decides it is necessary to delay opening or close any facility or school or cancel any school event, he/she will initiate all related communications to the public by radio, television, website, school alert system, or other available means. Students, parents, and staff shall be informed early in each school year of the procedures, which will be used to notify them in case of emergency closings, whether action is taken before or during school hours. In the event of any closings, cancellations, or early dismissals, the Superintendent shall notify the Board.
- B. Delayed Opening of Schools. The Superintendent/designee may delay the opening of schools upon determining that weather conditions appear extremely hazardous to operate school buses at the regular early morning hours, but that travel conditions will appreciably improve later in the morning. The public announcement will report the delayed opening, including the cancellation of morning kindergarten, if necessary. Schools and offices shall close on the regular schedules. After-school activities and events will not be affected by a delayed opening.
- C. Closing of Schools Only for the Entire Day. When the Superintendent determines that weather or other conditions exist or will develop that would make it unwise to open one or more schools any time during the day, the announcement communicated to radio and television stations shall state that the school district is closed. If school is closed for the entire day, all afternoon and evening programs shall also be canceled.
- D. Distance Education During Inclement Weather. Pursuant to Board policy IC, the Superintendent may approve school or district-wide instruction by way of remote instruction or other form of “distance education”. Unless the use of distance education for a specific day has previously been communicated, the Superintendent/designee will include the necessary information regarding the remote instruction/distance learning day in the announcement that school has been canceled.
- E. Emergency Early Release. In the event that weather conditions are safe for travel in the morning but become hazardous by the time of normally scheduled dismissals, the Superintendent may decide to release students early. The Superintendent will notify parents as soon as possible in order to allow for the arrangement of after-school care and transportation when necessary. The Superintendent shall develop protocols for dismissal schedules, transportation of students, and notification of stakeholders. If there is an emergency early release, all afternoon and evening programs shall also be canceled.

## EBCD- EMERGENCY SCHOOL AND DISTRICT CLOSINGS

- F. Afternoon and Evening Program Cancellations. When schools are open to the end of the school day, but weather or other conditions deteriorate in the late afternoon, the Superintendent/designee may decide to cancel afternoon and evening programs. Schools and offices should plan and communicate alternate dates and times to hold programs or events.
- G. Weekend Closings. When weather or other conditions are predicted or develop that would make it hazardous to operate weekend programs or events, the Superintendent/designee is responsible for decisions regarding cancellations and for notifying the appropriate media.
- H. Staff Responsibilities. When schools are closed pursuant to this policy, staff members shall remain available for work as directed by the Superintendent.

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### **District Policy History:**

*First reading: September 14, 2010, December 3, 2024*

*Second reading/adopted: October 12, 2010*

*District revision history:*

### **Legal References:**

<b>NH Statutes</b>		<b>Description</b>
RSA 189:1	<u>Days of School</u>	
<b>NH Dept of Ed Regulation</b>		<b>Description</b>
N.H. Dept. of Ed. Rule - Ed 306.18	<u>School Year</u>	
N.H. Dept. of Ed. Rule - Ed 306.19	<u>School Calendar</u>	
N.H. Dept. of Ed. Rule - Ed 306.22	<u>Distance Education</u>	

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**WILTON-LYNDEBOROUGH COOPERATIVE  
SCHOOL BOARD MEETING  
Tuesday, December 3, 2024  
Wilton-Lyndeborough Cooperative M/H School  
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Dennis Golding, Brianne Lavallee, John Zavgren, Tiffany Cloutier-Cabral, Darlene Anzalone, Geoffrey Allen, Diane Foss, Jonathan Lavoie, and school board student representatives Hannah Hamilton and Andie White*

*Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principals Tom Ronning and Principal Bridgette Fuller, Assistant Principal Katie Gosselin, Director of Student Support Services Ned Pratt, and Clerk Kristina Fowler*

There were internet issues this evening.

**I. CALL TO ORDER**

Chairman Golding called the meeting to order at 6:30pm.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**III. STUDENT/STAFF ACKNOWLEDGEMENT**

Principal Ronning and Principal Fuller honored teachers, Tyler Kiliulis and Valarie Bemis with nominations for the starfish award. They reviewed the reasons for the nominations. Teacher, Laura Bujak was chosen as the starfish awardee for her many contributions over the years to the students, staff and district. Congratulations Ms. Bujak!

**IV. ADJUSTMENTS TO THE AGENDA**

Superintendent requested to move the Curriculum Coordinator's Report to the next meeting due to her absence. Chairman Golding requested to remove the Technology Committee's report from the agenda, as there was no quorum therefor no meeting.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Cloutier-Cabral to accept the adjustments to the agenda. Voting: all aye, motion carried.*

**V. BOARD CORRESPONDENCE**

**a. Reports**

**i. Superintendent's Report**

Superintendent reported the foreign exchange student from Germany was unable to come as she found another host family in the same community she was attending school. A question was raised how we get the foreign exchange students. Superintendent responded the critical issue is the host family. He spoke of his experience hosting a student from South Korea. The student and families are vetted and at some point, there is a connection and once the host family is set, the student can be enrolled. In this instance, we didn't move as fast and she was missing school days and was able to stay in the community with another host family. Having these students is a great experience for our students. Ms. Foss agrees and spoke of her experience and feels they add something to the student body. Mr. Zavgren asked the Superintendent to elaborate on the CTE program meeting. Superintendent spoke that for some reason parents are not getting the information or it is not timely. We talked about how to increase awareness and thought one visit for students may not be enough. He spoke of increasing awareness with the younger students. He hopes to come up with a plan for the second half of the year and doesn't think 6<sup>th</sup> grade is too early to make the students aware of the options. He adds the meeting focused on programing. A question was raised if there is a way to get a list and put it on the website. Superintendent responded Principal Ronning and Assistant Principal Gosselin have great ideas about making students aware. We need to ask what other ways we can the information out. Discussion was had that it would be good to make parents of elementary students aware and it may help them make decisions later on. Superintendent spoke of his own experience where in one district they held an open house. He is excited about more kids becoming involved and feels the Board and community would be supportive if we had to increase those budget lines because students were interested. Ms. Anzalone added she feels it would be helpful to families to have the information about other programs as well and suggested an information session or record something that walks families through the process and options and post it. She asked if there is something online if so where it could be found, that would be helpful for families to know. She likes the idea of reaching kids when they younger. Superintendent noted we would be happy to post something on the website, for example a 3-minute video on culinary.

**ii. Student School Board Report**

Middle School Representative; Miss White reported the following.

Robotics: Some students from last year's Robotics team were looking forward to it again. When they heard that there was no robotics happening they were disappointed. She would like to make it possible for next year. She suggested having suggestion

boxes around the school for the students to make suggestions to administration. Everyone who went to the Halloween dance had an amazing time.

High School Representative; Miss Hamilton reported the following.

November has been a month full of exciting accomplishments and memorable experiences. Our Veterans Day assembly was a heartfelt tribute to those who have served in our military. The high school chorus performed patriotic songs, and the color guard presented a respectful ceremony. Additionally, some of our students had the honor of reading their winning *Voice of Democracy* and *Patriot's Pen* essays, which added a personal and reflective touch to the ceremony. It was a powerful day of remembrance, and we are proud of everyone who helped make the event so impactful. We hosted our Fall Sports Night to celebrate and recognize the outstanding achievements of our fall athletes. We are incredibly proud of our students for their dedication, hard work, and sportsmanship throughout the season. From soccer to cross country, our athletes performed exceptionally and represented our school with pride. Thank you to our coaches and families for their continued support. Our fall play, *Puffs*, was a tremendous success! The cast and crew did an outstanding job bringing the production's humor and charm to life. A special thank you to Ms. Anderson for her exceptional direction and dedication in making this performance such a memorable experience for all involved. On December 5th, all high school students have the opportunity to participate in a field trip to the NCC manufacturing facilities. This visit will provide students with valuable insights into career opportunities in the manufacturing industry. We encourage all interested students to sign up for this exciting and educational experience. Congratulations to our amazing dance team for winning 1st place at their competition in Boston on December 9th! Their hard work, precision, and teamwork were on full display, and this victory is a testament to their dedication. A special thank you to Coach Mel for her continued leadership and support of the team. The winter sports season has officially begun, and we are excited to see our athletes back in action. This year, we are especially thrilled to announce the formation of a new swim team, which has sparked a lot of excitement among students. We look forward to supporting our winter athletes as they compete in their respective sports.

Ms. Lavalley expressed if we do not have supplies budgeted for robotics next year we may want to look into what they need and find a way to plan for it next year. Principal Ronning responded to start we didn't have a coach and there was some interest after registration was due. We want to build the momentum for it next year. Mr. Allen commented that if he knew he could have come up with a half dozen coaches and suggested it be brought to the community sooner.

### **iii. Principal's Report**

Principal Fuller reported starting January 13-January 17; we will have an artist in residence, NH Dance Institute for grades K-5 at LCS and FRES. She spoke of the activities and will have a whole school dance. The same week will be the in class Spelling Bee, Ms. Kudlich and Ms. Loiselle with other volunteers are getting it up and running. January 21 she believes will be the whole school Spelling Bee. Our teachers before Thanksgiving were lucky enough to participate in piloting a new reading and writing program; that is very exciting.

Principal Ronning reported regarding foreign exchange students, there are several organizations out there; they are contacted from foreign countries to place students. It is the organization that contacts the schools; they facilitate this for the students. He spoke regarding CTE, they send out several newsletters regarding this and have 8<sup>th</sup> graders exposed to it during the step up night, they take field trips and we are always promoting it. The information is located in the Program of Studies that includes all the options including Milford. He spoke of the validation process with the teachers, which is going well. The staff appreciates how they are developing their assessments and how to produce a reasonable assessment such as PSAT/SAT and in addition to help with the MS, monthly we will give a NH State SAS model with 15 questions that simulate the test. The teachers end up reading from the manual so they become familiar looking at it, the depth of rigor; it helps teachers with regard to preparing the questions in class and how we can apply the knowledge. Assistant Principal Gosselin spoke about discipline, November numbers are a bit down but reminds the group November is a short month in terms of the number of school days. It is not unusual to see a drop but it still good to see. A question was raised what is Halloween Club. Assistant Principal Gosselin responded it is new this year for the 6<sup>th</sup> grade, they meet every Wednesday have a Board of Directors, some are in charge of marketing etc. and have a current project they are planning for next year. She spoke of a surprise for the kids coming up. The entire school is behind this club, they want to take this school into a haunted school next year complete with a haunted hayride. They are taking charge and going for it. This group is amazing, they consistently meet, assign jobs and it is exciting to see the kids come up with an idea and see it through it is really cool. It is an exciting time. A question was raised if they take donations of decorations. She responds they will if they are given. Ms. Bartoldus is working with the group.

### **iv. Curriculum Coordinator's Report**

Due to Ms. Dignan's absence, the report was moved to the next meeting.

## **b. Letters/Information**

### **i. Filing for Candidacy**

This is an FYI showing the open seats and dates for filing for candidacy. Chairman Golding reviewed the notice and the following board member's terms will expire, Ms. Anzalone, Chairman Golding, and Ms. Cloutier-Cabral. If you are up and want to run or any public who may be interested in running, that is your timeframe to go in and register with Ms. Ryan.

Superintendent added Ms. Fowler would put it in the Milford Cabinet and post it around the towns.

Candidates for School District Office shall file their declaration of candidacy with Mary Jane Ryan at the SAU Office no earlier than January 22, 2025 or later than 5:00 p.m. on January 31, 2025. The following officers to be elected are:



- One (1) School Board Member (At-Large Lyndeborough) with a 3-year term
- Two (2) School Board Members (Wilton) with a 3-year term
- One (1) School District Moderator with a 1-year term
- One (1) Budget Committee Member (At-Large Lyndeborough) with a 3-year term
- Two (2) Budget Committee Members (Wilton) with a 3-year term
- One (1) Budget Committee Member (Wilton) with a 2-year term
- One (1) Budget Committee Member (Wilton) with a 1-year term

## **VI. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**

*Present: Jeff Jones, Adam Lavallee, Phil Brooks, Bridget Mooney, Bill Ryan, Jonathan Vanderhoof, Jennifer Bernet*

Chairman Jones called the meeting to order at 7PM.

### **a. Prior Follow up**

Chairman Jones asked if Budget Committee members had any follow up from the previous meeting. None heard.

### **b. FY 2025-2025 Budget**

Ms. LaPlante confirms there are no updates since the last version. Chairman Jones confirms we are working with the 3<sup>rd</sup> draft, spent a lot of time talking about the budget and currently sitting at a 4.42% increase. He thinks the Budget Committee felt OK with it from an increase perspective given the challenges we have especially with the increases in SPED and the CBA rolling into this year's budget. Ms. LaPlante reviewed after draft 2, we did a deep dive into staffing, into our student population counts looking at our classroom sizes, looking at staffing as a whole and worked with Mr. Pratt to do some more end of school year evaluation of his projections for FY 26 SPED funding. We were able to reduce the budget by \$465,574. Those changes are coming from the removal of a plow for the facilities vehicle, \$10,000; reduce out of district placements, \$150,000, and adjustments to wages and benefits. Our health insurance came in higher than anticipated, it came in at an increase of 12.3% because historically we have the benefit of a premium holiday credit which we do not have this year because all the reserves have been used up and we are not able to apply that which would have given us a little more credit. We are comfortable with the alignments we made and the adjustments; it will still meet student and community needs, so that we can continue to grow as a district. That is what has changed since draft 2. Chairman Jones asked for any questions from the School Board or Budget Committee. He asked regarding wages and benefits if those reductions may reduce the overall workforce going into next year, total staff. Ms. LaPlante confirms this. Mr. Lavallee comments when you say may, in order to accomplish that it will have to be will. Ms. LaPlante confirms yes, our goal though is to achieve some staffing adjustments through attrition with some of our existing staff. Yes the number will decrease and we are hoping to do that through retirements and some other adjustments within staffing and if not there will be some difficult conversations. A question was raised if it has been decided where the elimination will be and where is the excess we are currently enjoying. Superintendent responded he doesn't want to call it excess. Mr. Lavallee notes if it is being cut, it has to be excess. Superintendent responded he has been in districts where it wasn't excess and we did make cuts. He has been in districts where we went from 20 to 30 in a classroom and he didn't think that was appropriate but we had to make the cut because of a tax ceiling. We have discussed cuts and are not in a position to communicate that right now it is premature. We have had some difficult conversations. The staffing cuts will happen and will be balanced out from administration through all levels in our district and are trying to be careful about those decisions we make and how we roll out the communication both to school district and individuals but also to the community. They are difficult decisions to make and the guiding fact is how does it impact kids that is the number one question we ask. He points out in the 5 years he has been here we have always had staff cuts and the process has always been the same with the School Board and Budget Committee, it feels different this year for some reason and not sure why. This is literally the 5<sup>th</sup> year we have had to make these difficult decisions. At some point we will communicate that in detail, right now it is a little too soon because we have not finalized those decisions yet. Mr. Lavallee thinks we are saying we want a smaller number therefore there will be an elimination of a mystery number of teachers in a mystery of areas. I guess that is why it feels different, before you could sort of point to an area and have a plan. This year we are trying to just trying to create a smaller number so we know we have to cut staff somewhere and I guess figure it out later. Superintendent responded that he doesn't think it is a fair characterization; we spent a lot of time looking at our staffing. Part of it is trying to get the number down to one that is acceptable. When we agreed to the CBA we had a terrific win, win in negotiations but in that process we also realized there will be some adverse impact on staffing, we can't move forward as a district and keep that percentage increase down but also pay our teachers a fair CBA there has to be some give somewhere. He would like to think we are really close to making those decisions and are in the process where we need to come to an agreement as a team that it is the best decision possible. Part of it is looking at class sizes and enrollment like Ms. LaPlante discussed. We are not going in blindly and are not making it up as we go along. The process is difficult among us and will be difficult conversations with the public as well. Ms. Lavallee spoke that it is a difficult subject because it can be personal. Prior to her being on the board there were discussions of cutting teachers down at FRES and the thing that is hard and we have to keep in mind, although it is a delicate conversation it is one that does involve the public and impacts parents and taxpayers in the district. When we talk about finalizing numbers, but don't have specific details, it is hard to say you support it one way or another because we don't know what that impact will be if we don't know the area it will be in. It is also important for us to know and make sure we handle it carefully so we do not cause upset within the staff but also make sure that the parents and people impacted by this are aware we are having these discussion so that if they want to weigh in with their opinions they can. At the

end of the day, the taxpayers have a say in the dollar amount we spend but they also have a say when it comes to the quality of education we are providing. She trusts you very much but does also want to make sure we are giving the public an opportunity to be part of the process. Superintendent spoke that part of the goal is to have that conversation publically as soon as possible. It is not something we want to drag out but needs to make sure the timing is right, the Budget Committee and School Board are onboard with this percentage, if we need to cut more then we need to revisit those decisions we tentatively made, where those cuts may be. He gave a hypothetical example if we were going down a position to .80 but needed to cut another half percentage from the bottom line we may need to revisit that. Is that really a half time position, is that right and what would be need to move around to make that work to make sure kids are getting access to the courses they want and need during HS in particular. He feels we are at a place with the School Board and Budget Committee where we are coming to a close with where we are with the operating budget. He feels we have been able to get over the hump where we were in sticker shock in the beginning with 8.5% and we all worked hard to get this number down. It is the right thing to do, and he would like to think the cuts we made to propose are cuts that is not because we have to get the percentage down; it is because it is a reasonable decision to make based on our commitment to taxpayers and coming in with a reasonable and fiscally responsible budget. It is easier to say we need 8% dig into the lines all you want but he doesn't think that is who we are as an administration team and certainly Ms. LaPlante and I are not like that. He thinks the cuts we have to make that brings us to the 4.42% are cuts we would consider anyway because it is the right decision and if we have surplus money at the end of the year, we will figure out with the School Board what to do with that for 25-26. Looking at this year, it is tighter because all the positions are full and he feels we won't have a significant surplus at the end of the year. He agrees with Mr. Lavallee and Ms. Lavallee that more transparency is needed and after this, we will get together and finalize things. Ms. Lavallee spoke in the past, we had to make the large \$400,000 cuts that was part of the committees discussion, we talked about the physical education teacher and could we reduce that, it was all very public, will this work, how will kids be impacted etc. If we are making these decisions, it is important for the public to hear why we made those decisions so they don't think we are cutting just to cut. Mr. Lavallee spoke when you are talking about this and looking at areas you want to cut keep in the front of your mind that when Lyndeborough was pulled into the cooperative, there were about 8 kids per grade. Lyndeborough was promised if we jump onboard to help subsidize the school in Wilton we would not have large class sizes, they are already far larger than anything we imagined at the time of those meetings when that was handed to us. As a representative of Lyndeborough, it has always bothered him that the promise has never really been kept. Superintendent thinks we have to be driven by the district policy around class sizes; he agrees with him, if that were part of the discussion, we would want to look at the class size policy. We don't exceed the policy or the policy of the state around class size. If you are saying there was conversation years ago then maybe we need to revisit this. Mr. Lavallee noted it should not get any worse they are already big. He thinks it is a challenge where the numbers are now and doesn't see how we could be effective to make them larger, the teachers are really good but it doesn't mean we load them up. Superintendent noted there are some districts that are at the ceiling and have to exceed it but we are not there. We have had that conversation and will revisit and relook at those numbers again. Ms. Bernet voiced that as she understands it, you would make the staff cuts regardless of needing to bring the budget into a certain percentage. Superintendent responded we took a hard look at staffing and made some preliminary decisions about where to reduce in our overall staff and factored that in to get to the 4.42% percent. He looked at enrollment numbers and trends with Principal Ronning and did the same with Principal Fuller. He notes (as an example) we started the year with 30 kids in Kindergarten and have 3 Kindergarten teachers, that is 10 students per class. Do we have the ability to move teachers around because in another grade we may 20 or 22 in our upper grades because of kids moving in? Those are bigger conversations and we look at these trends and where those numbers are. The thing about elementary is one year it makes sense to make a cut but if a whole bunch of people move in and are in 1 or 2 grades it could push that number up to a number that is not acceptable even if still below the ceiling within the policy. It may not acceptable for one reason or another including possibly a conversations that Lyndeborough and Wilton had years ago. We need to honor that conversation. He thinks there is a lot of stuff to look at, a lot of moving parts and is being very careful and thoughtful about the preliminary decisions we made. After this meeting, his job will be to work with the Principals to have those conversations with individuals, departments and schools and then as soon as possible communicate that out so the public and all can weigh in. He anticipates that just around the corner. Ms. Anzalone questioned how much he could share with the public; you can't say which teacher etc. Superintendent responded the challenge is for example if we have one teacher teaching one position that is reduced or cut, it identifies that adult immediately and we don't want to do that. In the past when we eliminated a social studies teacher, we had several and it didn't identify a person. We need to be careful about how to have a transparent conversation without undermining the integrity you talked about. Mr. Ryan is appreciative of the explanation given but being here for 34 years he has seen a lot of changes in the school some positive some negative. He has seen teachers let go from math this year and 2 years later we hire another, it is an act of congress to get them back. He thinks we fail our students if we say we will eliminate something because of a percentage, that should be left up to the taxpayers we are supposed to present what we feel is necessary to teach our students to make them worthwhile in the future. He doesn't like paying taxes either until people can come in off the street and talk to us about where they can help he doesn't think we want to just accept the fact we have to cut percentages, it is not fair to anybody. Mr. Lavallee questioned when you talk about eliminating a position where there is only one teacher wouldn't that be eliminating an entire program. Superintendent responded that is just an example he gave to prove Ms. Anzalone's point that we have to be very thoughtful and make sure it does not directly identify a person. He spoke of his experience of building budgets before where the budget wasn't really an issue, no discussion of lines, stay below 6% or whatever it was and we didn't really do a deep dive into how we utilize our resources. He reiterates when we agreed as an administrative team to support the CBA we knew we would have to do a deep dive into staffing. In the 5 years he has been here, we did not really do that deep dive and we have to be realistic. Our enrollment is not going up; it is leveling off or possibly going down. Our numbers are low in certain areas, is that acceptable? He was here when we had a

class of 1 student. That means a teacher was getting paid \$10,000 to teach that one student and it didn't make any sense to him. He would rather send the student to Nashua or Milford and transport them because it is cheaper. Part of it is a downward pressure on the budget; our budget is big. We have to be careful how we blow up a budget, price ourselves out of a quality education, and create an animosity within the community. We want to keep our community together and there needs to be a give and take, this has been his practice personally as a parent and as an educator. He speaks for himself. We need to be responsible to the communities and to look at how this is shaping up. We can call it a staff cut, how will it impact kids, if it was going to impact kids adversely he would say we can't get to 4.42% and we would have to have other conversations. When we started this budget process, he wanted the Budget Committee to give us a ceiling and at this point, he is glad they didn't as it forced us to look at things. What kind of an increase have we had over the years and how to stay consistent with that and understanding that we can't just keep taking from the community. He believes this is a responsible one. We hear you about the transparency and will have those conversations soon and go from there. Mr. Allen commends administration, his view has always been every year or every so many years, he hates the idea of giving administration a ceiling and saying this is what you need to come up with instead work with the teachers etc. to come up with what is needed and how can we provide the best education for the kids and community while at the same time doing it efficiently with the best resources as possible and sometimes it is duplicating services. We have seen what happens when the community gets mad at our budgets that is a hard thing. If we can show the community we looking at this every year, projected class sizes, enrollment, what we actually need, etc. and he thinks that is more indicative of what happened this year, we looked at everything. Everyone came in with their top number if we could have it all this is what it would be and then we looked at ways we could remove redundancies of what we need to provide. He is looking forward to seeing the result in terms of staffing and resources he thinks you did a great job. Ms. Lavallee also wanted to thank administration because they did work really hard. She wanted to point out when we talk about being truthful with the taxpayers at some point we need to recognize in the state of NH 70% of our funding to public schools comes directly from property taxes. We in NH have the lowest percentage of state funding in all of the US. It is really hard because she hears people upset about how high their local property taxes are but we live in 2 very small towns with very little industry and very little tax revenue when it comes to funding our schools. It is hard because the general public does not seem to understand that the decisions we all make as individuals impact who we have supporting us at the state level. The state level has continually defunded public school over and over again and now there is talk of federal defunding as well. It is concerning to her because if we are really truthful to the local taxpayers she thinks we should be truthful about why we are in this position in our very small towns and how that affects us. What she hears from parents and from individuals in the community is they don't understand that. They think we are possibly just overspending. Since she has been on the Board there have been a number of things at the state level that have fallen back on us significantly for example, they decreased the payment to NH Retirement System that the state put forward so then we as individual towns had to come up with an additional \$200,000 just a few years ago. There are things like the voucher program, which they didn't have a funding source for and we had to pay that, it was over 28 million dollars that we had to spend on that last year. If we are being truthful with the local taxpayers, she feels like the local taxpayers should know the reason the budget keeps increasing at a rate that is hard for them to handle. It is not just because we are overspending and that is why we have had to cut staff year after year and that is why it gets harder when we do. She does agree with Mr. Allen's statement that you did a very good job and she trusts you looking at the numbers but she does think it is important she thinks that the local taxpayers know what goes into funding public education so that when they go to the ballot box to vote they know what their vote means. Ms. Foss clarified she agrees with everything Ms. Lavallee said, the only thing she may temper a little bit is she doesn't think we overspent. She feels we have been very fair, the people on this Board and people on the Budget Committee are very conscientious about the budgets they put forth. She is sure Ms. Lavallee meant that. Ms. Lavallee confirms she did not mean we overspent. Ms. Foss does not feel we overspent at all but does think it is true that when we have stuff happen at the state level and all of a sudden something is dropped on us and all of a sudden we have to absorb it through our taxes she thinks the average taxpayer does not understand that and we have take the blame for the state and it is extremely uncomfortable. Chairman Jones commented that we need to make sure we tell that story at district meeting both the School Board and Budget Committee. When we speak to the budget, we will speak to that as well.

Ms. LaPlante provided copies of the anticipated revenues for FY 26. She reports we are not as adversely impacted by the discussion of reducing the reimbursement rate for catastrophic aid as most districts are. When she looks at the adequacy aid and our SWEPT, our property tax, between the two of them it is a net increase of \$9,212. We are seeing a decrease in our adequacy aid because of the reduction of the number of students, there is a slight increase in the value that they consider to be an adequate education but where we are seeing that offset is in the SWEPT that we get from the State of NH, which comes from local towns. There has been an increase of property values within our 2 communities that is why we are seeing that increase even though the per thousand rate on the state side has decreased by 10 cents. Every cent counts, we decreased 30 cents in the last 3 years on property taxes, what comes to us. These are not hidden but not well-communicated or well-discussed impacts of funding education, it is a significant impact we see on our end. We are fortunate that we have an out of district tuition and expect that to continue next year. We are anticipating an increase on our tuitions and increase on our earnings on investments. In our district, these numbers are tremendously small but this is what we work with. With catastrophic aid, she is not making any adjustments. Once you reach a certain threshold, you are eligible for Catastrophic Aid reimbursement from the state. She met with Mr. Pratt earlier in the year; he wanted her to project based on what he was seeing for SPED cost in the prior year, about \$65,000. She will flat fund it at \$45,000. She reviewed; there are decreases in child nutrition at the state and federal level based on trends, seeing a decrease in grant funds of 30% from last year to this year. We are not doing badly on the revenue side because of increases in property values. She spoke of decreases in SPED funding, and wanted to "piggy back" on what Ms. Lavallee was saying about

the leaders we elect in the state. The State of NH, SPED is funded by 4 sources, including the reimbursement of catastrophic aid (reimbursement for high cost of SPED students), IDEA federal grant we get, any lump sum payments we get for students on IEP, which is all factored into the adequacy aid and local property taxes with that funding a significant burden of it. She reports there was discussion when Commissioner Edelblut presented his 2-year budget. He noted the increase in funding for special aid. He didn't say whether he would continue to do it or present it once we have a new governor but she found it interesting and read from a NHPR article, "the Commissioner wants the State to consider whether it can provide special services more effectively and for less money". He said parents and educators frequently tell him they are unhappy with the services provided, and rightfully so everyone will advocate to the nth degree for their child. What concerns her is the Commissioner thinks that the solution is school vouchers through the EFA (Education Freedom Accounts) accounts are the answer. He cites a conversation that he had with families. "Families are constantly coming up to us saying their kid had a special education program from in school and are not in need of services when they come out. They are no longer suffering from anxiety and depression". What troubles her in this quote and philosophy when we look at the services we are providing to SPED students in our district, we are providing services for anxiety and depression but the bulk of our cost is coming from completely other cost. Right wrong or indifferent, and she could be going out on a limb but she feels that view is very disconnected from the quality of services we want to provide all of our students. She wanted to provide the research she told the committee she would do. She doesn't want the students to not receive the services they need because it was based on anxiety and depression based on what the Commissioner has seen. Chairman Jones asked to keep the discussion nonpolitical we all have viewpoints. Ms. Bernet is concerned as well and asked if it has an impact on our district if those proposals go through. She knows from personal experience that private schools can deny an admission to children based on disabilities that is totally legal especially religious schools that are exempt from the federal laws. It is not a solution and many of these children will have to stay in the public schools underfunded, that has not happened yet, we are dealing with this budget and hopefully it won't happen but from personal experience that does happen. A question was raised how much are the EFA accounts, Mr. Pratt had said it was about \$80,000 to educate a SPED student with an IEP. Ms. Lavalley responded that in 2024, \$5,204 was the average cost per voucher. A parent with a SPED student on an IEP would only have to come up with \$5,000 a year or so. Ms. LaPlante added we would still have to provide services if that student was from our community or goes to school in our community we are not exempt from providing those services. She confirms the cost would still fall to us anyway with less funding. She voiced her intent was not to make it political it was to point out that we be aware of the totality of those cost that go into our students. She apologized. Mr. Vanderhoof commented that it sounds like for the last half hour we got political. He is curious where the state gets its money, this is an argument every year that the state has to pay more money, and he is curious where they get this imaginable money, where does it come from if the state pays it instead of local taxes. Ms. LaPlante responded she doesn't have an answer to that. Mr. Lavoie responded it comes from us one way or another. Mr. Vanderhoof commented, just a quick observation. Mr. Lavalley added it comes mostly from business taxes. A question was raised regarding the out of district tuition and is there a cost benefit analysis if we hire a staff person ourselves and keep the student in district as opposed to sending them out, the number of students going out was reduced from the first projection of 8 to 6 now. Mr. Pratt responded he starts to look at his budget in June and tries to figure out where we would be with kids not having the least restrictive environment. Backing off the out of district tuition is a result of some students reacting well to programs we put in place. One was the student support center at FRES and the coordination of staff at the MS and HS. He spoke of the team being tremendous at WLC and working well with each other and guidance counselors, teachers, and the students. We had a couple of student that may have left us, for right now we are able to reduce that. We have hired staff in the past long term or short term and have used grant money to support some of that when specialized instruction was warranted. We are constantly looking at staffing. We are keeping the students in district now. Discussion was had that we reduced that to 6, it is a significant cost and are we able to reduce that further down 1 or 2 more students and keep them in district. Mr. Pratt responded keeping them in district or is a decision by the team and certainly would if we could meet their needs here; none that are out of district now are ready to come back at this particular time. It is not as easy to bring a student back into district, as we would like it to be. Ultimately, the parent decides to bring them back or not. If they have been there for many years the parent is comfortable where they are, the next step would be due process hearing and that costs anywhere from \$10,000-\$15,000. He does not see a need to develop a new program at this point. It takes about 1-2 years to get programs approved. He spoke of examples of situations such as a student is so medically involved that we can't service the student or a student who may be on the autism spectrum and has intense needs that we could not work with them or in order to work with them we have to gown up and wear padding etc. The other can be social emotional issues that is the biggest track most schools look at in terms of sending them out, another is academic needs, and rarely do we send them out for that. When you look at building a program, you are usually looking at more than 1 person. At the elementary level, we have a contracted person who deals with specific reading needs and the program at the MS, HS; we have a reading teacher that supports those students being integrated into the classroom. It comes back to the case managers, paras, ABA's and RBT's, it is a team effort and you don't see that in every district. Lots of times, those types of services are siloed. Our reading teacher integrates with all staff, general education and SPED. It is a team approach to keep the academic focus in mind. It was noted our district does a good job putting in the science of reading to help with this. It sounds easy, its only 6 kids but those 6 kids are very likely not easy to educate and if you try to keep them here you may impact other students. Mr. Pratt commented that every year we look to see if our school can meet the free and public education at the rest restrictive environment. Chairman Jones noted it is an important discussion but maybe we can table that for the Board discussion later. Mr. Pratt confirms back in June/July we felt that 2 students may go out of district and now we do not think that is the case. A question was raised if Mr. Pratt felt \$300,000 in the SPED capital reserve account was sufficient or does he feel it should be increased. Mr. Pratt spoke of the level of appreciation he has for that reserve, the idea of a student moving in that require a \$350,000 placement or a number of students moving in is a

source of his nightmares. It is hard to say, from his experience he is just grateful for the funding we have and hopes and prays we don't have an unavoidable move in that is the best answer he can give.

### **c. Warrants**

Ms. LaPlante reviewed article 4 is the operating budget, once the Budget Committee votes to finalize it we will update it. This is boilerplate language used in years past and blessed by the DRA. She spoke of the Facilities Committee recommending of \$275,000 for article 5, Building/Equipment & Roadways Capital Reserve. The SPED capital reserve is there awaiting any recommendation from the Board if they want to add funding for it or remove it. She was asked to provide language for the SRO; article #7, Wilton has provided in-depth numbers of a total of \$166,320 with our district funding it's at \$124,740 and the Town of Wilton funding it at \$41,580. This is contingent upon passage of both articles, Wilton and ours; if either does not pass, it becomes null and void. She owes this language to Wilton and once this is approved, she will give it to them. It was noted the School Board has not voted on the article yet. A question was raised why it was now 75% when discussion had been 70%. Ms. LaPlante responded it was based on how other districts did it. Once we know if it is moving forward we can fine-tune it. Superintendent added he thinks we got to that because we were looking to have 180 days. Discussion was had about the article and a question was raised if it had to be voted on every year. Ms. LaPlante responded the School Board wanted the language for a warrant article and if it passed, it could be folded into the budget subsequent years if they wanted to do that. Discussion was had that we would not have input on salary etc. in future years. Ms. LaPlante responded she would like to think these costs are looked at and discussed through the MOU each year but cannot say for sure. It was suggested to see the scale of what officers are paid especially for Lyndeborough who does not get a police officer out of it at all. Ms. LaPlante confirms it does not need to say it is specific for a year. Discussion was had regarding the difference in pay for a police officer and a teacher. Ms. LaPlante gave examples and indicated by the time you factor in NH Retirement, FICA etc. for a teacher they do become more costly depending on where they are on the salary scale. It was noted that it is weird we would cut teachers but add an officer. A discussion was had about reductions. Chairman Golding would not want to trade a teacher for an SRO, it is another reason it is a warrant article. When the survey went out, 60% of the people wanted us to look at it. Ms. LaPlante confirmed the SRO numbers are for a senior officer and we can't give them a ceiling because we do not know the applicants they will get. Mr. Lavallee voiced he was in a strategic planning meeting and a question was raised if the district has a need for a full time SRO and the Superintendent's answer was no. Superintendent responded he doesn't recall saying it but isn't surprised if he did. The measures we took with cameras, locks, staff and vigilance from administration etc. he has some questions if we can afford an SRO. He is on the fence with this. He has worked with SRO's in larger districts with 1500 kids not including the CTE kids. He understands the discipline and you are dealing with an unknown but he says either way we would still maintain those structures we have put in place regarding safety. We just wrote a grant for cameras at WLC and LCS. He will be 100% behind whatever decision is made and make it work. Ms. Cloutier-Cabral spoke about the SRO being different and a unique professional. They are trained to work with kids and develop relationships with them; we don't often know about the catastrophes with kids. We don't take putting one in lightly and she was convinced it was a great thing when Chief Olesen brought it to us and spoke of experiences in the Nashua district. All the districts she spoke to that have one had positive things to say that outweighed any negative, which were hardly any. She spoke of the incident at Dollar General and that being scary. Every bit helps. The officer is a part of the community and district, it would be positive. It was noted Lyndeborough does benefit also, anytime you see anything happening in surrounding towns they all go and they would know the families intimately. Spending money is difficult but the benefit we can get should be considered. Mr. Lavoie noted we are not voting on it now, the community said they want it and all this discussion will have to take place at district meeting. Tonight we just need to look at how to put it on the warrant that is our only responsibility. Ms. Lavallee noted we are just discussing it, we have not voted to move it forward. There have been times when an article was proposed and neither the Board nor Budget Committee recommended it but the town approved it such as the CBA. We have not voted to move the article forward yet. If we do then the Budget Committee can vote to support it or not. Chairman Jones confirms the Budget Committee will meet Monday, December 9; we want to wrap up the budget. He asked if the School Board would vote on it tonight. Chairman Golding responded we would discuss it and the other articles we may take up tonight. Chairman Jones asked the Budget Committee to use their time wisely and review the budget and we can decide on the warrants if it is OK with the committee on Monday. No objection heard. Mr. Vanderhoof questioned if the Board planned on doing anything with article 6, SPED capital reserve and adding funds to it as it has been a big discussion and feels it is an appropriate thing to do. Chairman Golding confirms he planned to discuss it.

## **VII. PUBLIC COMMENTS**

The public comment section of the agenda was read. Ms. LaPlante called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

*A MOTION was made by Mr. Lavallee and SECONDED by Ms. Mooney to adjourn the budget committee session at 8:20pm. Voting: all aye, motion carried.*

## **VIII. BOARD BUDGET & WARRANT DISCUSSION**

Ms. LaPlante reported regarding article 5, the capital reserve fund for Building/Equipment & Roadway is based on the current CIP. We are looking to fund the article at \$275,000. The Facilities Committee reviewed it and agreed on that number. Ms. Cloutier-Cabral spoke that there was some discussion of using the \$100,000 to purchase the plow for the truck and a riding floor scrubber and asked if the Board if there were any other things they may recommend. It was confirmed she is speaking about the

\$100,000 from last year's fund balance that went into the capital reserve account. Ms. Lavallee spoke that she thought it was presented to the taxpayers as an unexpected expense like the fire panel as it was a safety issue and has concern using those funds for projects like that is she feels it wasn't presented to be used that way. It makes her uncomfortable. It was also presented if we had a project in the CIP and for example, the quote was \$120,000 but when the actual came in it was higher and that money would be used to offset a project from the CIP. Ms. LaPlante checked to see if we could use those funds in that way and it is not an easy answer. In 1967 when the district was created, then when everyone combined again in 2009 we have to go back and find that source warrant article. The Articles of Agreement said whatever trust funds you have in place now become the property of the district. We need to go back through the Town of Wilton and the Town of Lyndeborough to see who had the original warrant and what the language of the warrant article was and any subsequent language. We need to do more digging and it dictates back to the Articles of Agreement. We have talked about the truck, based on the warrant article language now we can't put it in, it is not necessarily a piece of equipment, we can argue that it is but need the clarity of when it was created, are we talking about the equipment as building equipment or does it mean equipment to do our jobs. That is why we have to go back to that source article to find out what has changed etc. Discussion was had last year we asked for \$275,000 and this year we would be asking the same, would that be consistent. Ms. LaPlante responds it goes down after that. The way the CIP was done was strategic there is a policy in the works on how the CIP was created and that was part of the discussion. We didn't just want to dip into it for another funding source we wanted to be strategic with what goes into it. Right now, it goes out to 2030. Looking at the future when we have to replace roofs etc., the intent, as she understands it from district meeting was that the \$100,000 was for things we had to replace like the fire panel for example. If we didn't have the funds in our operating budget, this would give us a little bit of wiggle room to have that secondary money that is for that purpose. The intent as she understood it was not necessarily to use it to fund projects that are not on the CIP. The policy that was drafted and the way the CIP was created was the intent that no project could be added within the 3 years of the inception date, it really needed to be on for 3 years, it needed to be in excess of \$20,000. Her understanding of the warrant article was we told taxpayers it was to fund out years as well as an unforeseen need or have to move something up. Ms. Cloutier-Cabral spoke that that ask was about the potential of moving something up. At facilities, we discussed the need for a plow to help get things done, if we don't have the person available right away this allows Mr. Erb to hit that sooner, and the floor scrubber was to save time and labor working on the gym floor for example. That is why those 2 things were on our radar. A question was raised if those items are on the CIP. Ms. LaPlante responded those projects have not come up before. Mr. Allen spoke about when we built the CIP it goes out 25 years and was very transparent to the taxpayers about what was going on however, the issue with the \$100,000 is strictly how you do accounting. Because when we built the CIP, like we found out with the sound system, we don't have everything on there because we have not had a comprehensive CIP in so long. When we run into situations like we had the sewer pipe in the kitchen, anytime things like that happen we have 2 options. We assume we do not have it in the operating budget, which we shouldn't, we either go back to the towns people asking for more funding or we say we will not do this or that we told the taxpayers we would because this unplanned thing came up. When he presented the \$100,000 to the public it was to be used for emergencies, it will be for unanticipated expenses meaning something like the sound system is dead so that we don't have to go back to the towns people or we don't have to say, well we are not going to do the roads this year or the roof because the sewer pipe broke in the kitchen. He does not think it would be prudent to go back to them and say the \$100,000 we will just buy it down this year. He would personally have a hard time supporting that. If we just take the \$100,000 from last year to pay for \$100,000 of planned expenses next year that is not fiscally responsible. Ms. Cloutier-Cabral responded we were not looking to go shopping but is there anything that meets that we want to use that for this year and use it if needed or get it on record to say we don't need it. Chairman Golding agrees a plow or floor scrubber would not fall under that criteria as emergent. Mr. Allen added unless it broke; these are planned expenses that could be in the budget. Chairman Golding voiced these are items that were taken out of the budget. Ms. LaPlante confirms the plow was taken out of the budget and the floor scrubber we are looking to replace the existing one. Within our CIP, this year we replaced a section of the VCT tile at WLC and the goal is to get an upgraded unit to maintain the longevity of that tile. A question was raised if we could use the \$100,000 for a van or something like that, as it is a known issue. Ms. LaPlante responded the use of this capital reserve is very specific. We could create another capital reserve for transportation. Part of the discussion she had with the attorney was regarding the sound equipment and could that be funded as part of the CIP. We are looking at a more comprehensive discussion on what we can use it for. Ms. Cloutier-Cabral reviewed the biggest projects they are looking to do next year are the boiler at LCS, and maintenance such as pavement and crack sealing, we don't have any really big projects. Ms. LaPlante added we do. Within the CIP, we have \$60,000 planned to pave the road up to the school, \$30,000 to paint the outside stucco and metal portion of the WLC roof to prevent deterioration, \$55,000 for the 2<sup>nd</sup> phase to replace the VCT tiles, \$30,000 to replace the library office, teachers' lounge, carpets and funds to replace the boiler at LCS. We do have some heavy lifts coming up. Ms. Cloutier-Cabral confirmed we were not planning to use the whole \$100,000 when we talked about the plow and floor scrubber, it was just to have a conversation with the Board. Chairman Golding voiced based on the way we presented it he does not feel it is an appropriate use of funds. Ms. LaPlante asked if it was okay if she came back and included the information in her board report on the 17<sup>th</sup> or does it need to be a standalone agenda item. Chairman asked if that was okay with members and no objection heard. Ms. Cloutier-Cabral noted there was a lot of talk regarding lights and sound, using the \$100,000 was not the goal for that either and it is not on the CIP right now. The bottom line is the committee is comfortable recommending the \$275,000 for the warrant article.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to accept warrant article #5 and appropriate to the Capital Reserve Fund for Building/Equipment & Roadway in the amount of \$275,000.*  
*Voting: all aye, motion carried.*

Chairman Golding spoke that article #6; SPED capital reserve was brought up during the Budget Committee meeting. He knows we are not looking to fund it this year but there was discussion. Ms. LaPlante confirms the current balance is \$326,000 because of interest we earned over the years. Chairman Golding asked if we should raise that to \$400,000 or \$500,000 due to rising cost. Mr. Pratt confirms the cheapest out of district tuition and transport is about \$80,000, average cost around \$120,000-\$130,000. He was asked for his opinion regarding how much should be in that fund and does he know what other districts our size have. Mr. Pratt does not know about other districts, he knows Concord has \$600,000 in theirs and they went through it in a year, the 2<sup>nd</sup> part is difficult for him to answer. He was asked if had 3 students move in would we deplete it, he responded yes. There are some parameters where we could hope to do rideshares etc. and not have to pay for transport twice. Chairman Golding asked if members were uncomfortable where it is or should it be raised? No discussion heard to increase it, no objection heard to not include it as a warrant article.

Discussion was had regarding the SRO. Wilton will use our language as a basis for their warrant. Because Wilton is deciding to add this as a warrant article at their town meeting, Chairman Golding feels we probably should add it to ours. Ms. Anzalone asked what if the cost is a little more or less. Ms. LaPlante responds she took the middle of the road cost, if it is higher than that we would have to take it out of the budget, it could be \$8,000 for example. She is looking to get the answer regarding the salary structure. Ms. Anzalone suggest we provide a job description and speak about the position not being just a cop standing outside, there is a lot more involved. There is special training etc. She spoke to an SRO, they are trained to deal with mental health issues almost like a counselor, and the more we share with the public the better. She wants it but wants to be clear to people about what they do. If we do this, we need a good presentation to share with people. Superintendent was asked when he planned to set up parameters for the SRO and when he does, that Ms. Anzalone should be involved. Ms. Anzalone volunteers. Superintendent spoke if the Board votes to support it, he doesn't know if the Board will identify who will present it and who will be the lead/s and part of that team, we want to be clear this is what the role is and the cost and this is the benefit. We want to have 3-5 slides so people can make an informed decision. Ms. LaPlante confirms Wilton did vote to put it on their warrant and once our Board votes to put it on the warrant we can proceed with meeting with them to finalize and discuss looking at that percentage to make sure what is estimated at 75% is what they are looking at and what the MOU will look like. Nothing would be finalized until everyone has voted on it. She hopes the School Board and Wilton will have enough facts to move forward; until we have that, it is our only stumbling block. Discussion was had if anyone had spoken with Lyndeborough and if they felt they would want to be the supporting town and what the cost would be. Ms. LaPlante responded we would have to look into that and how the jurisdiction applies. We are hiring this officer because 2 of our buildings are in the Town of Wilton and if the officer went to Lyndeborough, it would be for community policing and not to enforce any laws within the school. She is sure there would be a community agreement to provide services into Lyndeborough. For the jurisdiction, stuff is why we went through Wilton. We have not discussed what supplemental agreements need to be in place if we were to hire an officer from Lyndeborough. They have been involved and invited to the meetings. She would really need to look into the legalities if we could do that. Mr. Allen spoke that he doesn't view Lyndeborough as an outside agency; we have a school in Lyndeborough as well. Ms. LaPlante hears what he is saying but reiterated we would have to look into that. Nothing had come to them to do that. Mr. Allen voiced, what he is hearing is they would not have jurisdiction in Lyndeborough so the school in Lyndeborough would receive no benefit at all which presents a very different issue to Lyndeborough taxpayers. Ms. LaPlante would need clarification before she could support that because there are mutual agreements in place that they have authority. If the School Board wants, she can certainly look into it to see if we can hire an officer from another town. Mr. Allen noted he didn't like the "other town", we are Lyndeborough we are part of the district. Ms. LaPlante understands what he is saying but she has also worked on the municipal side and knows about police standards and trainings and how the law is applied to officers and oath of officers etc. it is that in mind that she wants to look at if we can hire an officer to come into another community to enforce. Mr. Allen spoke that situation exists anyway because we will be asking an officer to do enforcement in Lyndeborough whether it is a Lyndeborough or Wilton officer unless the Board's plan or administration's plan is to exclude LCS from this resource officer. Chairman Golding noted we did ask the Lyndeborough Police Chief and he did not want to be included. It was noted that it is more about what the Selectman want. Ms. Anzalone voiced she feels it is worth looking into if they can't go to LCS, it is pointless and maybe it would be cheaper to go through Lyndeborough. It is worth looking at. A question was raised if it is voted on does it become a permanent warrant article or is it just for one year. Ms. LaPlante responded it is her understanding the School Board wanted it on the warrant because it is a new position and funding source, she assumes if it passes and the School Board is satisfied, then it would be built into future budgets. She was asked if it would lock us into having that position. Ms. LaPlante responds no. Discussion continued including whether or not to pursue it with Lyndeborough, we need to do that before as it changes the dollar amount and may change the discussion. It would need to go to the Lyndeborough Selectman and see if it would be funded and at how much etc. Ms. Lavallee spoke that there are so many benefits of having and SRO but she is concerned because over the last years, we have had to make adjustments to the operating budget and do we have the financial ability to sustain the position. Mr. Post used to say we have to make sure we are getting the best return for our dollar and that would be the reason she would not support it. She worries about the ongoing cost to the district. Ms. Cloutier-Cabral was under the impression in all these conversations that regardless of the town they would have their mutual aid in all the buildings. The work to go through another Select Board is a lot and we need to hold down our end of the bargain, we said we would support it if Wilton would support it and for us to back pedal on it now, they did the work and now we would say wait we want to try it with Lyndeborough. She thinks we need to move forward on this end and get it started. Both Wilton and Lyndeborough police were in support even though the officer was not in favor of doing it. She thinks going to Lyndeborough is important but wants to

move forward with Wilton. Mr. Allen agreed based on the survey at the very least we have to put forth a warrant and let the community decide if they want an SRO. If we went with this as written and voted on it in the meantime continue if Lyndeborough said they have an officer who would love to do it is it possible to revisit this between now and the next meeting. Just putting forth a warrant doesn't mean we support it, if he does not see a solid plan he may speak against it himself at district meeting. We want to spend good money and utilize the money wisely. He asks if we can revisit it. Ms. LaPlante responded if the School Board supports a warrant to move forward with this position it helps us to figure out either with Wilton or Lyndeborough, there is still time to finalize whom the contract would be with. We have until February 8 or whenever the public hearing is. Discussion continued with some comfortable voting on it as written for purposes of contracting with the town of "blank" with "blank" funding until we figure that out. Ms. Anzalone would support it; she doesn't think Wilton would be upset if we went with Lyndeborough. Those officers are all part time and maybe it would not cost as much. Mr. Allen voiced, go with as written and if it needs amending we can do it down the road. Ms. LaPlante notes the cleanest way is to have a final vote on the language and if there is consensus we can do more work. It is not finalized until we have the cost and host agency. A suggestion was made to do a straw poll. Discussion continued if it is worth exploring with Lyndeborough. Superintendent asked for clarification if the Board is directing them to open the process with Lyndeborough similar to what we did with Wilton, and reaching out to Mr. Boland, Lyndeborough Town Manager and letting Mr. Germain, Town Manager in Wilton know. We would need to get on the Select Board agenda in Lyndeborough and do a presentation to them but would need clear direction from the Board soon. Mr. Lavoie spoke that he feels it would be best to work the way we attacked it and work with Wilton, next year we could explore it with Lyndeborough and decide what we want to do, if we even want to have an SRO. He thinks it would be rushing it to talk to Lyndeborough now.

*A MOTION was made by Mr. Lavoie and SECONDED by Ms. Cloutier-Cabral to accept warrant article #7 (School Resource Officer) as written.*

*Voting: seven ayes; one nay from Mr. Allen, motion carried.*

Ms. LaPlante voiced she will inform you of any changes due to the cost structure and will come back for a subsequent vote. We can go forward and discuss the MOU and any of those dynamics. She asked if the Board wanted her to send the email to the attorney to confirm the jurisdictional mutual aid. Chairman Golding confirms and there was no objection heard. Mr. Lavoie voiced you can talk to Lyndeborough and get the discussion going for down the road. Mr. Allen recommends sending them an email; he (Mr. Boland) asked him if he could answer some questions regarding the SRO next week.

Ms. LaPlante voiced there has been discussion but no directive on the WLC Performance Tech Committee. There has not been discussion of putting it in the budget, does the Board want to create a warrant article. Is it something we need to start focusing on? Discussion was had; including it should be a CIP item, as it is almost \$130,000 in total for lights and sound. Mr. Allen voiced he agrees it should be on the CIP. Ms. Cloutier-Cabral noted we talked about it at the committee meeting that it should be on the CIP but it needs to be established and it could not be pulled out for 3 years. It first needs a funding source. Discussion continued including it should be a petition warrant article by the Performance Tech Committee to gauge community support before we start. It was noted it was just one of those things that was not maintained over the years and now we will be stuck with a giant bill. Ms. Anzalone asked if that is our unofficial guidance, we need to let them know and what the deadline is. Ms. LaPlante responded February 6 at 3pm. It was noted they need 25 registered voters from Wilton and Lyndeborough. Ms. LaPlante added whatever they bring needs to be in their own words, we can't provide them any direction, and they need to have concrete information. Chairman Golding asked if anyone has anything to add regarding the budget discussion. None heard. He hopes the Budget Committee will have a number Monday and we can vote on the 17<sup>th</sup>.

## **IX. POLICIES**

### **a. 1<sup>st</sup> Read**

#### **i. EBCHA-Crisis Prevention and Emergency Response Plans**

Ms. Lavallee reviewed this is the 1<sup>st</sup> reading; policy was last updated in 2010. The committee started working on this several years ago and were delayed because there were so many changes and policies that needed to be consolidated and some withdrawn. We added the reference to EBCH to satisfy the requirement in NH ED law 320-02-b3 that has to do with toxic chemicals and provisions prohibiting employees bringing in their own cleaning products. That is just one example of the many changes, which she can go through if anyone would like to hear them. None heard. She asked for any questions or comments, none heard. This policy will return for a 2<sup>nd</sup> reading.

#### **ii. EBB-School Safety**

Ms. Lavallee reviewed this is the 1<sup>st</sup> reading. There were changes in relation to some laws that were changed in reference to the last policy discussed. There were a number of changes including the titling of it and having to do with Homeland Security and responding to emergencies. She asked for any questions or comments, none heard. There is also language from our current policy JLI to make it more comprehensive. If this passes, we will bring forth the recommendation to withdraw JLI. She confirms it is a new policy with additional information combined. This policy will return for a 2<sup>nd</sup> reading.

#### **iii. EBCG-Communicable and Infectious Diseases**

Ms. Lavallee reviewed this is the 1<sup>st</sup> reading. This one policy will replace former identical sample policies JLCCA, IHAMC, and GBGAA. They all address communicable and infectious diseases but really only touch on HIV/AIDS. This new policy is



intended to apply to all communicable diseases. She asked for any questions or comments, none heard. This policy will return for a 2<sup>nd</sup> reading.

**iv. EBCD-Emergency School and District Closings**

This is the 1<sup>st</sup> reading. Our last update was in 2010 and combined 2 different policies in an effort to have fewer but more comprehensive policies. An update was legally required regarding distance education. We also added the section on emergency release. She asked for any questions or comments, none heard. This policy will return for a 2<sup>nd</sup> reading.

**b. 2<sup>nd</sup> Read**

**i. KCD-Acceptance of Gifts**

Ms. Lavallee reviewed there were no significant changes since the 1<sup>st</sup> read other than cleaning up some of the draft format on the crowdfunding one.

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Lavoie to accept policy KCD-Acceptance of Gifts as written.  
Voting: all aye, motion carried.*

**ii. DFGA-Crowdfunding**

Ms. Lavallee reviewed there were no suggestions or significant changes since the 1<sup>st</sup> read.

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Lavoie to accept policy DFGA-Crowdfunding as written.  
Voting: all aye, motion carried.*

**iii. JLCD-Administering Medications to Students**

Ms. Lavallee reviewed there were no significant changes since the 1<sup>st</sup> read.

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Lavoie to accept policy JLCD-Administering Medications to Students as written.  
Voting: all aye, motion carried.*

**c. Withdrawals**

**i. GBGAA-HIV/AIDS**

Ms. Lavallee reports the next 3 policies are all related to the policy we will be adopting EBCG. GBGAA-HIV/AIDS, it is included in the new policy.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to withdraw policy GBGAA-HIV/AIDS.*

Ms. Lavallee AMMENDS her MOTION, SECONDED by Ms. Foss to withdraw policies, GBGAA-HIV/AIDS, JLCCA-HIV/AIDS, IHAMC-HIV/AIDS.

*Voting: all aye, motion carried.*

**ii. JLCCA-HIV/AIDS**

See above.

**iii. IHAMC-HIV/AIDS**

See above.

**d. FYI Name Change**

**i. JLCC-Communicable Diseases to Head Lice/Pediculosis**

Ms. Lavallee reported this is an FYI and no vote is needed. It is being recommended to change the name of this policy from Communicable Diseases to Head/Lice Pediculosis because that is what it addresses. She did review the content of the policy because it had not been changed in a while and it is still closely aligned with the NH School Nurses Association recommendations, the American Association of Pediatrics, and the National School Nurses Association because they try to minimize the health risk/detrimental effects of exclusion from school in accordance with state law. RSA 200-39. Just the title will change no other changes.

**X. ACTION ITEMS**

**a. Approve Minutes of Previous Meeting**

*A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Ms. Anzalone to approve the minutes of November 12, 2024 as written.*

*Voting: all aye, motion carried.*

**XI. COMMITTEE REPORTS**

**i. Budget Liaison**

681 In Ms. Alley's absence, Chairman Golding asked the Superintendent and Business Administrator if there was anything that was  
682 not discussed tonight. Both replied no.

683 **ii. Policy Committee**

684 Ms. Lavallee reported the committee worked on the facilities policy and it is almost ready to move forward. It should come to  
685 the next meeting for the 1<sup>st</sup> read. We are working on emergency response and safety policies; we finished some tonight and will  
686 bring withdrawals in the future. Legislative updates are still being worked on. There are not as many this year as last. They held  
687 off on the athletics policy in relation to HB1205, because we are still waiting for clarification from the DOE and NH court  
688 system. Instead of going ahead and changing it only to change it again if courts decide differently than legislation we decided to  
689 hold off and make updates when final decision is made. There was a spring policy update this year and the majority of the  
690 changes had to do with Title IX, which is also related to BG1205. She will go over that again for any additional  
691 recommendations that she would bring forth to the committee. The next meeting will be either late December or early January  
692 because we had 2 Board meetings in December she thinks we may wait because it is a busy month for everyone on a personal  
693 level and since we have many policies coming to the Board, it should not be an issue waiting.

694 **iii. Technology Committee**

695 Chairman Golding reported that there was no quorum therefor no meeting.

696 **iv. Facilities Committee**

697 Ms. Cloutier-Cabral reported the committee met last night, it was productive and we went over the warrant article number and  
698 supported that. We discussed the projects that we have been discussing. The b-wing bathrooms are going to be put on hold while  
699 they are focusing on the art room. Our facilities staff is stretched super thin with all the things, you can look around and see all  
700 that they accomplished plus we are waiting on materials. The things we are looking at for recommendations on the CIP and  
701 maintenance tab we have talked about. We discussed unspent funds, how to use them and what is appropriate to use them for and  
702 adding a plow to the truck and a floor scrubber. Whether we do that with these funds or not it is something we are looking to do  
703 this year, having a plow for own truck would be useful and the scrubber we need to do anyway but having an updated one with  
704 better mechanics makes it more efficient and a good thing. We talked extensively about the light and sound project and we are  
705 really appreciative for what is going on with that committee and the work they are doing but for it to be on the CIP, it needs  
706 funding first and to be on for 3 years. It did bring up questions like who will maintain it, do we need electrical upgrades, would a  
707 contractor come with their own electrician etc. The stage is grandfathered in and would not meet code today. If we do these  
708 things does it change things and just because it is grandfathered, does it mean we should keep it that way. That is something the  
709 committee is working on. The lighting and sound may want to consider these things about electricians, do we need to change the  
710 stage etc. We think it would be beneficial to find out what it could cost to bring the stage up to code. Looking at the locker room,  
711 we are making some small moves since we reduced the scope. We are looking to get quotes from Castle Builders and Wetherbee  
712 has begun to map out the drain lines. They will return to do more of that work. They are mapping them out so we know how  
713 deep they are, the condition of the drains and if we need to make any changes and what would those be. We do not have a  
714 meeting scheduled because we don't really have anything to look at yet. We are bringing forward the warrant and are waiting on  
715 how things play out here and will schedule another meeting if necessary.

716  
717 **XII. PUBLIC COMMENTS**

718 The public comment section of the agenda was read.

719  
720 Mr. Jonathan Vanderhoof, Lyndeborough voiced that he is in support of the SRO he think it is a great thing to try at a bare  
721 minimum to get someone in here if you can and see how it works out. He thinks it could change the culture in the building. We  
722 heard from the Student Support Services Director talking about social, emotional issues being the number one issues they are  
723 dealing with here. He thinks that it doesn't take a leap to connect the two things that this could be a resource to help in that area  
724 as well and possibly help students who are dealing with those issues. The other thing is he bit his tongue during the meeting, he  
725 has really strong political views and it is no secret he is sure where his political views are based on the way he voted when he  
726 was on the Board and the way he votes when he is on the Budget Committee. To see board members and school administration  
727 step up on a soapbox and tell citizens that the reason their taxes are going up and the reason education funding is struggling it is  
728 because you are voting for the wrong people and you are sending the wrong people to those levels. To quote articles of state  
729 officials and throw your opinion in about what you think about what those state officials said how they are getting it wrong. He  
730 thinks it stepped over the line. Chairman Golding asked that he complain directly to the Superintendent because he is talking  
731 about an employee that spoke here this evening. Mr. Vanderhoof replied he would just talk about the Board then. He just does  
732 not think it is appropriate, he thinks anybody..., like he said, he wanted to step in and say stuff but he didn't think it was  
733 appropriate so he didn't. He thinks as a member of the public you could have saved 15 or 20 minutes whatever it was of that  
734 whole rabbit hole you went down and not done that. He would appreciate that it be kept under wraps.

735  
736 Ms. LaPlante called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

737  
738 **XIII. SCHOOL BOARD MEMBER COMMENTS**

Mr. Allen congratulated Ms. Bujak, his kids have her and love her, and she is a pillar of the school, well deserved. He appreciates administration, School Board, and Budget Committee; we have difficult discussions and don't always agree but we are able to discuss them, offer opinions and doesn't think that anyone here feels that they cannot offer their opinion and thinks those opinions even when they differ add value to the conversation we have with the district. He appreciates the School Board and Administration for providing that venue for us. He also would appreciate if we could keep the focus on the district.

Mr. Zavgren voiced there is a very strong relationship between state funding for education and property taxes in the town and he thinks that needs to be made very clear. It is like a teeter-totter, one side goes up and the other goes down and vice versa. Regardless of your political point of view if you elect people who cut state funding to public education, property taxes go up and he thinks that needs to be stated very clearly.

Ms. Anzalone congratulated Ms. Bujak, her boys had her, and she is awesome and love her. Ms. White spoke of a suggestion box, assuming nothing inappropriate shows up, she thinks it is a good idea. She saw the play Puffs, it was great and adorable. She echoes what Mr. Vanderhoof said she would appreciate future meetings not getting so political. It crossed the line because it was about who people voted for, there are a lot of reasons inflation goes up and you can't argue that.

Mr. Lavoie voiced that basketball starts this week!

Ms. Lavallee voiced that she loved the student advocating for programs and a suggestion box. She loves to get the report about what they are doing but to get suggestions is fabulous. She agrees with Mr. Allen, she loves that we can discuss things, be very respectful of one another even when we disagree, we have come a long way with the Board. She should have bit her tongue when she said people should be aware of this when they go to the ballot box, she can understand why people feel that it crossed the line but she also feels like providing factual information isn't necessarily political. It becomes political if you say you should do this or you should do that but if we are just providing information, educating people about how and why their taxes are being used to educate students. If you want to make it political, we can make it political. But at the end of the day she knows people on all different places along the spectrum of politics who don't understand and she thinks it is our duty to have people understand that and suppressing that information could be considered political because the agenda is to not to be 100% transparent. She feels that although some people could feel that was very political, her purpose of saying that is not to say you should vote this way or you shouldn't vote this way, it is to provide the information and then the people can decide whatever they want. We as Board members can decide and the public can decide but if there is a lack of understanding it does create a dynamic where if people support the public schools and they want us to stay open and they want us to be funded but at the same time we have retired people in the community who cannot afford their taxes at the local level it does ultimately affect us. That is why she thought it was important because at the end of the day the money that goes into the state education trust fund, which comes from statewide property taxes, business and tobacco taxes, sweepstakes funds, and tobacco settlement funds, money from towns that have more property value, they are collecting more property taxes that goes into that fund and then is distributed. So a town like Lyndeborough, where she know people have lived there their entire life, generations upon generations and then they can't afford their property taxes but at the same time they went to our public schools, they like our public schools, they have a vested interest, they are confused when their property taxes become too much to bear. She does not think it is inappropriate for us to explain it. We should not bias the explanation, we should explain it in an unbiased fashion so people can make their own mind up but she does think it is important, it behooves us to share the information.

Mr. Allen voiced, we have to share it all, and the state requires us to provide all those things. Ms. Lavallee responded it is not just the budgeting that affects how the property taxes go up it is also from a policy committee perspective that is what she is going over. They make it mandatory that we provide a program; we have to fund that program so it is not just the dollar amount that they vote on in Concord that affects us. They voted for example, SPED, they voted in that it is now mandatory that we do dyslexia testing on students and she thinks it is a fabulous thing we are doing that. It had bipartisan support. She thinks it's great but at the end of the day that can affect our SPED budget because we can potentially identify more students, which can raise that. It is a balancing act and like she said, she apologizes for saying people should be aware of this when they go into the voting booth because that did cross the line but she does think it is important for people to understand how public education is funded because she knows a lot of people that really support public education, they grew up in public education, they want to see us have a successful school in our town but they don't understand the dynamics regarding funding.

Ms. Cloutier-Cabral congratulated Ms. Bujak, who teaches 7<sup>th</sup> and 8<sup>th</sup> grade which is a unique time in growth and development and she is uniquely able to see the rewards than most. She has been here a long time and has been impactful. She could see changes in her kids when she had them. She really loves what she does and it shows. She is so grateful for her. Ms. Cloutier-Cabral informed the group she will not be running for office again and want people to come out, become interested, and learn what it is to be on the Board. She has learned so much and have been very lucky to work with and get to know so many people, and all the people in this room have changed her life and how she experienced things. She encourages people to run and looks forward to cheering you on!

Ms. Foss voiced that she thinks it is important for people to understand that when their taxes go up it is not always because of what is happening in this room. Sometimes we have to follow the law and when it comes down from Concord, it drastically

affects what we can do. She is appreciative that some of the members took the time to state that, it is in the minutes and next time there is any comments about how high our budget is, it would probably be a good idea if they went in and read some of these minutes. She thinks it is hard to understand how what happens in Concord affects the bottom line down here. But she thinks people need to know it, it's part of education, if the wordsmithing on the fly is not always comfortable, she thinks it's a small price to pay for people to be educated about why the taxes go up. She thanked Ms. LaPlante; she thought she did a really great job tonight. She is very appreciative to Ms. LaPlante when she has questions about how things are said publically either through a newspaper article or something that is put out on a public radio station that she is not rude about it and didn't come out and ask for somebody's resignation. You didn't come in and say you were going to get 1000 people to come in to get a resignation and drop it on someone's lap. She thinks that is one of the rudest things she has ever seen happen. She thinks she did a good job being objective and agreed with her 100%, she thinks it is very complicated when you look at these SPED costs. Thank you very much.

#### **XIV. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

##### **i. Review the Nonpublic Minutes**

*A MOTION was made by Ms. Anzalone and SECONDED by Mr. Allen to enter Non-Public Session to review the non-public minutes, RSA 91-A: 3 II (A) (C) at 9:49pm.*

*Voting: via roll call vote, all aye, motion carried.*

#### **RETURN TO PUBLIC SESSION**

The Board entered public session at 9:54pm.

*A MOTION was made to seal the non-public session minutes RSA 91-A: 3 II (A) (C) by Mr. Lavoie and SECONDED by Mr. Allen.*

*Voting: all aye, motion carried.*

#### **XV. ADJOURNMENT**

*A MOTION was made by Ms. Anzalone and SECONDED by Mr. Zavgren to adjourn the Board meeting at 9:54pm.*

*Voting: all aye, motion carried.*

*Respectfully submitted,  
Kristina Fowler*